



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



July 21, 2015

The next Cabinet meeting will be Friday, August 14.

Mike Gregoryk was unable to attend.

1. Cabinet was joined by Yen Mai, Director of Marketing & Communication, for a presentation on web pages produced as part of the Web Redesign Project.
2. Cabinet reviewed New Resource Allocation Requests and approved the following.
 - a. Marketing: \$100,000 on-going and \$77,500 one-time ([attached](#)).
 - b. President's Office: \$345,000 on-going ([attached](#)).
 - c. Safety & Risk Management: \$40,000 one-time ([attached](#)).
 - d. Student Services: \$354,157 on-going and \$105,300 one-time ([attached](#)).
 - e. Instruction: \$929,315 on-going and \$95,305 one-time ([attached](#)).
 - f. Athletics: \$12,500 on-going ([attached](#)).
 - g. Human Resources: \$150,000 on-going and \$111,240 one-time ([attached](#)).
 - h. Administrative Services: \$529,259 on-going and \$2,959,915 one-time ([attached](#)).
3. Cabinet reaffirmed New Resource Allocation Requests from 2014-15 one-time funds approved on April 21st ([overall list](#)).
4. Cabinet received a report ([attached](#)) from Joe Jennum, Dean of Kinesiology, Athletics and Dance on implementation of the Athletics Online Progress Check Process. This is the type of system that is needed for several units in Student Services. **Audrey will check with Joe Jennum and IT to see if this Progress Check Process can be adapted for Student Services.** This system may provide the mechanics of the progress check system that is being discussed by the Early Alert Task Force to allow faculty to provide referrals for assistance to those student in their classes who may be struggling academically.
5. Cabinet reviewed notes ([attached](#)) from the most recent Chancellor's Consultation Council. Again, the allocation of the \$60 M for Basic Skills Innovation is still uncertain.
6. A preliminary timeline ([attached](#)) for the development of the 2017 Facilities Master Plan was discussed. This will be an update and expansion of the 2012 Facilities Master Plan. Cabinet noted that the Education Plan Review period, which is scheduled for 7/4/16 to 8/26/16 should be moved to early Fall 2016. **Irene will community this to Gary Nellesen.**
7. Bill shared a report ([attached](#)) on the Faculty Inquiry Group projects for 2014-15. This initiative is a pilot negotiated with the Faculty Association and funded with \$45,000 in 2014-

15 and 2015-16 allocated to POD and distributed to faculty through application to the Faculty Professional Development Council.

8. The 2015-16 state budget for K-12 contains \$500 M in on-going money for adult education. \$375 M is to be distributed to K-12 school districts for continuing maintenance of effort for existing K-12 adult education programs. The remaining \$125 M is to be provided to adult education regional consortia to be distributed locally based on need as defined in the State Budget trailer bill, Assembly Bill 104. The [attached report](#) from School Services California summarizes this process and also contains the section of AB 104 that relates to this funding.
9. The Land of the Free Foundation has sent a letter ([attached](#)) indicating that Mt. SAC's Veterans' Resource Center has been selected to receive a portion of the funds raised by their annual Golf Classic.
10. We will be distributing a press release announcing the Mt. SAC Prop 98 Pension Irrevocable Trust which will provide a vehicle to pay the increased retirement premiums costs for California Public Employee Retirement System (CalPERS) and California State Teachers Retirement System (CalSTRS) employer contributions for employees of the College. The [attached press release](#) is the "technical" version which will be sent to a selected audience. A public press release will also be sent out with a more general description of the purpose and use of the trust.
11. The University of California has announced ([attached](#)) that UC faculty will "outline a single set of courses that will prepare transfer students for a particular major at any of the university's nine undergraduate campuses, and help students graduate from UC within two years after their transfer. The new pathways initially will cover 10 of UC's most popular majors: anthropology, biochemistry, biology, cell biology, chemistry, economics, mathematics, molecular biology, physics and sociology." Cabinet emphasized that, to be useful, the pathways must provide the course lists for each major that will be accepted by all nine UC campuses. We also found the list of "popular" majors to be peculiar. Visits to UC campus web sites list the most popular majors to include psychology and political science. Hmm.
12. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Emergency Response Plan Implementation (Karen Saldana, 9/22)
 - b. International Student Initiative (Audrey, 9/15)
 - c. Classroom Utilization Project (Mike & Irene, 9/8)
 - d. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, 9/15)
 - e. Pomona College Promise (**Bill, 8/14**)
 - f. Faculty Position Control Report (Irene, 10/6)
 - g. Staffing Work Experience (**Irene & Audrey, 8/14**)
 - h. New Resource Allocations, Round 2 (All, 10/6)
 - i. Timely Employee Evaluations & Quarterly Cabinet Review (All, 9/8)
 - j. Text messaging (Mike, Yen & Vic, 10/23)
 - k. Basic Skills Plan (**Irene & Audrey, 8/14**)