



May 11, 2021

1. Cabinet reviewed and commented on the following information items:
 - a. Two parking spaces next to the Police and Campus Safety department have been designated as [ambulance parking](#) at the request of our community partner, LifeLine Ambulance. They do some support for our EMT program and the ambulances can be available for student trainings. This is a good example of the kind of partnerships we can make with businesses.
 - b. Dr. Walker's [COVID Update 5-5-21](#) provides useful information on COVID "breakthrough" infections, that is, vaccinated individuals who test positive for COVID. Data shows 2/3 of those are asymptomatic. A major cause is a weak immune response. It is important to note that in these cases the viral load is low and thus the risk of contagion is low. More studies are underway on breakthrough cases. Dr. Walker notes that any risk from COVID is tremendously reduced with vaccine. Also included is information on the ease of vaccination distributions, with many sites allowing walk-ins, the importance of receiving both doses, and quick links to resources.
 - c. The Los Angeles County Department of Public Health released its [Revised Health Officer Orders](#) dated 5-5-21. The Protocols for Office Worksites: Appendix D allow for 75% occupancy, which does not apply equally to everyone, and updated cleaning guidance to align with the CDC recommendations. The Institutes of Higher Education Guidelines have not yet been updated.
 - d. An article from Community College Daily, [Exploring the value of competency based education](#), provides insight about competency based education, specifically in Texas. There has been considerable work on CBE in Texas for quite a while. The benefits are what we've known for a long time—it allows for course completion acceleration, awards credit for prior knowledge, and allows for flexibility in online learning. While Texas does not have the constraints California does, CBE is difficult to implement. However, Texas is a large community college system, and they are doing well. The California community college system is just getting started on an initiative in competency based education. Mt. SAC is one of the 8 colleges that have been approved for the CBE collaborative specifically in two credit-bearing programs.
 - e. An article from CalMatters, [We need to get serious about expanding dual enrollment for high school students](#), covers the importance of exposing high school students to college courses and the opportunity for them to earn college credits while still in high school. A statistic that jumps out in the article is 82% of high schools in California do not have a dual enrollment agreement with a community college or university. Mt. SAC has a strong start on dual enrollment, and our program has been successful. This is one of our enrollment growth areas with still more potential.
 - f. An email from Human Resources provides a matrix for the [Return to Campus Dates by Employee Groups](#).
 - g. The [SEEC Summit](#) is scheduled for Friday, May 14. The program will be not only discussing the Societal Education for Equity Challenge but also where we are in campus-wide diversity, equity, and inclusion efforts. SEEC has been working on establishing physical locations for El Centro and a Black/African American Center including directors and support staff. The Summit has quite a list of presentations on Mt. SAC DEI efforts. Lance Heard has a presentation on nine classroom practices that inhibit student success. This will be combined with a student panel on how these practices have impacted them directly. There are over 60 registered so far to attend the event.
 - h. The [SISC Health Insurance Premium Rate Increase for 2021-22](#) was reviewed, and it was noted that the basic Kaiser family plan went up just \$2 per month.
 - i. The [Vacant Positions Under Active Search Log](#) was reviewed.
2. The Chancellor's Office finally weighed in on mandated vaccines in their [2021-01 Advisory – Mandated COVID-19 Vaccinations in California Community Colleges](#). The advisory confirms that local community

college districts have the authority to individually require the vaccine for employees, with appropriate exceptions.

