



## President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*  
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*

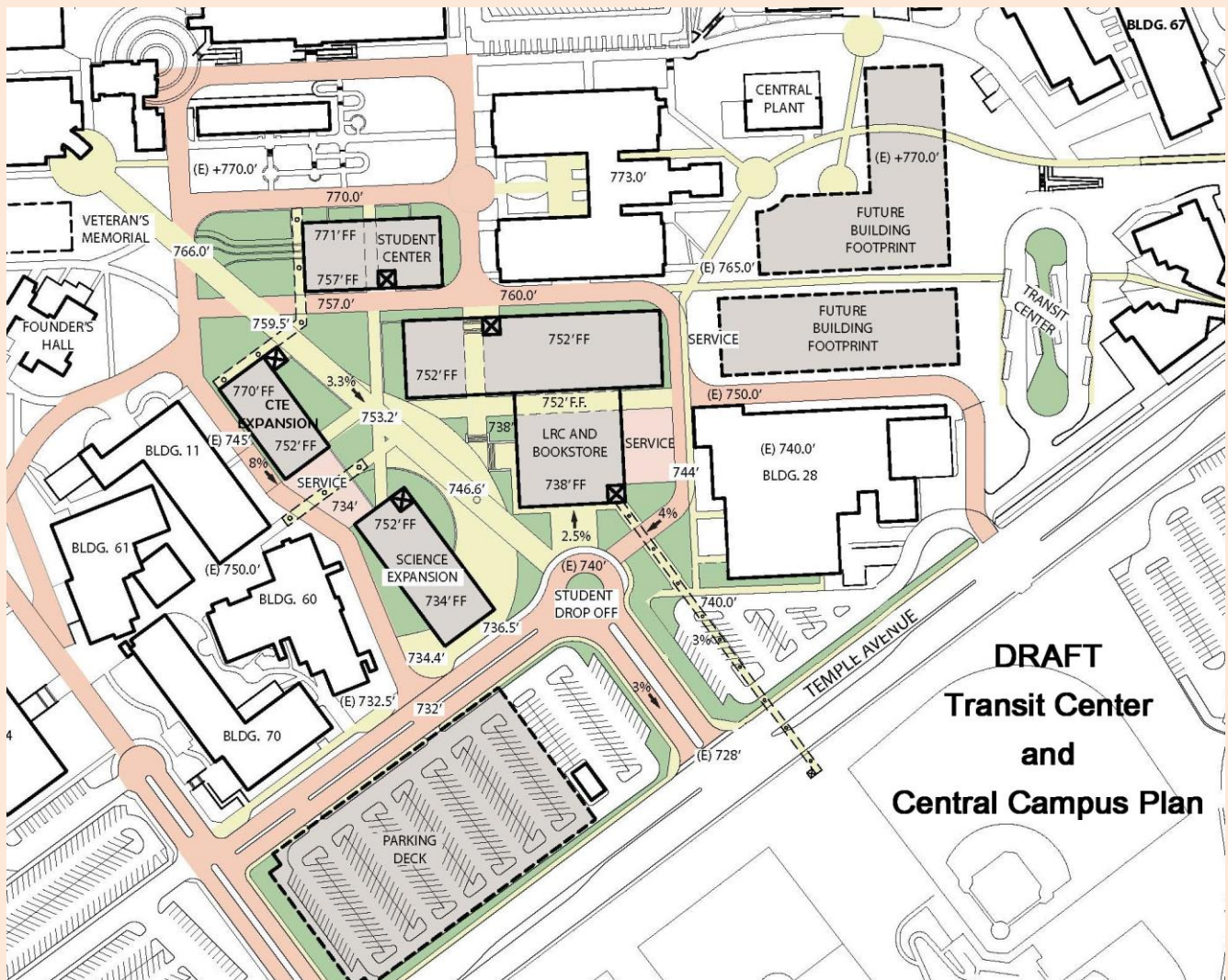


**December 15, 2015**

1. Cabinet reviewed the latest First Monday newsletter ([attached](#)) from Chancellor Harris.
  - We look forward with interest to the Chancellor's draft recommendation to reform or replace the Accrediting Commission. The draft proposal is planned for January to enable field review.
2. The Chancellor's Office has developed documents to assure that Districts are complying with the new Equal Employment Opportunity regulations ([attached](#)) that became effective in October 2013. The [attached](#) EEO reference lists regulations that require District action. Cabinet highlighted these:
  - 53024.1(q): longitudinal analysis of employment events      53024.1(b): employee exit interviews
  - 53024.1(p): interview those who decline job offers      53024.1(a): regular employee surveyThe Chancellor's Office also has developed an EEO Certification Form ([attached](#)).
3. An important component of the state's funding for workforce training is the Employment Training Panel ([link](#)). The ETP provides funding to employers to assist in upgrading the skills of their workers through training that leads to good paying, long-term jobs. The ETP also funds "training agencies" that include qualified community colleges. Last month 13 community colleges were awarded over \$11 million by ETP to provide employee training, an all-time high. Mt. SAC has its toe in the water with an award of \$88,345. The full list of those funded is [attached](#).
4. ACCJC compliance in two areas will be important as we complete our Accreditation Self Evaluation.
  - *Institution Set Standards*. A recent posting on the accreditation listserv ([attached](#)) pointed out three escalating requirements. 1) Standard I.B.2 requires that institution-set standards for student achievement be established, assessed and published. 2) Eligibility Requirement 11 expands on this standard by requiring EACH PROGRAM'S expected student learning and achievement outcomes be assessed and published. 3) Then the Checklist for Evaluating Compliance ([attached](#)) adds COURSE COMPLETION to the monitored institution-set standards.
  - *Compliance with Federal Regulations*. The Checklist for Evaluating Compliance also includes federal regulations that are not part of the Accreditation Standards. There are eight such areas of compliance.
5. Cabinet discussed a CCLC report on state and federal policy issues ([attached](#)).
  - Expect legislation stemming from the Strong Workforce Task Force Report ([link](#)).
  - President Obama's proposal to make community college tuition free has led to interest in Congress on college affordability legislation in areas such as financial aid, textbooks, open educational resources, and other college affordability topics.
  - On January 11 the US Supreme Court will hear Friedrichs v. California Teachers Association ([link](#)), a case involving a union's right to collect fees from non-members. If the ruling later this spring limits union fee collection, expect legislation to reverse or mitigate the effects.
  - A public education facilities bond initiative of \$9 billion has qualified for the November 2016 ballot, but this proposition is not supported by Governor Brown and has those supporting a Proposition 30 extension proposal concerned that the facilities bond initiative would pull votes from any tax extension ballot measure. Look for possible changes in the school bond initiative.

6. Cabinet reviewed several draft maps for a Transit Center and a Campus Center Plan. The best design is shown below.

