



November 16, 2021

1. Cabinet reviewed and commented on the following information items:
 - a. An article from CALmatters, [Are California's vaccine rules making inequality worse?](#) ponders the question, will California's strict vaccine mandates widen longstanding disparities in communities of color? School districts throughout the State are mandating vaccinations in order to attend in-person, but neighborhoods of color have low vaccination rates. For example, the African American vaccination rate in Oakland is just 44%. Does this mean that, particularly for students of color, children won't be attending school? Locally, we are experiencing this issue as we move to a vaccination only model for students to be on campus. We have done a great job talking with our vaccine-hesitant students when we have them on campus, but this will be challenged by the new vaccination requirement for all students who register for on campus classes. Also at play is the economic impact to areas like Los Angeles, where businesses must start enforcing vaccine requirements for those who enter indoor businesses.
 - b. We received notification from [Gilman Scholars](#) of their top producing study abroad institutions and Mt. SAC was recognized for the past two decades on the Associate Institution list.
 - c. An article from the San Gabriel Valley Economic Partnership, [Infrastructure Bill Awaits Signing by President so What Does That Mean for Us?](#) provides a good breakdown how California stands to benefit from the infrastructure bill. President Biden signed the bill and a lot of analysis is expected in the coming weeks as it is a 10 year initiative, so implementation will not happen immediately. Infrastructure projects take a lot of time to get shovel-ready, but California is probably in better shape than most states to be ready for new projects.
 - d. A SGV Tribune article, [Habitat restoration to Mt. SAC's Wildlife Sanctuary means rare birds won't be flying the coop](#), was published on the front page, above the fold, and included great photos! It is a great article, showcasing the habitat restoration work that we are doing.
 - e. The [Vacant Positions under Active Search](#) log was reviewed.
2. The Instructional Leadership Team has been working on a [Proposed Block Schedule](#) options. This schedule leverages previous block scheduling patterns into one comprehensive block schedule. This block schedule primarily accommodates 3- and 4-unit classes, 2-day a week or 1-day a week. The goal was to have alignment for student course schedules with start and ending times so that students can register for back-to-back classes without time overlaps. The changes will provide consistency across the board and enable students to get classes without overlap and provide the ability to maximize our use of classroom facilities. Cabinet approved the proposed schedule beginning in Fall 2022, with the request that an accompanying document that addresses scheduling for cohort-type programs such as those for STEM majors.
3. The Academic Senate has proposed changes to [AP 4100 – Graduation Requirements for Degrees and Certificates](#). Cabinet recommended striking the added language, "...in consultation with the Academic Senate for currency and correctness" as the production of the catalog and schedule is operational and a major function of the Instruction office. It was noted that the Instruction office will continue to collaborate and work closely with all areas, including the Academic Senate, on the production of the College catalog.

4. Human Resources has submitted a [proposal](#) to start the transition of funding for the Assistant Director of Professional and Organizational Development from Title V grant funding to the Unrestricted General Fund. The Title V Grant calls for a 6-year phasing of institutionalization of the funding for this position. Cabinet approved the transition plan as presented. There was discussion about adding additional College priorities to the job description that have a broader professional development impact. Those would include additional work on DEISA to develop and support various groups on campus. This could start with DEISA training for committees to incorporate DEISA into their yearly goals.
5. A couple members of Cabinet were on a phone call with our lobbyist, Ashley Walker from Nossaman, talking with legislative staffers on the [Impact of the COVID-19 Pandemic on California Community College Noncredit and Adult Education Students](#). We are gradually building a foundation of knowledge for noncredit issues with those legislative staffers.
6. The Fall Expanded PAC meeting is scheduled for tomorrow. The [Agenda](#) and theme for tomorrow's meeting is strategic planning. Kelly and a core group have been going through the Mt. SAC Educational and Facilities Master Plan and Strategic Plan goals and have created a crosswalk to assist EPAC members. The meeting will consist of discussion on accreditation and teaching moments of the goals, as well as working on objectives, activities, and metrics to support and track outcomes for each goal. The work accomplished by each group in EPAC will go to IEC which will organize and finalize the information for presentation to PAC. The resulting draft Strategic Plan will be the topic for the next EPAC meeting in the Spring.
7. AMAC agreed on the [2022-23 Faculty Prioritization List](#). Cabinet confirmed that a total of 9 are authorized to hire for Fall 2022 (4 of the 9 are due to failed probation, failed search, categorical funding, or statewide/college priorities). Authorized positions will be posted and hired for the Fall 2022 semester.
8. Cabinet approved the following position to proceed with recruitment:
 - [Coordinator, Project/Program](#) (Human Resources)
9. Cabinet approved the [Requests to Fill](#) log for the following positions:
 - [IT Support Technician](#)
 - [Special Project Manager, Noncredit Re-Engagement](#)
10. Morris reported:
 - He has been looking at a possible RFP for the Bookstore operation, and he is working on establishing a committee.
11. Sokha reported:
 - One-year management evaluations are due by December for February Board.
12. Audrey reported:
 - Student Services continues to work over the phone with students for Winter Intersession vaccination requirements.
13. Kelly reported:
 - She will be taking a small team to a workshop held by the Society for Colleges and Universities for Planning (SCUP) focused on integrated planning and invited Cabinet members to attend.

