



January 5, 2021

1. Cabinet reviewed and commented on the following information items:
 - a. The [National Collegiate Honors Council Journal of Undergraduate Research & Creative Activity](#) published the work of Mt. SAC student Dayana Flores, an acrylic painting, "Basílica Del Voto Nacional – Quinto." Amazing work by our students and Professor Kirk Pedersen!
 - b. Another really great [letter](#) was received in the President's Office. Ninety-one year old former student Jene Ueberroth writes about the interaction she had with then President Dr. Marie Mills, who helped arrange the continuation of Jene's education. She notes that Mt. SAC, "...was truly the most important part of my education." In the spirit of "paying it forward," she included a check for a student scholarship.
2. The Chancellor's Office issued a Memo on [COVID-19 Guidance – Attendance Accounting for Noncredit Courses and Exception Related to Distance Education Lab Courses](#), which is a temporary exemption for noncredit open entry/exit and credit distance education labs. The Chancellor refers to noncredit open entry/exit as having a "fluid future." What this means, we have no idea. This is a temporary exemption, although it states they are working on a permanent solution. It allows census reporting at 20% and 60% which is not ideal, but gives a way for us to do the reporting and claim the FTES. It does not allow some of the outcomes we want, but it is progress.
3. Chancellor Oakley provided an [Update on the Federal Stimulus and Omnibus Legislation](#) that was passed by Congress at the end of December. The COVID-19 Relief Bill will allocate \$22.7B to the Higher Education Emergency Relief Fund, which estimates that California Community Colleges will receive approximately \$1.2B in one-time money. With this Bill comes some improvements. Funding does not require students to be Title IV (Pell Grant) eligible and is not dependent on their immigration status—undocumented students may receive funding. The count is on FTES and headcount, which is what community colleges had wanted for the distribution. It also allows recovery of expenses including lost revenue, although it is unclear how the Chancellor's Office is going to interpret that. The Bill does allow us to go backward to last Spring for reimbursements. The Relief Bill requires institutions to allocate at least the same amount they spent on emergency financial aid to students under the CARES Act. Student Services will be looking at a reconnect effort for students who were lost. We need to engage students to come back so that we have them ready for the Fall.
4. The Governor's Office sent out a revision of their vaccine distribution plan, [Vaccinate ALL 58](#). The document provides information on all aspects of the vaccine, including when to get vaccinated, how to get vaccinated, the benefits of getting vaccinated, and a very good questions and answers section. Cabinet is looking at the next phase, Phase 1B, which under Tier 1 includes, "Individuals 75 and older" and "Those at risk of exposure at work in the following sectors: **education**, childcare, emergency services, and food and agriculture."
5. Los Angeles County Department of Public Health's [Vaccine Management Dashboard of 12.29.20](#), provides information on Phase 1A distribution of the vaccine to Los Angeles County. Of much interest is the "burn rate," which is the rate at which the vaccine is being put in the arms of patients. The data shows that of the Pfizer implementation of 357,000 doses, LA County has only administered 39.5% and Moderna only 9.9%. The vaccine is here, but not being administered quickly. There is a partnership with Walgreens



and CVS to deliver the doses to the retirement homes. The delivery to Phase 1B mentions that individuals should work with your primary care provider. That is going to be a challenge because the capacity of doctors is challenged right now. There has been discussion of LACDPH vaccine clinics and more vaccine protocols are being developed. Just having this data out there is going to put pressure on the healthcare system to deliver. Educators are prioritized, which is good. On a positive note, Mt. SAC staff will be attending a meeting today with the LA County Department of Public Health to be a vaccination site. The State may not require the vaccine, but we may as an employer. We don't have enough information to make any final decisions about this until we have a better idea of how the vaccination is going.

