



July 20, 2021

Meghan sat in for Kelly

1. Cabinet reviewed and commented on the following information items:
 - a. The Chancellor's Office announced that [Chancellor Oakley to Take Temporary Post with Biden Administration](#). Chancellor Oakley will join the Biden administration in a temporary role as a special advisor to Education Secretary Miguel Cardona. Vice Chancellor Daisy Gonzales will serve as acting Chancellor in his absence.
 - b. Preparing for the next infusion of Bond money, the College has received ratings by both Moody's Investors Service of Aa1 and Standard & Poors of AA. These strong ratings confirm the District's solid financial position supported by healthy reserves and liquidity.
 - c. Dr. Walker's [COVID Update 7-14-21](#) notes that LA County is seeing a surge because of the high infection rate of the Delta variant. The fact that almost all of these infections are of unvaccinated people is of great concern. Also included is information on the revised CDC guidance related to K-12 schools which recommends a "layered protection" including social distancing, masking, surveillance testing, enhanced ventilation, contact tracing, isolation, quarantine, and vaccination and information on a Pfizer booster dose.
 - d. The next Community College League of California CEO/Trustee Town Hall is [DEI in Action: CEO & Trustee Partnership to Advance DEI](#), on July 22. Bill will be attending to hear what the message is to college leadership.
 - e. The [Vacant Positions Under Active Search](#) log was reviewed.
2. The updated LA County Department of Public Health [Health Officer Order](#) was reviewed. The major change was the requirement for all individuals, regardless of vaccination status, to mask when indoors. Masks are not required outdoors with specific exceptions in the Health Officer Order. All those on the Mt. SAC campus continue to be subject to LA Public Health Officer Orders such as this. Cabinet encourages faculty, staff, and students to get vaccinated.
3. Related to the Health Officer Order change above, Bill sent a campus email out notifying employees about the [Change to Campus Masking Requirements](#).
4. The article from School Services of California, [Governor Newsom Signs 2021-22 Budget](#), announces that Governor Newsom signed the fiscal year 2021-22 budget into law. The Bill is quite close to previously announced versions. The Budget Trailer Bill information is also out and will be analyzed for details at next week's Cabinet. A [Joint Analysis](#) was published by the Chancellor's Office, Association of Chief Business Officials, Association of California Community College Administrators, and the Community College League of California. The noted major changes for community colleges are an overall increase in funding by more than \$3.5 billion over the 2020-21 levels from a combination of ongoing and one-time funds; pay off of the 2020-21 deferral; and a number of investments in deferred maintenance, student basic needs, and support for faculty. This budget is largely aligned with the system budget priorities.
5. An article from School Services of California, [CalPERS 2020-21 Investment Return Will Improve Contribution Rates](#), conveys the CalPERS announcement of an estimated 21.3% net return on their investments—well over the assumed rate of 7%! This may level the rates a bit, but it may also be less likely that the legislature will provide additional future funding to ease employer contribution rates.

6. Cabinet was joined by Lianne Greenlee, Director of Professional and Organizational Development, and Lisa Rodriguez, Assistant Director of Professional and Organizational Development, for the [Title V Grant](#) update. Highlights:
 - There are 32 projects in the grant across 7 goals, with 28 in progress in this grant.
 - They have been collaborating on annual campus summits on equity.
 - They have identified stakeholders for the Title V Projects for Equity Advancement which include faculty, students, and staff.
 - The project timeline positions the grant almost through year 2. The Title V funding will be tapped quickly throughout the grant period.
 - The last faculty coordinator hire was just made, Dr. Ooli Mohammadi, who will be focusing on Equity in Online Learning.
 - Many across campus are engaging in the equity certification and new teaching models, with 48 completing CORA, 29 completing ACUE's Effective Teaching Practices, 107 completing Creating Dynamic Online Lectures, and 21 completing best practices for Teaching in Community Colleges.
 - They are launching open educational resources course reports to increase the use of OER by departments on campus.
 - Student development work is continuing with 12 Title V student ambassadors. They have been accepted to present at the RP Fall Conference. Some also completed and lead the RMA/UB Discussions for CORA.
 - Staff professional development on equity included discussion on the book *White Fragility*.
 - 27 faculty staff and students in the current CORA cohort.

