



June 7, 2022

Cabinet will be on hiatus next week

Anthony sat in for Morris

1. Cabinet reviewed and commented on the following information items:
 - a. An [Academic Procession at Commencement Memo](#) dated May 31, 2022, provides details of parking, faculty staging, and a post-Commencement reception.
 - b. Public Policy Institute of California (PPIC) released an article stating the Governor's May Revision [Budget Surplus Divides Californians](#). While Californians are widely in agreement that the State budget situation is in good shape, they are divided on how to spend the \$100 billion surplus. Is it enough to change Mt SAC's SCFF budget strategy for next year? The response from Cabinet is, yes. Although adjusting the formula is vague, chatter in Northern California is getting traction. Last-minute changes without analysis are not good for anyone. Legislation is proposing an increase to the base amount. In summary, the overall growth perspective is good, but not great.
 - c. A public battle over who gets to decide what California high school students will learn about ethnic studies (heritage, history, and culture) is driving UC professors who wrote the draft to fight for it. The EdSource article [Debate turns hot over UC proposal to set criteria for high school ethnic studies](#) states the UC Board rejects contested criteria for required high school courses to meet UC admission requirements. There are mixed messages from the UC Board of Admissions and Relations with Schools or BOARS and too much politics.
 - d. Staffing levels at college financial aid offices suffered during the pandemic, according to a new National Association of Student Financial Aid Administrators report dated May 24, 2022, [Pandemic exacerbated financial aid office staffing problems, survey says](#). Proper preparation and leadership are crucial.
 - e. Many obstacles affect [Schools adapting in shrinking Los Angeles Unified](#) such as housing, early retirements, and charter schools. Predictions indicate enrollment will continue to drop in LA Unified by another 28% by the 2030-31 academic year. Given the number of students the district has lost, its future will look very different from its past.
 - f. On May 31, 2022, the Los Angeles County Department of Public Health provided a [Coronavirus Update: Telebriefing for Institutes of Higher Education](#). Although hospitalizations are low, there is an increase in the number of cases which resulted in LA County moving to a medium community level. Campuses are being warned of the potential of moving into required indoor masking.
 - g. According to an EdSource article on May 22, 2022, [The last two years of trauma may have lasting impact report suggests](#). Mt. SAC's Employee Counseling Center Support Services need to continue. The mental health crisis is just the beginning, and that uncertainty is one of the key stressors, along with worries about health, family, and finances.
 - h. Kudos to Adrienne Price, Director of Grants, for her efforts in [Strengthening Community Colleges Training Grant](#) and keeping the College competitive.
 - i. Professor of Japanese Keiko Tsurumi was instrumental in coordinating a meeting recently between Dr. Scroggins and delegates from Oberlin University in Tokyo, Japan to discuss [Establishing Japanese Cultural Exchanges and Study Abroad Opportunities for Community College Students](#). A sister college association with Nagasaki Junior College could potentially benefit American and Japanese students. This opportunity is in collaboration with the Southern California Foothills Consortium.
 - j. [Vacant Positions Under Active Search for June 2, 2022](#), were reviewed by Cabinet. **Sokha will update Morris regarding one particular position with remote opportunities.**
2. The Board of Governors has approved [Title 5 CCR "Employee Evaluations and Tenure Review."](#) These regulations require the integration of Diversity, Equity, and Inclusion into hiring and evaluation of all CCC employees. There were several comments made to the BOG opposing these Title 5 regulations. A

response from the Chancellor's Office addresses the changes. The statement made that the proposal would inappropriately and illegally interfere with local collective bargaining rights by imposing a new evaluation "identified by the Chancellor" received the [Chancellor's Office Responses to Public Comments](#) as respectfully disagreeing with the comment. The Chancellor's Office is acting well within its "full authority" to adopt rules and regulations necessary and proper to execute functions specified. This mandate provides no support and creates a potential conflict.

