



January 14, 2020

1. Cabinet reviewed and commented on the following information items:
 - a. The next Cash for College event at Mt. SAC will be on Saturday, February 8th. [See attached flyer.](#)
 - b. The Chancellor's Office has made two executive appointments ([attached](#)). Lizette Navarette will be Vice Chancellor of Finance & Facilities, and Valerie Lundy-Wagner will be Assistant Vice Chancellor for Research and Data.
 - c. Cal Poly's next Community College Leadership Summit will be Wednesday, March 18th. ([See attached flyer.](#))
 - d. Refunding of \$90 million of previously sold Measure GO bonds ([attached](#)) has lowered the interest that property tax payers will be assessed by \$10,787 or 14.06%. We are good stewards of taxpayer money!
 - e. Attorney Lizbeth Mateo is an immigration lawyer who herself is undocumented—AND provides legal information to Mt. SAC undocumented students and staff and others with immigration issues. She was recently featured in an extensive profile published in the *L.A. Times* ([attached](#)). See also stories in Mt. SAC News ([link](#)) and SAC Media ([link](#)).
2. The Student Centered Funding Formula Oversight Committee has made their Priority One Recommendations ([see the attached report](#)). The SCFF Oversight Committee recommends:
 - including first-generation students in the funding formula, and
 - defining first-generation students as students for whom neither parent has a bachelor's degree.
3. Governor Newsome has proposed an initial budget for 2020-21 ([link](#)). Cabinet discussed the Joint Analysis of 2020-21 Governor's Budget ([attached](#)). Below is a tabular summary of proposed community college funding.

POLICY ADJUSTMENTS (in millions)	Ongoing
Provide 2.29% COLA for Student Centered Funding Formula	167.2
Fund 0.5% enrollment growth	31.9
Support existing apprenticeship coursework	27.8
Expand California Apprenticeship Initiative	15.0
Support districts' food pantry services	11.4
Continue legal services support for immigrant students, faculty, and staff	10.0
Provide 2.29% COLA for certain categorical programs b	9.2
Fund Dreamer Resource Liaisons and related support services	5.8
Fund instructional materials for dual enrollment students	5.0
Adjust California College Promise for recipients -	1.5
Adjust Student Success Completion Grant funding for recipients	-9.4
Subtotal Ongoing Policy Adjustments	272.4
	One-Time
Expand work-based learning within Guided Pathways	20.0
Create statewide pilot fellowship program for diverse hiring	15.0
Augment support for part-time faculty office hours	10.0
Expand Zero Textbook Cost Pathways	10.0
Fund deferred maintenance and instructional equipment (one-time) c	7.6
Subtotal One-Time Policy Adjustments	62.6
TOTAL CHANGES	317.7

b Applies to CalWORKs, Campus Childcare, DSPS, EOPS, apprenticeships, and Mandates Block Grant programs.

c In addition, the budget provides \$8.1 million in 2C19-20 funds and \$1.5 million in reappropriations, which combined with \$7.6 million in one-time funds provides a total of \$17.2 million for deferred maintenance and instructional equipment.