7. Cabinet was joined by Joel Monroy, Director of Dual Enrollment; Marlyn Holt, Assistant Director of Dual Enrollment; George Bradshaw, Dean of Enrollment Management; Lina Soto, Assistant Dean of Counseling; Chuong Tran, Assistant Director of Enterprise Application System, and Antonio Bangloy, Director of Enterprise Application System, for the [AB30](#) update. Highlights:
 - AB30 extends AB 288 Career and College Access Pathways (CCAP) agreements past the initial 2021 sunset and it requires only one reading at the Board Meeting to approve.
 - Mt. SAC currently offers dual enrollment classes at continuation high schools; non-CCAP would be a good fit for the continuation high schools.
 - Unit cap for CCAP students work is ongoing. The team is keeping the Academic Senate aware of dual enrollment students who may be exceeding the units allowed in AP 5011. The team is advocating for maximum of 12 for Fall and Spring and 7 for Winter and Summer. Any student wanting to take more will need to petition for approval. There is currently a joint management faculty staff work group looking at AP 5011 to align with AB 30.
 - Currently, Mt. SAC classes taken through dual enrollment do not count as units earned in determining their registration status, and thus their registration day in the queue, for enrollment in Mt. SAC courses. The team is exploring providing priority registration for students that will be an equitable process.
 - The team is proposing one standard application for CCAP students. There is planning work going on with IT and Admissions on creating a work flow chart to examine the process, now allowed by AB 30, of having one application for dual enrolled students such that reapplying each term is no longer needed. This will be rolled out soon in the test environment. There was discussion about the prioritization of dual enrollment students.

8. To ensure the appropriate level of cleaning and disinfecting of facilities this Fall, Cabinet approved the hiring of [5 Custodian II and 5 Custodian I](#) positions to be funded out of the HEERF allocation.

9. The Mt. SAC is Back campaign postcards went out the entire District.

10. The Mascot Task Force met to discuss the survey results (931 received) on our moniker and mascot. The moniker "Mounties" rated very well and it was decided to keep the moniker. However, there were mixed reactions on Joe Mountie as mascot, and a follow up survey will be sent out soon based on some free responses that need exploration.

11. Cabinet reviewed and approved the [Request to Fill log](#) for the following positions:

- [Administrative Specialist III \(Facilities Planning and Management\)](#)
- [Computer Facilities Assistant \(ESL\)](#)
- [Construction Project Specialist](#)
- [Construction Project Specialist](#)
- [Construction Project Specialist](#)
- [Coordinator, Deaf and Hard of Hearing](#)
- [Instructional Services Analyst](#)
- [Program Account Specialist \(Facilities Planning and Management\)](#)
- [Special Projects Coordinator](#)
- [Special Projects Coordinator](#)
- [Special Projects Director](#)
- [Special Projects Director](#)
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- [Special Projects Director](#)

12. Meghan reported:

- Instruction is continuing to monitor Fall enrollment and pivot enrollment management strategy based on course section wait lists.
- Instruction is responding to student demand for online courses by continuing faculty SPOT training to meet the enrollment.

13. Morris reported:

- He is working on a debt relief solution for students. His recommendation is to release all financial holds on students until an outcome is made on the relief for students. **Morris will work on a process for release of debt-based registration holds and bring a proposal to Cabinet in the next two weeks.**
- The custodial team is gearing up for a final push to have classes cleaned for the Fall. The staff is pushing hard to accomplish this.
- Banner upgrades need to happen ASAP. **Cabinet approved the Banner shut down for upgrades planned for this Friday and Saturday.** Students and the campus will be notified that the system will be shut down.

14. Abe reported:

- The climate in his office is really great since returning; employees are getting comfortable with being back to work.

15. Audrey reported:

- Track and Field student Trayvon Gillespie is part of the Olympic track and field team.
- A lot more activity and students on campus. Student Services is still in transition and will be fully reopened in August. They're trying to find a good mix of online and in-person services.
- There are 239 Summer Bridge 434 Step into College students.

16. Madelyn reported:

- Two new managers in Continuing Education beginning, one new and one prior faculty.
- Enrollment is looking good for Summer for SCE, similar to last year. Enrollments are at 31,658. There are four residential sites opening today. CDCP enrollments are about 500 above prior year. Fall is 40% virtual and 60% on campus, which will be adjusted as needed. Off-campus sites are requiring faculty to be vaccinated to teach at their sites.
- Summer high school is almost over and as soon as data is reconciled, we will know how we did.

17. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Multiple Measures Placement Workgroup (George and Team, TBD)
- b. Student Centered Funding Formula—Continued Follow Up
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 7/27)
 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 9/28)
- c. Employee ID badge process (**Abe, 7/27**)
- d. AB30 (Dual Enrollment, A&R, and IT, 10/19)
- e. Promise Update (Audrey, 8/3)

18. Quarterly Reports to Cabinet

- a. Develop Budget Reports and Monitoring Protocols for Cost Center Managers (Morris and Doug, 6/29)
- b. Emergency Response Plan Quarterly Report (**Duetta, 7/27**)
- c. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Mika, and Kevin, 8/3)
- d. Faculty Position Control Quarterly Report (Rosa and Meghan, 8/24)
- e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 9/7)
- f. IT Projects Quarterly Report (Anthony, 9/14)
- g. Grants Quarterly Update (**Adrienne, 7/27**)
- h. International Student Quarterly Report (George, 9/28)
- i. Guided Pathways Reporting (Michelle, Shiloh, and Sarah, 10/26)
- j. Dual Enrollment at Local High Schools Quarterly Report (Meghan, Joel, Marlyn, and Lina, 8/24)
- k. Academic Support Coordination Project Quarterly Report (Madelyn and Meghan, 8/3)
- l. Title V Quarterly Report (Lianne and Lisa, 10/19)