



October 13, 2020

1. Cabinet reviewed and commented on the following information items:
 - a. The *Community College Update's* article, [Proposition 98-The Road Ahead](#), again covers the uniqueness of this recession when compared to past recessions. Community College Prop 98 funding will be determined by Test 1 for the next few years which means our apportionment will be determined by how well State revenue does. This means that unless there's an economic recovery in terms of the State revenue, we'll be challenged in Prop 98—a direct impact to our funding. There's a difference in whether the State recovers and whether the State's economy recovers. If people at the high end of the economy does well, the State will do well. There is hope for Prop 98 in terms of the upper level economic recovery. There are a lot of non-economic things that affect the stock market and capital gains. This is not like the Great Recession wherein there was a lot of damage to businesses and the resulting bail outs. This will be a different kind of recovery. California's economy is more fragile than the rest of the states because of the volatility of our employment and how well we do at taxes on the top end. Still, a lot of drags on our economy—the cost of living, we're not a business friendly state, and lots of people moving out of the State. In terms of Prop 98, the news isn't all bad. It's going to revolve around how soon we can reopen, especially for the lower end of the economy and how these businesses that have been sitting around recover.
 - b. The Public Policy Institute of California's [Video: Increasing Community College Transfers](#) shows some hopeful signs that although implementation of AB705 is still early, the early results are that more people are taking transfer level math and English, which is not unexpected. However, there is still the problem with students delaying taking transfer level courses until later in their college careers. This change has led to better access, which has provided better outcomes of pass rates for minorities (African American students completion rates almost quadrupled), which have been a problem with gateway courses. The big question is, will students persist and take the total package of transferable units to get into a university? To that point, other colleges shifted the math eligibilities to include Math 100 (Survey of Mathematics) that we did not start offering as an option until this past Fall.
2. Two agreements from the Los Angeles and Orange Counties Building and Construction Trades Council will be presented to the October Board Meeting for Action. One is an agreement for [Capital Construction and Major Renovation Projects](#) and one is a [Memorandum of Understanding for the Use of Multi-Craft Core Curriculum \(MC3\)](#).
3. The Chancellor's Office provided an update from Governor Newsom's office on [Updated Guidance for Higher Education](#) dated October 7. There are only some minor changes, with the majority having to do with college athletics.
4. Beginning in Fall 2021, a new graduation requirement for the Cal State schools will be an ethnic studies course as part of the general education requirements. The Cal State University System has published [CSU Ethnic Studies Requirement FAQ's](#). As background, almost all CSU campuses currently have courses in ethnic studies. California community colleges will need to address this change by articulating our ethnic studies courses, a process which may be a headache for us. Articulation would work best for us if the newly required ethnic study course could be "double counted" as an existing course in Area C or Area D in the CSA General Education Breadth pattern.

5. The [Fall 2020 Equity Planning Summit](#) is scheduled for October 20 and is slowly coming together. A save-the-date flyer is being put together, and most of the breakout topics are set. The message is that the equity work is not just for faculty. It is an institutional initiative for which classified have been also been invited to attend. The Committee is attempting to extend the discussions from Fall Flex Day into the Summit. It's a good sign that our professional development is in tune with the issues that need to be addressed.
6. A [Measure GO Bond Update for 2022](#) from RBC Capital Markets (our bond adviser) provides insight into our ability to draw funds from Measure GO in early 2022. Good news! We will have the ability to access needed funds for facility projects even in these difficult economic times. The analysis uses an assumption of 0% in annual escalation of assessed property value, so it's conservative in terms of what we could draw. CMPCT is looking at projects for the next draw so that we could stay right on track with our project timeline.
7. Student Trustee Sophia Ruiz will be providing an [informational report](#) to the Board on Latinx and Intertribal student concerns. Cabinet was impressed with the dedication of our new Student Trustee.
8. In this new online learning environment, there are recent concerns of cheating from faculty and privacy concerns from students. We expect to hear from both sides at the Board Meeting.
9. The United States Department of Education, Office of Postsecondary Education, provided guidance in the [Allowability of Certain Cost Items During the Novel Coronavirus 2019 \(COVID-19\) Pandemic by Using Flexibilities Provided by the Coronavirus Aid, Relief, and Security \(CARES\) Act](#) to higher education. Colleges may provide services and items that would not normally be permissible under certain grant programs. Institutions of Higher Education may establish a policy and process for providing students with meals or gift cards for purchasing meals, devices for remote learning, and items necessary for student participation in a program (e.g., cleaning supplies, face coverings, hand sanitizer) to ensure the continued delivery of needed services to students. These processes must be authorized through the Department of Education's program officer. This is only for the grants that are listed in Part A.
10. Cabinet was joined by Duetta Langevin, Director of Safety and Risk Management, to provide a [Quarterly Emergency Response](#) Update. Highlights:
 - The new Manager of Environmental and Emergency Management will be starting remotely on November 1.
 - The Hazard Mitigation Plan which includes Mt. SAC, the City of Walnut, and the Walnut Unified School District is complete and will be going to the Board for adoption in November.
 - Continued work on the campuses COVID-19 planning including continued ordering of PPE, the establishment of a PPE request form and tracking process, mandatory OSHA COVID training for managers completed, continued revisions of the employee Return to Work manual, and a more streamlined process for the employee health screen.
 - Revised versions of emergency evacuation plans for currently occupied buildings have been submitted and are under review.
11. Morris reported:
 - Fiscal has been doing a lot of work finalizing the budget, and they are ready for the Board presentation tomorrow evening.
 - During Cabinet last week, there was a conversation about not allowing faculty filming videos in classrooms for instructional purposes. When the protocol was developed, filming by faculty in classrooms for these purposes were included. Morris is requesting a reconsideration of the request to be approved. There is concern about

