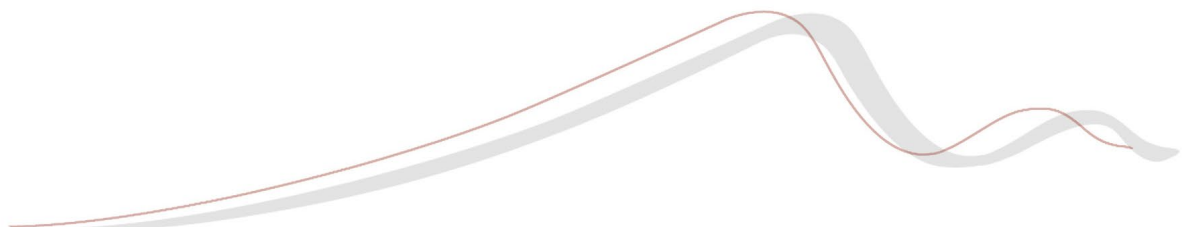


President's Cabinet Action Notes **July 25, 2023**

1. Cabinet reviewed and commented on the following standing items:
 - a. Public Affairs and Marketing provided updates to Cabinet:
 - Martha, Jill, and Trustee Chow are going to attend the Walnut City Council meeting on Wednesday. Cabinet recommended they provide an update regarding the national accreditation process (ACEN) for our Nursing program.
 - The Technology and Health Groundbreaking is moving forward on Wednesday, August 9 at 3:30 p.m.
 - Entravision has been testing two types of ads, both English and Spanish, and the Spanish language ads are yielding better results. Marketing is continuing to analyze the comparison of their marketing efforts compared with our in-house ad placement efforts. There will be a combination of approaches for marketing ads based on this analysis.
 - b. Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Coordinator, Project/Program](#)
 - [Grounds and Horticulture Technician – Campus](#)
 - [Lab Technician II – Biology](#)
 - c. Cabinet received Diversity, Equity, Inclusion, Social Justice, Anti-Racism, and Accessibility campus work update:
 - Martha will be sending an email to both employees and students reconfirming that the campus is a safe and inclusive environment for all students and employees. Information on the faculty dispute resolution process, the complaint process for discrimination, harassment, and retaliation, student and employee mental health services, and how to access Police and Campus Safety Escorts will be included.
 - The office of Instruction will meet for an all-day study session on August 7. As with most study sessions, they will focus on student success, team building, and DEISA+. This study session is another opportunity for the classified professionals and administrators within the office of Instruction, Grants, Dual Enrollment, Accreditation and Planning, and Research and Institutional Effectiveness to learn more about how to support and advocate for student success. This study session will leverage Heather McGee's common read of *The Sum of Us*. Marcell Gilmore will lead the discussion of the themes from *The Sum of Us* to highlight and celebrate who we are as individuals and its significance to the collective team. The book and supporting materials will support conversations underscoring the importance of working together rather than approaching work from a divided, individualist approach.



- The Expanded Instructional Leadership Team is utilizing *The Book of Joy*, by the Dalai Lama and the late Archbishop Desmond Tutu, to practice open-mindedness and DEISA+ principles. By incorporating the eight pillars of perspective, humility, humor, acceptance, forgiveness, gratitude, compassion, and generosity into our actions and interactions, we promote greater understanding, respect, and equity for our community.
 - The DEISA+ Council has begun to meet and will begin their work by reviewing definitions. The Council plans to continue to review campus climate survey results with assistance from Research and Institutional Effectiveness.
- d. Cabinet received the following enrollment updates:
- As of July 23, the Fall 2023 credit unduplicated headcount is 20,780 and we are up 500 FTES greater in comparison to the same registration date last year.
 - Deans continue to increase enrollment efficiencies and be responsive to students' needs by adjusting course schedules as needed.
 - Student enrollment in credit classes for Fall 2023 is approximately 55% face-to-face.
2. Cabinet continued the discussion of the workgroup recommendations related to the merging of Canvas shells and requiring FERPA compliance. The District's negotiations team will meet with the Faculty Association to discuss the workgroup's recommendations. The Academic Senate supported the Vision Resource Center's FERPA training as recommended by FCLT to merge Canvas shells.
3. A email from the Chancellor's Office related to New Credit for Prior Learning (CPL) Modules Now Available on the Vision Resource Center, includes a six-module series on the [Vision Resource Center](#) (VRC). Kelly reported that there was considerable work done by Roger Willis and all compliance documents are in place. The Academic Senate is working on next steps related to credit for prior learning.
4. A Memo from the Chancellor's Office, [New Equal Employment Opportunity Program Regulations & Model EEO Plan](#), outlines changes to the regulations and Plan requirements. The Chancellor's Office now reviews all EEO plans and may provide recommendations for revisions. With the Academic Senate, Human Resources has been working on revisions to the AP on faculty hiring. Additional meetings will address the State Chancellor's changes to the EEO Plan for job postings to be compliant and to include language on how equivalencies are reviewed and considered as they relate to minimum qualifications. There will now be an annual certification requirement on longitudinal data on representation. Sokha reported that we are able to run this data already, we just need to organize and implement processes to meet the requirement. A positive change is that the funding from the state is no longer a separate form, it is included in the EEO Plan. The Memo also clarifies that when there are EEO violations, colleges need to follow the unlawful discrimination process set by the state—this is a major change in process. Additionally, Board Members must receive training on biases. This requirement will be integrated into one of the Board Study sessions.

5. A Memo from the Chancellor's Office, [Seamless Transfer of Ethnic Studies – Allocation for Implementation](#), provides guidance on the one-time appropriation of \$5.6 million related to the implementation of the ethnic studies requirement. Mt. SAC received \$48,695, and a workgroup established an implementation plan with the primary use to seamlessly transfer community college students to the California State University given the ethnic studies general education requirements and, secondarily, to assist with advancing anti-racism initiatives within the California community college system.
6. A Memo from the Chancellor's Office, [Nursing Enrollment and Retention Grant FY 2023-24 Notice of Intent to Award](#), provides formal notification of the program grant funding allocated to Mt. SAC for \$227,045 which will be focused on retention. This funding was previously available through a competitive grant; however, colleges now receive the allocation automatically. The funding will help continue the activities that we have been engaged in to support the Nursing program.
7. A Memo from the Chancellor's Office, [Continuation of Funding for Canvas and Related Instructure Supports](#), announcing the continued support of a systemwide subscription to Canvas including 24/7 support.
8. Cabinet approved a second Professor, Psychology, to move forward with an offer. There is a faculty vacancy available for this position.