



September 7, 2021

Alexis sat in for Sokha

1. Cabinet reviewed and commented on the following information items:
 - a. The [President's Budget Message for the 2021-22 Adopted Budget](#) is long, but an important narrative. This budget is aggressive in supporting the College recovery from the pandemic, but realistic in the use of available resources. Morris has added a lot to the ability to present budget in a way that is more comprehensible.
 - b. The [LA community colleges to mandate COVID vaccine for staff, students](#) announces the change to LACCD policy to now mandate vaccinations for all staff members and students attending in-person classes or using campus facilities at all of their campuses. Previously, the LACCD was requiring regular testing or vaccination, but changed its direction with the recent approval by the FDA of the Pfizer vaccine.
 - c. The [LA County Department of Public Health Telebriefing for Institutes of Higher Education](#) changes guidance for modified quarantine for students. LACO Public Health is still pushing vaccinations. Additional changes to come this week include exemptions for indoor masking for students in music classes.
 - d. The [Vacant Positions Under Active Search](#) log was reviewed.
2. Cabinet reviewed the [Proposed Regulatory Changes: Unlawful Discrimination](#), which includes proposed Board of Governor's amendments to Title 5 Regulations.
3. Audrey unearthed a previous legal opinion by the Chancellor's Office regarding the [removal of students from campus](#) for reasons including "...suffering from a contagious or infectious diseases." In looking at what process we would use, this would be an avenue to use with students who do not follow direction of the College related to vaccination or testing. Cabinet is also looking at using the EW form (Emergency Withdrawal) for students who may fall into this situation and do not want to comply with either vaccination or weekly testing.
4. The tentative Board Study Session topics were discussed for the meeting on Saturday, October 16. Topics include:
 - Update on HEERF Funding
 - Accreditation Kickoff and ACCJC Board member Training
 - Measure GO Expanded Quarterly Project Update and report on implementation of Community Workforce Agreements
 - Board Resolution 21-05 Review
 - Fall 2021 Enrollment Analysis
 - Legislative Update
5. Cabinet approved the following job description:
 - [Director, Basic Needs](#) (New)
6. The following pay grade recommendations were reviewed:
 - Tutorial Service Specialist – Approved
 - Educational Advisor – Approved
 - Computer Facilities Assistant – Not approved
 - Buyer – Approved

7. Cabinet approved the [Requests to Fill Log](#) for the following positions:
 - [Admissions & Records Specialist II](#)
 - [Educational Advisor, Nursing](#)
 - [Lead Library Technician](#) (Laptop Loans Program), Library
8. 75th Anniversary Jubilee Event is moving along for Friday, October 8 for Movie Night at the Stadium.
9. Cabinet approved the creation of a new Ethnic Studies department within the Humanities and Social Sciences Division. This acknowledgement is important as it represents our commitment in support of the State ethnic studies initiative for AREA F in the CSU General Education Breadth requirements.
10. Cabinet was joined by Gary Nellesen, Executive Director of Facilities Planning and Management; John Gaston, Manager, Construction Projects; Mika Klein, Senior Manager, Construction Projects; Carol Minning, Senior Manager, Construction Projects; and Gary Gidcumb, Senior Manager, Construction Projects; for the [Construction Project/Scheduled Maintenance](#) update. Highlights:
 - The current volume of construction is expected to continue for the next five years.
 - Gym/Wellness/Aquatics is seeing a three-week delay that is being evaluated, which may mean that move INS will be pushed back.
 - We opened the Gateway Parking Structure. This project is continuing with finishes and landscaping.
 - Temple Avenue was closed for six days, with no complaints thus far. There will be an upcoming closure of Temple Avenue for additional work, as well as final paving work. Signal work will continue into next year and is connected to the Transit Center.
 - The Technology and Health project is addressing budgetary issues and in the design development phase. They're looking at hybrid and high-flex classrooms to address future conditions in modality.
 - The temporary north/south pedestrian road behind Founders Hall was completed.
 - They are working on subcontractor agreements related to the Student Center, with requests coming in for cost escalation.
 - There will be a topping out ceremony for Student Center in November.
 - The Campus Store/Instruction Offices will be bid after the first of the year.
 - The annual parking headcount is occurring this week.
 - The RFP for campus wayfinding for design work is out and due soon.
 - They are looking at an update to the Educational and Facilities Master Plan.
 - We are working on completing the California Black Walnut restoration on the West Parcel. Using reclaimed water for the restoration site.
11. Morris reported:
 - Two California community colleges have declined the full-time faculty state budget funds.
 - The term length multiplier issue for attendance accounting looks like it will be resolved, however, the Department of Finance will still need to sign off on this updated interpretation of existing law.
 - We have an on campus site identified for night time Custodial Services COVID testing.
 - The new Director of Maintenance and Operations has been recommended for approval at the Board Agenda this month.
12. Alexis reported:
 - 55 active recruitments are underway in HR right now.
 - Contact Tracers are coming on board, with a few more hiring documents coming in for an estimated 40 total.
 - HR has completed open enrollment for staff and management health benefits and are in the final week for Faculty open enrollment.
 - TB test notifications are going out. It was on hold for two years, but is back open.
 - The Independent Contractor process has been changed to an electronic format.

13. Kelly reported:

- Enrollment is steady 54% on campus, 8% hybrid, 38% online. Business and Humanities and Social Sciences Divisions have the highest online enrollment. The Instruction Team is looking forward to modify course offerings now for Winter and Spring semesters.
- We are celebrating the soft opening today of Café 91, our new student run restaurant in the Business and Computer Science Complex.
- Patricia Quinones, our new Research Director starts today.
- Kelly is excited about Accreditation Kickoff save the date was sent.
- Strategic Plan crosswalk planning is going on with accreditation work.

14. Audrey reported:

- REACH program received 100K from Whittier Trust.
- ARISE received \$50,000 Asian Pacific Islander American scholarship fund.
- Categorical allocations are slowly trickling into their program areas.

15. Madelyn reported:

- SCE has a help desk for students to reach out on issues related to Cleared4.
- Enrollment is changing; 3107 more enrollments than last year. Enrollments are shifting to 39% in person, 61% online. Next week should bring approximately 1000 high school students to enroll in person.
- We will be holding a session for support centers/labs on how to handle check INS with students.

16. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Multiple Measures Placement Workgroup (George and Team, TBD)
- b. Student Centered Funding Formula—Continued Follow Up
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 11/23)
 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 9/28)
- c. AB30 (Dual Enrollment, A&R, and IT, 10/19)

17. Quarterly Reports to Cabinet

- a. Emergency Response Plan Quarterly Report (Duetta, 10/26)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Mika, and Kevin, 9/28)
- c. Faculty Position Control Quarterly Report (Rosa and Meghan, 10/12)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 12/7)
- e. IT Projects Quarterly Report (Anthony, 12/14)
- f. Grants Quarterly Update (Adrienne, 10/26)
- g. International Student Quarterly Report (George, 9/28)
- h. Academic Support Coordination Project Quarterly Report (Madelyn and Romelia, 12/14)
- i. Guided Pathways Reporting (Meghan, Shiloh, and Sarah, 10/26)
- j. Dual Enrollment at Local High Schools Quarterly Report (Meghan, Joel, Marlyn, and Lina, 11/23)
- k. Title V Quarterly Report (Lianne and Lisa, 10/19)