3. The Chancellor's Office issued a [Notice of Proposed Rulemaking to California Code of Regulations, Title 5 Regarding Minimum Requirements for the Associate Degree Ethnic Studies Requirement](#), which is a 45-day notice to adopt changes making ethnic studies an associate degree requirement ([Title 5, Section 55063](#)). This change is doable as students are able to double count it as long as they have the required 18 units completed for their major.
4. An article from School Services of California, [2021-22 Statutory COLA is 1.70%](#), which is a slight increase from the Governor's January proposal of 1.5% for 2021-22. However, we are still lobbying for equity with K-12 COLA, which was proposed at 4.05%.
5. With support from our lobbyists at Nossaman, Ashley Walker and Michael Stroud, Mt. SAC has received [Congressional Support for Earmark Funding](#) for a short-term apprenticeship program submitted by the School of Continuing Education. Support for this funding was bipartisan, with [Grace Napolitano](#) and [Young Kim](#) both signing on. You never know what's going to happen, but it's nice to have a horse in the race.
6. The Mt. SAC is Back campaign is full steam ahead! The work group is continuing to meet, and plans are being made for both direct communication to students and interaction with students and staff on campus. Mt. SAC had a national commercial recently aired on NBC last Sunday during the Golden Games. It was exciting to see Mt. SAC on NBC! Marketing is planning on using information from a Media Preferences Survey to direct how best to interact with students. The survey found the best ways are digital media, television, and radio.
7. Cabinet approved the following positions to proceed with recruitment:
 - Electrician (Retirement of Marian Popa). Morris to process the [Request to Fill](#).
 - Temporary Special Project Manager, Basic Needs Resources (New). This position is funded with a Project/Program Coordinator budget and HEERF funding. Audrey to process the [Request to Fill](#).
 - Human Resources Technician (New, previously frosted). Abe to process the [Request to Fill](#).
8. Cabinet approved the following out-of-class position:
 - Human Resources Technician (leave related). Abe to process the [Change of Status](#).
9. Cabinet approved the [Request to Fill Log](#) for the following positions:
 - [Administrative Specialist III \(High School Outreach\)](#)
 - [Financial Aid Specialist](#)
 - [Fiscal Specialist](#)
 - [Student Services Outreach Specialist \(High School Outreach\)](#)
 - [Student Services Program Specialist II \(Counseling/Completion Center\)](#)
10. Morris reported:
 - The May Revise of the 2021-22 budget is expected to be released by the Governor this Friday. He will have the opportunity to look through the write up from the collaborative that includes the Chancellor's Office and the leaders of represented groups.
 - He is preparing for the ACBO Conference next week (Association of Chief Business Officials). The Chancellor's Office is really active on a lot of topics.
 - Mt. SAC on campus vaccination clinics are coming up on May 13 and May 27.

- DACA, DREAMER, and International students are eligible to receive HEERF III Funding, following the process for exceptional need.

11. Abe reported:

- Vaccination card update: 1,090 cleared with 135 in accommodations requested queue. The accommodations request has crept up to 12.5% of the total submitted. The clearance forms continue to come in every week. Staff is doing a good job of prioritizing based on the return to work dates.

12. Audrey reported:

- Final interviews for Director of Financial Aid are tomorrow.
- Drive thru Grad Fest is happening this week.
- Commencement will be in the stadium on Friday June 11, and the procession will begin at 5:30 p.m. Details are still being worked through.

13. Kelly reported:

- She has been on a listening tour this last week with campus partners.
- She has been working with the Instruction team for returning to campus.
- The screening process has started for the Associate Vice President of Instruction.
- She is looking forward to the Instruction team retreat on June 23 and 24 on campus.

14. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)

- a. Multiple Measures Placement Workgroup (George, and Team, TBD)
- b. Student Centered Funding Formula—Continued Follow Up
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, Tami, and Shannon, 7/27)
 2. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup—Francisco, 6/22)
- c. Zoom recording/digital retention (Abe and Workgroup, 6/1)
- d. Employee ID badge process (Abe, 5/18)
- e. AB30 (Dual Enrollment, A&R, and IT, 7/6)

15. Quarterly Reports to Cabinet

- a. Develop Budget Reports and Monitoring Protocols for Cost Center Managers (Morris and Doug, 6/15)
- b. Limiting Short-term Hourly and Professional Experts and Managing Overtime (Abe and Alexis, 6/15)
- c. Emergency Response Plan Quarterly Report (Duetta, 7/13)
- d. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, and Kevin, 6/15)
- e. Faculty Position Control Quarterly Report (Rosa, 5/25)
- f. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 6/1)
- g. IT Projects Quarterly Report (Anthony, 6/8)
- h. Grants Quarterly Update (Adrienne, 7/13)
- i. Dual Enrollment at Local High Schools Quarterly Report (Michelle, Joel, Marlyn, and Lina, 5/25)
- j. International Student Quarterly Report (George, 6/22)
- k. Academic Support Coordination Project Quarterly Report (Madelyn and Meghan, 8/3)
- l. Title V Quarterly Report (Lianne and Lisa, 7/20)
- m. Guided Pathways Reporting (Michelle, Shiloh, and Sarah, 7/27)