3. [AB 1491 \(McCarty\) Senate Education Committee Amendments](#) removed Mt SAC's opposition to the bill. A narrative justifying how the planned allocations are consistent with the adult education plan, which in turn, is good for our School of Continuing Education. The amendment further clarifies the meaning of "carryover" and "consortium."
4. Discussion of the [Professional Experts Hourly Pay Schedule & Guidelines](#), effective July 1, 2022, brought up the concern of reducing hours and not increasing pay.
5. Cabinet reviewed the [CCC DEI in Curriculum: Model Principles and Practices](#). The California Community College Curriculum Committee (5C) in 2020 created this set of recommended priorities championing equity-minded curriculum and practices for credit and noncredit instruction.
6. Cabinet approved the following position to proceed with recruitment:
 - [Project/Program Coordinator](#) (Professional and Organizational Development) (Repurposed funding from vacant Administrative Specialist III and additional funding from SEAP/Guided Pathways)
7. Morris, along with Rosa Royce, Chief Compliance Officer, presented the 2022-23 Tentative Budget, which included 2021-22 Changes to Fund Balance and 2022-23 Budget Comparison History.
8. An [Immediate Need Request](#) was approved for the Faculty Center for Learning Technology for \$220,425.77 one-time for renewals for HonorLock Proctoring, Turnitin Plagiarism Check, and EesySoft (Canvas).
9. An [Immediate Need Request](#) was approved for Research and Institutional Effectiveness for \$6,300 one-time for the renewal of Qualtrics survey software.
10. Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Administrative Specialist III](#) (Humanities and Social Sciences)
 - [Administrative Specialist III](#) (Student Health Services)
 - [Admissions and Records Specialist I](#)
 - [Executive Assistant II](#) (Human Resources)
 - [Professor, CIS \(Network Security\)](#)
11. Sokha reported:
 - Counseling contract is confirmed with existing language.
 - There is a concern with managers that classified staff is not being compliant with the summer schedule.
12. Audrey reported:
 - A presentation on the details of commencement was distributed to Cabinet.
 - Free breakfast is being offered to all students during finals week.
 - Work continues on the Student Equity Plan Metrics.

- Data Definitions of Student Populations Experiencing Disproportionate Impact highlights enrollment, transfer, and completion metrics of the student population.

13. Kelly reported:

- Enrollment for Summer 2022: Approximately 880 sections: 69% online and 31% face-to-face/hybrid. Down approximately 12% from Summer 2021 and 18% from Summer 2020.
- The Mt. SAC Accreditation 2024 website is live! In addition, the Accreditation Steering Committee is recruiting faculty, staff, managers, and students to get involved in the accreditation process by joining a Fall 2022 ISER Finishing Team. Members of these teams will choose one or more Weaving Team drafts to give input on. Finishing Team members will be given training to leverage their knowledge of Mt. SAC and play a key role in this accreditation cycle. The commitment is short-term but vitally important to the accreditation process. Join a Finishing Team now!
- Great news – Mt. SAC was selected as an OpenStax Institutional Partner! The OpenStax Institutional Partner Program is aimed at helping OER advocacy groups and committees on college campuses create strategic and outreach plans to actively increase OER adoption.
- Kelly expressed tremendous gratitude to our classified professional's Classy's Award Show. It was an honor and an incredible experience to dance along with the Classy dancers!

14. Madelyn reported:

- Off-campus HS summer school is in session and in person, 455 full-year, 2 semester classes in session with 31 of 40 in session. Course offerings are higher than last year. COVID outbreaks are tough causing a high need for subs for which Director, Angelena Pride and her staff made arrangements prior to summer school.
- HS Referral started on June 6 and is fully online with just under 1,000 students or 200 over last year. Parents and students have attended online orientations. On Sunday night over 300 students attended an orientation to their portal, Canvas shell, what to expect as an online student. Counselors and teaching faculty attended.
- Next Wednesday, June 15 @ 6 pm our Adult HS Diploma and HSE programs will have their annual graduation for the first time in person since 2019. Being at Sofia Clark Theater. A huge accomplishment for those who stopped out of high school, many are already in credit courses, entering the military, or doing STV.
- Based on our initial data, SCE will exceed our 2021-22 Period 2 FTES projections of between 100-200 FTES.

15. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Return and Recover Initiative:
 1. Reconnect and Reengage (Leads: Tannia Robles, Shannon Rider, Matt Judd, Assistant Director, Academic Technology, 7/26)
 2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Anabel Perez, and Aida Cuenza, 7/26)
 3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 7/26)
 4. Laptop Loaner Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 7/26)
- b. Multiple Measures Placement Workgroup (Madelyn, George, Ned, Elizabeth, Maria, and Jimmy, 8/16)
- c. Student Centered Funding Formula—Continued Follow Up:
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 6/28)
 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 8/9)

16. Quarterly Reports to Cabinet:

- a. Emergency Response Plan Quarterly Report (Duetta and Sayeed, 7/19)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Brandin, and Kevin, 8/2)
- c. Faculty Position Control Quarterly Report (Rosa and Meghan, 7/12)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 8/16)
- e. IT Projects Quarterly Report (Anthony, 8/16)
- f. Grants Quarterly Update (Adrienne, 7/19)
- g. International Student Quarterly Report (Chris, George, and Paty 8/2)

- h. Academic Support Coordination Project Quarterly Report (Madelyn and Romelia, 9/27)
- i. Guided Pathways Quarterly Report (Meghan, Shiloh, and Sarah, 6/14)
- j. Dual Enrollment Quarterly Report (**Meghan, Marlyn, and Lina, 6/21**)
- k. Title V Quarterly Report (Lisa and Lizette, 8/9)
- l. AB 30 (Dual Enrollment, A&R, and IT, 8/2)