- This was her first time going through Faculty prioritization discussion; she appreciates the collegial discussion with the Academic Senate.
- IEC co-chairs are planning the Expanded PAC meeting and developing the Strategic Plan to be in alignment with the Educational and Facilities Master Plan.
- She is looking forward to a joint planning session on Equity guided pathways and DEISA with Audrey and Madelyn.
- The Accreditation core team is doing a couple of deep-dives into an all-themes accreditation.
- The Deans are proposing a mentorship program.

14. Madelyn reported:

- Noncredit enrollment is overall steady for fall and on pace to make up 400-500 of the FTES lost last year. Managers, staff, and faculty have been working on retaining students particularly as the semester ends.
- Two community centers that closed because of the pandemic are now open for onsite Older Adults and Adults with Disabilities classes. These are Pathfinder Park in Rowland Heights, Hacienda Heights Community Center, and Carolyn Rosas Park in Rowland Heights. Others that are planning to open to onsite classes in spring are Shadow Oak in West Covina and East San Gabriel Valley Japanese Community Center.
- The Off-campus HS program (OCHS) is working to expand offerings across districts and engaging new sites. Class completions have been 75%-80% each summer which supports transitions to higher education, particularly for the high number of underrepresented student populations in OCHS.

15. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- Return and Recover Initiative:
 - Reconnect and Reengage (Leads: Tannia Robles, Shannon Rider, Matt Judd, Assistant Director, Academic Technology, 1/25)
 - Center for Black and African American Studies, MMI, Arise, and El Centro (Leads: Clarence Banks, Anabel Perez, and Aida Cuenza, 1/25)
 - Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 1/25)
 - Laptop Loaner Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 1/25)
- Multiple Measures Placement Workgroup (George and Team, TBD)
- Student Centered Funding Formula—Continued Follow Up:
 - Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 1/11)
 - EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 12/21)

16. Quarterly Reports to Cabinet:

- Emergency Response Plan Quarterly Report (Duetta, 1/18)
- Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Mika, and Kevin, 12/21)
- Faculty Position Control Quarterly Report (Rosa and Meghan, 1/11)
- Construction Project/Scheduled Maintenance Quarterly Report (Gary, 12/7)
- IT Projects Quarterly Report (Anthony, 12/14)
- Grants Quarterly Update (Adrienne, 1/18)
- International Student Quarterly Report (Chris, George, and Paty 12/21)
- Academic Support Coordination Project Quarterly Report (Madelyn and Romelia, 2/8)
- Guided Pathways Quarterly Report (Meghan, Shiloh, and Sarah, 2/8)
- Dual Enrollment Quarterly Report (Meghan, Marlyn, and Lina, 11/23)
- Title V Quarterly Report (Lianne and Lisa, 1/18)
- AB 30 (Dual Enrollment, A&R, and IT, 2/8)