having multiple people involved in the filming of instruction in that more people would be a risk and would require safety protocols are in place for filming. Cabinet approved the request.

- Two topics for Consultation Council are related to the Faculty Obligation Number. The first is the importance of educating local Board of Trustees Members on how to calculate FON and the second is a discussion of the lack of system revenue to support an increase in the FON for next year. If there are any suggestions for Morris to make comments, please reach out to him.

12. Abe reported:

- Some issues have been successfully resolved with CSEA 262.
- Negotiations continue with both CSEA units.

13. Audrey reported:

- They have updated [CARES Act Report](#) of 9.30.20, which is posted to the College website. There is not a lot that has changed other than the total dollar amount of \$8.7M with 12,882 students affected.
- The virtual Cash for College Event is Saturday, October 17. Over 4000 invitations went out to local high school students. There will be a lot of follow up with students.
- The Associated Students Voter Registration Drive is scheduled October 15 from 3-5 p.m.

14. Richard reported:

- At the next Instruction team meeting, they will be ranking requests for new faculty hires. It has been made clear that the proposals that come forward should be critical to the viability of the program, not for growth.
- They have a good prioritization of a small number of additional programs requesting to come back to campus in the Spring.
- He is hopeful that we can have a conversation about the VP PIES and how they support or are part of the strategic planning process. He has a complete draft of Instruction's VP PIE, with a more strategic summary. He's thinking about how to shift the whole VP planning and budget review into a more strategic direction.

15. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Develop Budget Reports and Monitoring Protocols for Cost Center Managers (Morris, Doug, 12/15)
- b. Adjustments to the 2020-21 budget to Meet State Allocation Reductions (**ALL, as needed each Cabinet**)
 1. Limiting Short-term Hourly and Professional Expert Positions
 2. Manage Overtime Assignments and Costs
- c. Multiple Measures Placement Workgroup (Joumana, George, and Team, 10/27)
- d. Management Workgroup for SEAP funds (Audrey, Madelyn, and Rosa , 12/8)
- e. Student Centered Funding Formula—Continued Follow Up
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, 12/15)
 2. Implementing SCFF Research Agenda and Data Reporting/Analytics (**Barbara, 10/20**)
 3. Auto Award/Near Completion (Audrey, George, Francisco, Dale, 11/10)
 4. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup-- Francisco, 11/17)

16. Quarterly Reports to Cabinet

- a. Emergency Response Plan Quarterly Report (Duetta, 10/12)
- b. Room Utilization/Capacity-Load Ratio Project (**Gary, Mika, Joumana, and Kevin, 10/20**)
- c. Faculty Position Control Quarterly Report (Joumana and Rosa, 11/03)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 11/17)
- e. IT Projects Quarterly Report (Dale, 11/10)
- f. Grants Quarterly Update (Adrienne, 1/5)
- g. Dual Enrollment at Local High Schools Quarterly Report (Joumana, Joel, Marlyn, and Lina, 10/27)
- h. International Student Quarterly Update (George, 12/8)
- i. Academic Support Coordination Project Quarterly Report (**Madelyn and Meghan, 10/20**)
- j. Title IV Quarterly Update (Lianne and Lisa, 1/19)