- The Transit Center would be on what is now Lot D3 just west of Building 69 (Welding/AC) and just east of Building 28 (Tech). (Note that Wellness and Aquatics would be in a new facility south of Temple in the future so are not shown in this future site plan.) Busses would enter and exit the Transit Center utilizing a new bus-only, motion-activated, signalized intersection on Temple Avenue.
- The Campus Center Plan includes a new Student Center that would be between Building 13 (Design Tech) and Miracle Mile.
- The Plan includes and new Learning Resource Center and Bookstore that would be where the Row Buildings are now.
- Also planned are a Science Expansion and a CTE expansion that would be just east of Building 60 (Science Labs) and Building 11 (Science North), respectively.
- A pedestrian bridge would cross Temple Avenue all the way to the LRC.
- Cabinet felt that, rather than a second deck on Lot D, a subterranean faculty/staff only secured entrance/exit fresh air ventilated lower level might be better.



7. The Mt. SAC Foundation has received a \$50,000 gift to support the Subsidized On-Campus Student Internships proposal ([attached](#)) to begin this Spring Semester. Managers will get busy identifying 25 possible internship work assignments and 25 students who would be eligible for that paid work.

8. Bill shared a proposal for five Presidential Student Sustainability Awards ([attached](#)). The process for these awards is underway and described in the attachment.
9. Cabinet reviewed revised AP 4102—Career and Technical Education ([attached](#)) with the addition of the section on Gainful Employment Disclosures and forwarded the revision to President’s Advisory Council for recommendations.
10. Cabinet approved an Immediate Needs Request of \$20,000 ([attached](#)) to support adjunct faculty participation in development, assessment, and use of student learning outcomes.
11. Cabinet reiterated the campus policy that individual memberships are not eligible for college funding. An exception may occur if a membership is included in a conference registration either at no extra cost or with a registration fee that is substantially reduced for members. Such exceptions must be approved by the appropriate vice president.
12. Cabinet reviewed and approved the placement of 50 electric vehicle charging stations spread throughout five different locations on campus ([see attached map](#)). Cabinet also approved the use of the ChargePoint CT4000 Level 2 commercial charging station ([information attached](#)) for installation at these sites.
13. Cabinet noted that the Board Study Session has been moved from February 27 to March 12.
14. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
  - a. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, 1/19)
  - b. Staffing Work Experience (Irene & Audrey, 1/19)
  - c. Text messaging (Mike, Yen & Vic, 2/9)
  - d. EV Charging Stations (Mike, 2/2)
  - e. Next Steps on the Foothill Transit Center (Mike, 2/2)
  - f. Follow Up on Ergonomic Accommodations (James, 1/19)
  - g. Student Media Rights (Bill & Yen, 2/9)
  - h. Shared Calendar for Student Services & Instruction (Irene & Audrey, 2/2)
  - i. Review New and Modified BPs & APs from CCLC (**Bill, 1/5**)
  - j. On-Boarding New Developmental Education Students (Audrey & Irene, 2/2)
15. Quarterly Reports to Cabinet
  - a. Emergency Response Plan Implementation (Karen Saldana, 1/12)
  - b. Classroom Utilization Project (**Mike & Irene, 1/5**)
  - c. Faculty Position Control Report (Irene, 2/16)
  - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 3/15)
  - e. Construction Project/Scheduled Maintenance Quarterly Report (Mike & Gary, 3/8)
  - f. IT Projects Quarterly Report (Mike & Vic, 3/8)
  - g. Grants Quarterly Update (Irene & Adrienne, 3/15)