



January 11, 2022

1. The Chancellor's Office issued a [15-Day Notice of Modifications to Text of Proposed Amendments to Excused Withdrawal, Pass-No Pass Grading Option](#).
2. A [2022 Joint Analysis: Governor's January Budget](#) is an analysis by CCLC and partner organizations along with the Chancellor's Office of the Governor's January budget proposal related to California community colleges. Morris notes that there is a proposed 5.33% COLA, with a potential of 0.5% funded growth included. Of course, under the Student Centered Funding Formula, the SCFF metrics are increased by this COLA which means colleges have to earn the COLA by increasing performance on these metrics. There is no base apportionment increase, which is a big disappointment. There is no categorical program funding included in this proposal, but there are proposals for augmentation to part-time faculty health benefits program, added funds for Student Success Completion Grants related to expanded Cal Grant eligibility, and the support of technology. Disappointing is the fact that there is no proposed funding to deal with the growing cost of the employer contribution to the STRS and PERS retirement funds. Morris will prepare some models showing this proposed State budget would affect Mt. SAC.
3. The Legislative Analyst's Office published [AB 1505 Community Colleges: Full-Time Faculty Obligation](#) which would direct the Board of Governors to require colleges to set their full time faculty obligation number based on Fall 2022 full time faculty, and annually adjust that number pursuant to the regulations. The colleges which would be most impacted would be those currently above FON.
4. An article from Liebert, Cassidy, Whitmore, [Cal/OSHA Clarifies Workplace Exclusion and Return-to-Work Requirements](#), provides information on updated guidance concerning isolation and quarantine requirements for California employers. The new rules align with the California Department of Public Health guidance of December 30, which shortens isolation and quarantine periods for the general public.
5. The Chancellor's Office issued a Memo regarding [2022-23 Nonresident Tuition and Capital Outlay Fees](#), and corresponding [worksheet](#) which requires community college districts to establish nonresident tuition fees for each fiscal year. Morris has his team working on this information and will look at what our contiguous districts are charging in order to determine what amount to recommend to the Mt. SAC Board of Trustees.
6. There are multiple new LA County Public Health Officer Orders recently released and then updated, and the College is diligently working to get the changes implemented for those students taking classes on campus. Sokha notes that we should see some changes for employees coming from Cal/OSHA in about a week.
 - [Los Angeles County Department of Public Health Institutes of Higher Education](#)
 - [Los Angeles County Department of Public Health Vaccines FAQ](#)
7. Proposed changes to [AP 5130 – Financial Aid](#) were reviewed. These changes are required as part of Mt. SAC's application for the California Community College Bachelor Degree program in Histotechnology. The application is processed through the Chancellor's Office. The revised AP will be included in tomorrow's PAC Agenda for approval. Kelly notes that commitment of the institution must be included in the

application narrative, which includes a coordinator, a full-time faculty member, and administrative support.

8. Cabinet approved the [Request to Fill](#) for the following positions:
 - [ESL Instructional Support Assistant](#)
 - [Human Resources Technician](#)
9. Cabinet was joined by Rosa Royce, Chief Compliance and College Budget Officer, and Meghan Chen, Associate Vice President of Instruction, to provide the [Faculty Position Control](#) report. Highlights:
 - Through Friday, there are 17 separating faculty. There are 18 positions with requests to fill, but there is one other anticipated separation.
 - Fall 2021 estimated FON is 439, the Fall 2022 Estimated advance is 435, which means we'll be over FON by 4. With expected hiring, we anticipate to be 6 over Full Time Equivalent Faculty.
10. Cabinet was joined by Tami Pearson, Dean of Continuing Education and Workforce Development, and Shannon Rider, to provide [Noncredit Support of SCFF](#) report. Highlights:
 - Mt. SAC SCE continues to lead the State in noncredit FTES.
 - There is large growth in our Noncredit CDCP, accounting for over 20% of all CDCP growth in California.
 - SCE continues to report on their SCE Research Plan addressing enrollment trends, equity, and student progress. The plan is impacted by the pandemic, but continues to work on their objectives.
 - Research questions include three major questions and they directly align with the SCFF and address enrollment, student basic needs, student support, and student success.
11. Sokha reported:
 - HR's offices are closed this week due to water intrusion resulting from the heavy rains. He anticipates they will be back on Monday.
 - Requests for negotiations have been received and a meeting will be held with the Faculty Association this afternoon.
12. Audrey reported:
 - Student Health Services has some antigen test kits on hand for their own staff, and their vendor does not have any additional in stock.
 - Student Services is continuing to work with students as they are asking a lot of questions about Spring enrollment.
 - Zoom at Noon meetings are continuing with a mental wellness component now included.
13. Kelly reported:
 - She recommended that there be regular town hall meetings that have different topics throughout the year.
 - The SCUP training has been planned for the beginning of February.
 - The new Dean of Instruction is being recommended for hire at tomorrow's Board meeting.
 - The Spring 2022 is scheduled 65% face-to-face, 7% hybrid, and 38% online. The Instructional Leadership Team will work with department chairs and coordinators to adjust the schedule as Spring enrollment begins.
14. Madelyn reported:
 - Tami Pearson is on the Board of Schools First.
 - Enrollment was moving along and has slowed due to external locations closing, with over 440 students displaced thus far. They are looking for alternate sites to hold classes.
 - Madelyn's new Executive Assistant, Melissa Cone, starts on Monday.
 - Noncredit course sections for Winter are at 58% and 42% in person (off-campus and on-campus).

15. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Return and Recover Initiative:
 - 1. Reconnect and Reengage (Leads: Tannia Robles, Shannon Rider, Matt Judd, Assistant Director, Academic Technology, 1/25)
 - 2. Center for Black Cultural and Student Success, MMI, Arise, and El Centro (Leads: Clarence Banks, Anabel Perez, and Aida Cuenza, 1/25)
 - 3. Student Center Coordination (Leads: Kevin Owen, Koji Uesugi, and John Vitullo, 1/25)
 - 4. Laptop Loaner Program (Leads: Michael Carr, Romelia Salinas, Tami Pearson, and Eric Lara, 1/25)
- b. Multiple Measures Placement Workgroup (George and Team, 2/15)
- c. Student Centered Funding Formula—Continued Follow Up:
 - 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 4/12)
 - 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 2/1)

16. Quarterly Reports to Cabinet:

- a. Emergency Response Plan Quarterly Report (**Duetta and Sayeed, 1/18**)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Meghan, Mika, Brandin, and Kevin, 2/1)
- c. Faculty Position Control Quarterly Report (Rosa and Meghan, 4/12)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 2/15)
- e. IT Projects Quarterly Report (Anthony, 1/11)
- f. Grants Quarterly Update (**Adrienne, 1/18**)
- g. International Student Quarterly Report (Chris, George, and Paty 2/1)
- h. Academic Support Coordination Project Quarterly Report (Madelyn and Romelia, 2/8)
- i. Guided Pathways Quarterly Report (Meghan, Shiloh, and Sarah, 2/8)
- j. Dual Enrollment Quarterly Report (Meghan, Marlyn, and Lina, 2/22)
- k. Title V Quarterly Report (**Lianne and Lisa, 1/18**)
- l. AB 30 (Dual Enrollment, A&R, and IT, 2/8)