6. Irene reported that the Nursing Program has received notification from San Antonio Hospital that there are no areas of their hospital that are considered non-COVID areas anymore. Therefore, they need acknowledgement that our nursing students will be in positive-COVID areas. From a liability risk, students that are in clinicals are covered by workers compensation. Also, from a liability perspective, these students should receive the vaccine as "healthcare workers." The catch is these students cannot graduate without 50% of their clinical hours being done in a hospital. The Nursing Program is going to talk with their partner hospitals on whether or not they will vaccinate students as frontline workers. The College will support students in the hospitals with vaccination on a voluntary basis.
7. Cabinet was joined by Adrienne Price, Director of Grants to provide an [update](#) on Grants. Highlights:
 - September through December saw quite a few grant applications:
 - John Burton Advocates for Youth – Community College Basic Needs Centers pass-through grant request for \$15,000 over an 18-month period.
 - US Department of Education ReTHINK Adult Education Challenge. This request is a two-stage process with the goal of colleges to create high demand pre-apprenticeship programs.
 - A partnership grant submitted with LAOCRC with Rancho Santiago as the lead for the US Department of Labor – Strengthening Community Colleges Training Grants. It would be a consortium grant, with about \$50K coming to Mt. SAC. It's focused on medical and certified nursing assistant programs.
 - A partnership grant with Carnegie Mellon where we provided a letter of collaboration to the National Science Foundation – Improving Undergraduate STEM Education: Social and Interactive Learning at Community Colleges (SAIL-CC). The request is for \$4M over a five-year period and would support professional development in computing classes.
 - A partnership grant with North Carolina State University for the National Science Foundation – Improving Undergraduate STEM Education: Collaborative Research: CLASS 2.0: Applying a Digital Tool to Support Self-regulated Learning Strategies in Introductory Geoscience Courses. The request is for \$67,559 over a three-year period.
 - Applications the Grants Department are working on for next quarter:
 - A partnership grant with Cal Poly Pomona for the National Science Foundation, Improving Undergraduate STEM Education, Hispanic-Serving Institutions.
 - A grant that we have received several years in a row, the Arthur N. Rupe Foundation, Certified Nursing Assistant (CNA) Program Grant renewal is due later this week.
 - Another partnership grant with North Carolina State University for the National Science Foundation, Research on Emerging Technologies for Teaching and Learning.
 - A grant for the California Community Colleges Chancellor's Office, Direct Assessment Competency-based Education (CBE) Collaborative.
 - A grant with the Federal Aviation Administration, Aviation Maintenance Technical Workers Workforce Development Grant Program.

- A grant with the Federal Aviation Administration, Aircraft Pilots Workforce Development Grant Program.
8. Morris provided Cabinet with the revised [College Facility Fee Rental Schedule](#) that is reviewed annually by Cabinet. The document includes revised recommended rates for use of facilities. This will be reviewed at the next Cabinet meeting.
 9. Cabinet approved a one-time [Immediate Need Request](#) from Human Resources for consulting work in the amount of \$125,000.
 10. Abe reported:
 - He's having good communications with both unions on COVID-related items.
 - The new CSEA contract language will go to February Board.
 - He is enjoying working with the MMI (Minority Male Initiative) group and providing mentorship.
 11. Morris reported:
 - The State budget will be out Friday and we are looking forward to the Governor's Budget.
 - The Statewide budget workshop is coming up on January 20. It will be similar to what would have been done face-to-face in the past. Morris will be moderating part of the workshop.
 12. Audrey reported:
 - Student Services is looking at Spring registration appointments which are due to go into the portals tomorrow.
 - The new Dean of ACCESS will be starting soon with approval at February Board.
 - She has been continuing Zoom meetings to answer student questions which is going well.
 13. Irene reported:
 - The Search Committee for hiring the Vice President for Instruction convenes tomorrow for orientation.
 - The Instruction Team is meeting with SEAP groups to understand their budgets to make sure they are well informed on managing their single source budgets.
 - Winter enrollment is up 3.6%.
 - IEC is working on some Strategic Plan models for the Spring Expanded PAC meeting.
 14. Items for future agendas (items for the next Cabinet meeting are shown in BOLD)
 - a. Multiple Measures Placement Workgroup (George, and Team, 2/23)
 - b. Student Centered Funding Formula—Continued Follow Up
 1. Noncredit Support of SCFF & Multiple Measures (Madelyn, 1/26)
 2. Auto Award/Near Completion (Audrey, George, Francisco, and Dale, 2/9)
 3. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup-- Francisco, 2/16)
 15. Quarterly Reports to Cabinet
 - a. Management Workgroup for SEAP funds (Audrey, Madelyn, and Rosa, 2/9)
 - b. Develop Budget Reports and Monitoring Protocols for Cost Center Managers (Morris and Doug, 2/16)
 - c. Limiting Short-term Hourly and Professional Experts and Managing Overtime (Abe and Alexis, 2/16)
 - d. Emergency Response Plan Quarterly Report (**Duetta, 1/12**)
 - e. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, and Kevin, 2/2)
 - f. Faculty Position Control Quarterly Report (Joumana and Rosa, 2/2)
 - g. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 2/16)
 - h. IT Projects Quarterly Report (Dale, 2/9)
 - i. Grants Quarterly Update (Adrienne, 4/6)
 - j. Dual Enrollment at Local High Schools Quarterly Report (Michelle, Joel, Marlyn, and Lina, 2/23)

- k. International Student Quarterly Report (George, 2/9)
- l. Academic Support Coordination Project Quarterly Report (Madelyn and Meghan, 1/19)
- m. Title V Quarterly Report (Lianne and Lisa, 1/19)