



December 3, 2019

Doug Jensen sat in for Mike Gregoryk

1. Cabinet reviewed and commented on the following information items:
 - a. Four San Gabriel Valley cities have placed sales tax increases on the March 2020 Ballot. ([Story attached](#))
 - b. California Voter Registration Rate is above 80% ([attached](#)), highest before a primary since World War II. Why?
 - First, national politics has helped draw in new voters over the last decade.
 - Second, in 2018 the state implemented the Motor Voter program—so voter registration grows as residents get or renew driver's licenses, not just before an election.
 - c. As we refinance existing bonds to lower interest rates, our "credit rating" is reviewed. Good news! Moody's assigned us Aa1 again ([attached](#)) and Standard & Poors kept us at AA ([attached](#))—both the 2nd highest possible.
 - d. Mt. SAC is being considered as a practice site for the 2026 Men's Soccer World Cup ([link](#)). ([See attached](#).) The World Cup has three hosts: U.S., Mexico, and Canada—all with many venues ([link](#)). LA and the Rose Bowl is one.
2. Cabinet approved an Immediate Needs Request ([attached](#)) for \$50,000 to fund tutor training.
3. Work is continuing on designing an allocation model for categorical funds, especially SEAP, the Student Equity and Achievement Program ([link](#)) which combines Student Success, Student Equity, and Basic Skills funding. Cabinet reviewed the draft SEAP Account Code Structure ([attached](#)), the SEAP allocation modifications ([attached](#)), and the matrix of other related categorical funding sources ([attached](#)). The allocation model will be an ongoing topic for review by Cabinet.
4. Cabinet approved updated job descriptions for Assistant Director, Professional & Organizational Development ([attached](#)) and Director, Transfer Center ([attached](#)).
5. Cabinet was joined by George Bradshaw, Dean of Enrollment Management; Francisco Dorame, Dean of Counseling; Dale Vickers, Chief Technology Officer; Antonio Bangloy, Director of Enterprise Applications Systems; and Allen Castillo, Senior Systems Analyst/Programmer. The team provided a visual presentation of progress on the Auto Award/Near Completion project. The presentation featured Argos reports showing currently enrolled students who are close to completing an associate degree—cuts are shown for 85%, 85-90%, and 90-95% completion of courses needed for the student's declared major. The data is based on extracts from DegreeWorks (MAP or Mountie Academic Plan-[link](#)) using the Degree Audit feature of DegreeWorks. The reports are available only to counselors who use this information when meeting with students and planning their course schedules to achieve completion of the degree. Additionally, the Argos reports show related degrees that students are close to completing—also useful information for the counseling sessions.
6. Cabinet received an update ([attached](#)) on vacant positions under active search.
11. Items for future agendas (items for the next Cabinet meeting are shown in BOLD):
 - a. SEAP Allocation Model (Audrey, Madelyn, Rosa 1/21)
 - b. Multiple Measures Placement Workgroup (Audrey, Joumana & Team, 2/25)
 - c. Management Workgroup for SEAP funds (Audrey, Madelyn et al, 3/3)
 - d. Student Centered Funding Formula—Continued Follow Up
 - A. Student Support Cohort System Workgroup (Dale, Antonio, Barbara, 2/25)

- B. Noncredit Support of SCFF & Multiple Measures (Madelyn, 1/14)
- C. Implementing SCFF Research Agenda and Data Reporting/Analytics (Barbara, 12/17)
- D. CalPASS-PLUS follow up for K-12 full participation (Barbara, Bill, 12/17)
- E. Auto Award/Near Completion (Audrey, George, Francisco, Dale, 3/3)
- F. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup--Francisco, 2/18)
- e. Follow-up on AP 3435 and 3540 (1/21)
 - 1) AP 3435 Discrimination and Harassment Investigations ([attached](#)). An updated draft will be brought to Cabinet by HR.
 - 2) AP 3540 Sexual Misconduct-Dating Violence-Domestic Violence-Stalking ([attached](#)). Update due to Cabinet by HR

12. Quarterly Reports to Cabinet

- a. Emergency Response Plan Quarterly Report (Duetta, 1/14)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, Joumana, Kevin Owen, 1/14)
- c. Faculty Position Control Quarterly Report (Joumana & Rosa, 1/14)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 2/18)
- e. IT Projects Quarterly Report (Dale, 12/17)
- f. Grants Quarterly Update (Adrienne, 12/17)
- g. Dual Enrollment at Local High Schools Quarterly Report (Joumana, Joel & Francisco, 1/28)
- h. International Student Quarterly Update (Audrey & Darren, 1/21)
- i. Academic Support Coordination Project Quarterly Report (**Madelyn, Meghan, 12/10**)