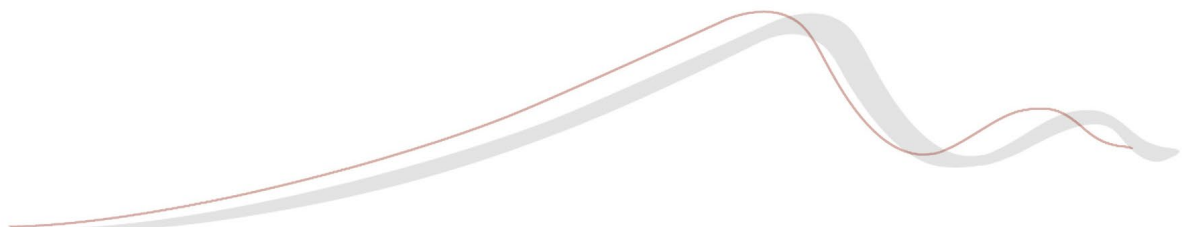


## **President's Cabinet Action Notes** **July 16, 2024**

1. Cabinet reviewed and commented on the following standing items:
  - a. Marketing and Public Affairs provided the following updates to Cabinet:
    - Mt. SAC informational presentations have been conducted to various community groups in San Dimas, La Verne, and Rowland Heights.
    - Due to the change in the mascot, Marketing has prepared a draft graphic design of the College spirit mark. They are also working on an athletics version. A spirit mark is a graphic representation of the mascot that reinforces a brand and can be utilized in printed materials, merchandise, and various other marketing efforts.
    - The Management Staff Fall Gathering is scheduled for Monday, August 19, 2024, and provides an opportunity for Cabinet members to provide updates.
  - b. Cabinet approved the revised job description for the [Benefits Specialist](#).
  - c. Cabinet approved the [Request to Fill Log](#) for the following positions:
    - [Associate Dean, Technology and Health](#)
    - [Acting Director, English Language Learners](#)
    - [Special Projects Manager](#) (Pride Center)
    - [Special Projects Manager](#) (Center for Black Culture and Student Success)
  - d. The following Emergency Funding request was approved:
    - [Instruction](#) - \$9,074 one-time funding allocation was approved to cover program costs for the dual enrollment program for 2023-24.
  - e. Cabinet received the following enrollment updates:
    - SCE has been receiving applications for the LVN program since July 15th; 24 spots are available for the first cohort. An application deadline reminder was sent to all who attended the orientation or expressed interest in enrolling in the program. The program commences in January 2025.
    - Credit enrollment for Fall 2024 is increasing, it is currently at 7,858 FTES.
    - Enrollment for Fall 2024 is expected to increase with counseling services expecting an influx of student counseling appointments in August. Student Services will conduct Navigate campaigns for students who have applied to the College but are not enrolled in courses.
2. Human Resources is requesting assistance from the Vice Presidents to communicate with departments that employ student workers to complete hiring documents prior to students commencing work assignments. This will ensure that student workers' paychecks are processed in a timely manner.



3. Melba provided an update regarding [AB 928](#) guidance for implementing the new Associate Degree for Transfer (AD-T) placement requirement. The legislation requires that where an Associate Degree for Transfer pathway exists for the intended major for students who declare transfer as a goal, that the College guides that student to that Associate Degree for Transfer (ADT) and the course-taking pattern. The guidance includes three key components: presenting ADTs in CCCApply, developing the student educational plan, and managing the exemptions. Student Services has been analyzing options for compliance. Additional discussion will occur regarding the strategy that will be implemented to comply with the legislation.