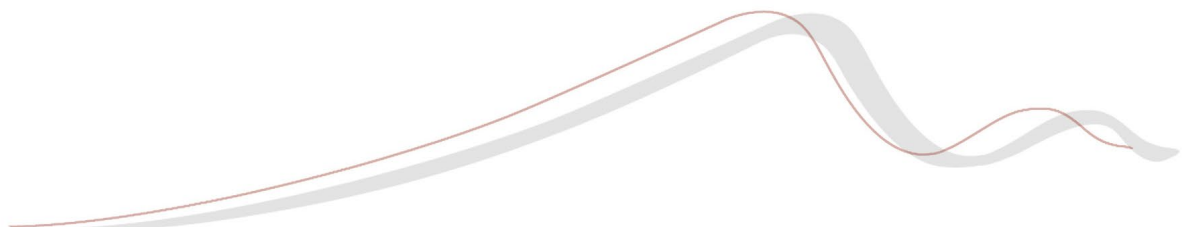


**President's Cabinet Action Notes**  
**July 23, 2024**  
Meghan sat in for Kelly

1. Cabinet reviewed and commented on the following standing items:
  - a. Marketing and Public Affairs provided the following updates to Cabinet:
    - Jill will collaborate with the NAACP Pomona branch to partner and help with voter registration.
    - Jill will be meeting with other Los Angeles County community college government relations colleagues to share best practices and discuss how to increase media coverage in LA County.
    - Marketing is trademarking our new Mascot and spirit marks.
    - The Rizzly the Grizzly Mascot costume has been received.
    - Marketing has been involved in additional Fall enrollment advertisement, which includes digital advertising.
  - b. Cabinet approved the [Request to Fill Log](#) for the following position:
    - [Plumber](#)
  - c. Cabinet received the following enrollment updates:
    - Enrollment progress is being achieved via EAB campaigns and increased digital advertising. Currently at 8,242 credit FTES.
    - There is a 2,159 headcount increase for SCE for the Summer term.
    - The LVN application period opened last week, and a few applications have been submitted. ABE is offering test prep courses for students taking the TEAS exam. The application period is open until October 2024 and the program will commence in January 2025.
  - d. Cabinet received the following diversity, equity, inclusion, social justice, anti-racism, and accessibility update:
    - Meghan presented at the ASCCC Curriculum Institute regarding the faculty's DEISA integration into the course outline of record. The work was a result of the Equity-Minded Curriculum Convening (EMCC). The presentation was well received.
2. Adrienne Price presented the following Grant Proposal Approval Summary Form:
  - [Basic Needs for Postsecondary Students Program](#) – The grant application was approved.
3. Stacy Manfredi provided a Mt. SAC Staff Identification Badges update. Human Resources will begin the voluntary issuance of Mt. SAC Staff ID badges. To schedule an appointment, email [employment@mtsac.edu](mailto:employment@mtsac.edu) your name, A#, and preferred time frame for appointment.



4. Tania Anders, Shiloh Blacksher, and Raul Madrid attended Cabinet to discuss the Academic Senate's [Implementation of FERPA Compliance Recommendations](#) made by the Merged Shell Workgroup, which were approved by the Senate Exec in June 2024. The process recommendations memorialize what is currently followed. Recommendation 1: Faculty will be trained in maintaining FERPA compliance in merged Canvas shells. Recommendation 2: Establish Pop-Up Reminders with the Compliance Checklist. Recommendation 3: FCLT will adjust default Canvas course settings as recommended by the Academic Senate. Recommendation 4: Use of Third-Party Apps and Publisher Sites as recommended by the Academic Senate.
  
5. Cabinet reviewed the following Board Policies and Administrative Procedures:
  - [BP 3518 – Child Abuse Reporting](#) – Approved, submit for PAC review.
  - [BP 5300 – Student Equity](#) – Approved, submit for PAC review.
  - [AP 4021 – At-Risk Programs and Program Discontinuance](#) – Approved, submit for PAC review.
  - [AP 4103 – Work Experience](#) – Approved, submit for PAC review.
  - [AP 4290 – Student Academic Dishonesty](#) – Approved, submit for PAC review.
  - [AP 5011 – Admission and Concurrent Enrollment of High School Students](#) – Approved, submit for PAC review.
  - [AP 5012 – International Students](#) – Approved, submit for PAC review.
  - [AP 5120 – Transfer Center](#) – Approved, submit for PAC review.
  - [AP 5300 – Student Equity](#) – Approved, submit for PAC review.