



October 23, 2018

1. Cabinet reviewed and discussed the following information items:
 - a. Finalists for Chief of Police & Campus Safety will participate in a "Conversation with Candidates" forum at 10:00 am on Wednesday, November 28th, on the Building 9C stage. [See the attached flyer.](#)
 - b. Tom Epstein, President of the Board of Governors for the California Community Colleges, visited Mt. SAC on Wednesday, October 24th. The agenda and the list of Mt. SAC participants is [attached.](#)
 - c. The annual Statewide All CEO Meeting at the Community College League conference will be held on Thursday, November 15th. Topics on the agenda are [attached.](#)

2. Cabinet discussed fulltime faculty hiring for Fall 2019. The number of hires depend on three factors:
 - The increase in Faculty Obligation Number from growth: 420 ([attached](#)) to 429 ([attached](#)): 9 hires
 - The increase in FON from \$1,459,469 ([link](#)) new state restricted funds: 429 to 447 ([attached](#)): 18 hires
 - The typical median number of qualifying fulltime faculty retirements: 13 hires **for a total of 40 FTF hires**
 Following AP 7120, Recruitment and Hiring: Faculty ([link](#)), the Academic and Mutual Agreement Council (AMAC) has agreed on a prioritized list ([attached](#)) of 50 positions. Cabinet approved hiring the top 40:

1. Sign Language & Interpreting	11. General Counselor	21. Ceramics	31. Nursing #1 of 2
2. Architecture	12. Management	22. Chemistry #1 of 2	32. Philosophy #1 of 2
3. Engineering	13. Aircraft Maintenance	23. Adult Basic Education	33. History/Latin America/Mexico
4. Fire Technology	14. Biology (Microbiology)	24. Air Conditioning and Refrigerator	34. Art History (Generalist)
5. English #1 of 4	15. Librarian, General #1 of 2	25. Speech (Forensics) #1 of 2	35. Political Sciences
6. Illustration and Drawing	16. Biology (Non-Majors) #1 of 2	26. Mathematics #2 of 6	36. Mental Health Tech (Psych Tech)
7. Education for Older Adults	17. Theater	27. Instructional Specialist (Writing)	37. Spanish
8. Sociology #1 of 2	18. Psychology	28. Aeronautics	38. Administration of Justice
9. Mathematics #1 of 6	19. EOPS/CARE Counselor	29. Assist Water Polo-Swim-Diving Coach	39. Short-Term Vocational
10. Women's Soccer Head Coach	20. Physics	30. Librarian, Career & Technical Education	40. Veterans Program Counselor

3. A "Regional Engagement Session" will be held at Mt. SAC to discuss the \$164M K12 Strong Workforce Program funded by the legislature this year. The session will be held Thursday, November 8, 2018, from 10:00am to 3:00pm in the Feddersen Recital Hall. [Registration ends October 31st at 5pm. See attached.](#)
4. The three subgroups of Mt. SAC's Guided Pathways to Success (GPS) Steering Committee have charted out research support ([see attached](#)) needed to advance their work.
5. Cabinet continued the discussion of efforts to improve Mt. SAC's performance on the Student Centered Funding Formula.
 - Further analysis ([attached](#)) was made for the possibility of Auto Awards for 2013 Leavers to receive associate degrees. Follow up on the previously defined cohort (60+ units, >2.00 GPA, passed English 1A and Math 1XXX) was based on 1707 students with a self-declared major and 901 transcripts evaluated. Findings:
 - 66 Self-Declared Major satisfied
 - 121 Self-Declared Major not satisfied BUT met other degree(s)
 - 2 Self-Declared Major satisfied AND possibly met other degree(s)
 - 19 Self-Declared Major MAY possibly be satisfied
 Conclusions and courses of action:
 - 1) No issues with those satisfying their self-declared major. Award the degrees.
 - 2) For degrees other than self-declared, if student requested transfer transcript or was not on financial aid, low probability of conflict. Award the degrees.
 - 3) For those that MAY meet the Self-Declared major, the time-intensive nature of transcript evaluation makes this unfeasible.
 Result: Between 66 and 187 degrees awarded for 2013 leavers.
 - The SCFF Draft Research Agenda ([attached](#)) will be discussed at meeting on November 8th at 9:00 am by inviting Audrey and Barbara McNeice Stallard to join Bill and Gregory.

6. Cabinet approved New Resource Requests (Phase 10). Overall ([summary](#)) with links to detail below:

Team	Onetime	Ongoing	Ongoing 3-Yrs
Administrative Svcs (link)	557,685	856,592	
Human Resources (link)	78,000		104,162
Instruction (link)	101,500	263,689	10,000
President (link)		40,000	45,000
Student Services (link)			380,000
Total	737,185	1,160,281	539,162

Funds available included:

- 2018-19 Approved Budget Ongoing Allocation of \$1,163,897 (\$2 M - \$836,103 allocated 8/28/18)
- Conversion of \$4 M onetime STRS/PERS Trust allocation to operating funds. One-time allocation of \$737,185 left \$3,262,815 onetime. Cabinet agreed on additional ongoing allocation for three years from these funds leaving an unexpended balance of onetime funds of \$1,644,699 (\$3,262,185 – 3 x \$539,162). Over the next three years, this \$539,162 in expenses will be absorbed by future ongoing revenues.

7. Doug Jenson, Associate Vice President, Administrative Services, joined Cabinet to report ([attached](#)) a proposed change for the Bursar's Office now to be called the Cashier's Office. Cabinet enthusiastically agreed! The Bursar's Office has been a challenge for some students to locate (lower level, west side of Administration Building 4). However, students can also pay online, by mail, or via drop box ([analysis attached](#)) for key fees such as Enrollment Fees, Parking Permits, and Parking Citations.

8. Cabinet reviewed the latest update ([attached](#)) on vacant positions under active search.

9. Items for future agendas (items for the next Cabinet meeting are shown in BOLD):

- Update on Multiple Measures Placement Workgroup (Audrey, Joumana & Team, 12/11)
- Revisions to AP 5200 Student Health Services (Audrey, 12/4)
- Revisions to AP 5020—Non-resident Tuition (Mike, 12/4)
- Clarification of Redevelopment Property Tax Trust Funds to Mt. SAC for 2018-18 (Mike, 12/4)
- Academic Support Center Alignment (Bill & Joumana, 11/20)
- Follow up on *EAB Navigate* and *ProVerify* software (Audrey, Joumana, Mike, Dale 10/30)
- Student Centered Funding Formula—Continued Follow Up (**All, Each Meeting**)
- Crosswalk of Strategic Plan Goals to Chancellor's Vision for Success Goals (Bill & Barbara, 10/30)

10. Quarterly Reports to Cabinet

- Emergency Response Plan Quarterly Report (Mike Williams & Melonee Cruse, 11/13)
- Building 26A 2nd Floor Classroom Pilot Project (Gary, 12/11)
- Faculty Position Control Quarterly Report (Joumana & Rosa, 1/15)
- Timely Employee Evaluations & Quarterly Cabinet Review (All, 12/18)
- Construction Project/Scheduled Maintenance Quarterly Report (Gary, 12/11)
- IT Projects Quarterly Report (Dale, 11/20)
- Grants Quarterly Update (Adrienne, 12/18)
- Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 11/13)
- International Student Update (Audrey & Darren, 12/18)
- Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 12/4)
- Review of Holds Placed on Student Registration (Audrey, Mike, 11/20)