

President's Cabinet Action Notes **July 11, 2023**

1. Cabinet reviewed and commented on the following standing items:
 - a. Marketing and Public Affairs provided updates to Cabinet related to the marketing effort around the Fresh Air Campus campaign, the planned groundbreaking ceremony for the Technology and Health building on August 9, and an update on the two projects that are being continuing the movement forward for Federal appropriations—Wildland Fire and Pathways to Jobs.
 - b. The draft agenda for the July 19 Board Meeting was reviewed. To ensure there is appropriate time to conduct the business of the Board, the Board Members' and President's communication will be provided toward the end of the meeting. In addition, Martha will be preparing a slideshow, "President's Report" which will provide information on programs and services and happenings around campus each month.
 - c. Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Administrative Specialist II](#) (Career Education)
 - [Coordinator, Health and Fitness](#)
 - [Dean, ACCESS and Wellness](#)
 - [Director, Systems and Operations, School of Continuing Education](#)
 - d. Cabinet approved an [Immediate Need Request](#) for Instruction for STARS funding for \$30,000 one-time.
2. There was discussion related to the future of Cabinet meetings, as well as the reporting out of information in Cabinet Notes. Cabinet recognizes the importance of Cabinet Notes and the transparency provided in the reporting of discussions and actions taken in Cabinet. Cabinet Notes will continue to be shared in a revised format that includes standing agenda items. It was also decided that, instead of quarterly presentations to Cabinet, all presentations will be scheduled on an as-needed basis, at the request of the area Vice President.
3. Martha conveyed her thanks to Cabinet members for their welcome, as well as their stability and service to the College. She also communicated the incredibly warm acceptance she has received around campus when visiting various areas during her first week. She looks forward to meeting more campus constituents this afternoon at her Open House.