4. The Governor's Budget provides \$27.6 million in capital outlay funding from Proposition 51. The funding is to support 24 new projects. Funding decisions for continuing projects (such as the Mt. SAC gym) to "better align appropriations with project schedules." The indication is that projects with preliminary plans completed prior to April 1, 2020 will be considered during the spring for the amount of funding needed.
5. Cabinet discussed AB 1504 ([attached](#)). The bill requires California Community Colleges to collect, at the time of registration, a student representation fee of \$2 per semester. It requires \$1 of the fee be used to establish and support the operation of the Student Senate for California Community Colleges ([link](#)), a statewide community college student organization. The bill became effective this January 1st. Audrey reported that, working with IT, Mt. SAC has implemented the required \$2 fee beginning with students enrolled for the Spring 2020 semester.
6. Cabinet reviewed potential topics ([attached](#)) for the Board Study Session on February 29th.
7. Cabinet was joined by Madelyn Arballo, Associate Vice President for the School of Continuing Education; Shannon Rider, Manager, Strong Workforce Program; and Tami Pearson, Dean of Continuing Education and Workforce Development, to present the quarterly progress report ([attached](#)) on the Noncredit Support of SCFF & Multiple Measures Project.
8. Cabinet was joined by Duetta Langevin, Director of Safety & Risk Management. To present the Emergency Response Quarterly Update.
9. Cabinet was joined by Joumana McGowan, Associate Vice President of Instruction, Mika Klein, Senior Facilities Planner, Kevin Owen, Director of Technical Services; Brandin Bowman, Assistant Director for Technical Services, and Christina Estrada, Learning Communities Coordinator, Reyna Casas, Assistant Curriculum Specialist, to present the quarterly report on Room Utilization/Capacity-Load Ratio Project.
10. The LAOCRC Governance Council took two actions ([memo attached](#)) at their January 10th meeting:
 - Approved the 2019-2020 SWP Base Regional Projects Budget Reduction Recommendations ([attached](#)), and
 - Approved the 2020-2021 SWP Regional Projects Application Proposal Process.
11. Cabinet was joined by Joumana McGowan, Associate Vice President of Instruction, and Rosa Royce, Chief Budget and Compliance Officer to present the Faculty Position Control Quarterly Report ([attached](#)), and the current status on the Faculty Obligation Number for Fall 2020 ([attached](#)).
 - Separating faculty total 15 from the unrestricted fund and 1 from restricts; a total of 16 funded vacancies.
 - Authorized hires also total 15 from unrestricted and 1 from restricted funds.
 - 3 faculty are on leave without pay, 1 on leave with pay, 4 on sabbatical, and 2 are on training leave.
 - 3 are paid with Strong Workforce funds and 2 were moved this year from SW to unrestricted general funds.
 - The Faculty Obligation Number Report shows that currently FTEF is over FON by 4 faculty positions.
12. Cabinet approved an Immediate Need Request ([attached](#)) for \$150,000 to support additional charter bus service for student transportation.
13. Items for future agendas (items for the next Cabinet meeting are shown in BOLD):
 - a. Reopen and expand campus vending machine contract. (**Mike, 1/21**).
 - b. SEAP Allocation Model (Audrey, Madelyn, Rosa 1/28)
 - c. Multiple Measures Placement Workgroup (Audrey, Joumana & Team, 2/25)
 - d. Management Workgroup for SEAP funds (Audrey, Madelyn et al, 3/3)
 - e. Student Centered Funding Formula—Continued Follow Up
 - A. B. Noncredit Support of SCFF & Multiple Measures (Madelyn, 4/14)
 - B. Implementing SCFF Research Agenda and Data Reporting/Analytics (Barbara, 3/17)

- C. DOE and CalPASS-PLUS follow up for K-12 full participation (Barbara, Bill, 3/17)
- D. Auto Award/Near Completion (Audrey, George, Francisco, Dale, 3/3)
- E. EAB Navigate Schedule Building & Data Analytics (Student Support Workgroup--Francisco, 2/18)
- f. Follow-up on AP 3435 and 3540 (**Abe, 1/21**)
 - 1) AP 3435 Discrimination and Harassment Investigations ([attached](#)). An updated draft will be brought to Cabinet by HR.
 - 2) AP 3540 Sexual Misconduct-Dating Violence-Domestic Violence-Stalking ([attached](#)). Update due to Cabinet by HR

14. Quarterly Reports to Cabinet

- a. Emergency Response Plan Quarterly Report (Duetta, 4/14)
- b. Room Utilization/Capacity-Load Ratio Project (Gary, Mika, Joumana, Kevin Owen, 4/14)
- c. Faculty Position Control Quarterly Report (Joumana & Rosa, 4/14)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 2/18)
- e. IT Projects Quarterly Report (Dale, 3/17)
- f. Grants Quarterly Update (Adrienne, 3/17)
- g. Dual Enrollment at Local High Schools Quarterly Report (Joumana, Joel & Francisco, 1/28)
- h. International Student Quarterly Update (**Audrey & Darren, 1/21**)
- i. Academic Support Coordination Project Quarterly Report (Madelyn, Meghan, 3/10)