



August 7, 2018

1. Cabinet reviewed and discussed the following information items:
 - a. The Chancellor's Office has announced ([memo attached](#)) that California Community College Associate Degrees for Transfer are now being accepted by several independent colleges and universities.
 - b. The 2018 College Champion Recipients have been announced. (Links connect to the nomination letters.)
 - College Champion Burning Bright Internal Impact: Chisa Uyeki, Reference/Collection Development Librarian ([link](#))
 - College Champion Eternal Flame Lifetime Achievement: Debbie Cavion, Associate Dean Kinesiology, Athletics & Dance and Associate Athletic Director ([link](#))
 - College Champion Torch Bearer External Impact: Melissa Berkley, TV Production Specialist, Technical Services ([link](#))
 - c. Mt. SAC has received notice ([memo attached](#)) of our 2018 EEO Fund Allocation of \$50,000 and of EEO Workshops for Fall 2018 ([flyer attached](#)).
 - d. Vice Chancellor Laura Hope has issued the First Friday Update for August 2018 ([attached](#)). Topics:
 - The Chancellor's Office is continuing to partner with the Office of the Attorney General to provide training for districts and colleges related to campus sexual assault. The free seven-hour training course will be offered at Coast CCD on September 14, Cabrillo College on November 2, and LACCD on December 14.
 - Training for new Transfer Center Directors will be held on December 5-6 in Sacramento.
 - Barney Gomez has been appointed ([link](#)) as the Vice Chancellor of Digital Innovation and Infrastructure, as of August 1, He previously served the California Department of Health Care Services as the Chief Technology Officer.
 - e. Mike shared the Hotel-Motel Transient Occupancy Tax Waiver ([attached](#)) and explained savings from its use.
 - f. Cabinet supported \$60,000 for additional Radio Marketing for Fall 2018, and the air time buys have been made ([list attached](#)). Also see Immediate Need Request at the end of the Notes.
2. As mentioned in previous Cabinet Notes, the state has combined Student Success, Student Equity, and Basic Skill into the Student Equity and Achievement Program (SEAP). The state has indicated that each of these funds will be combined into a single SEAP allocation to colleges—who will be responsible for implementing regulations and statutes in each area. Colleges will be provided funding in a block grant equal to the previous year's allocation—at least for 2018-19 and 2019-20. Cabinet recognizes that these funds support many on-going activities and employees and that maintaining these commitments will be the first priority for the funding. To this end, Cabinet is reviewing budgets and commitments as follows:
 - Basic Skills Initiative Budget Summary ([attached](#)), Committed Expenses ([attached](#))
 - Basic Skills Student Outcomes & Transformation Budget Summary ([attached](#)), Committed Expenses ([attached](#)).
 - Student Equity Budget Summary ([attached](#)). Committed Expenses ([attached](#))
 - Student Success and Support Program-Credit-Budget Summary ([attached](#)) and Committed Expenses ([attached](#)).
 - Student Success and Support Program-Noncredit-Budget Summary ([attached](#)), Committed Expenses ([attached](#)).
3. Cabinet continued the discussion of the new Student Centered Funding Formula (SCFF) by reviewing constituent input at the second convening on July 26th on the potential action plans, research and data needed, and policy and funding implications. Attached are notes from [Group #1—Instruction](#), [Group #2—Student Support](#), and [Group #3—Research, Policy & Funding](#). Cabinet will review this input and pursue follow up in three areas. 1. Policy issues and Academic and Professional Matters will be discussed in AMAC next week (and ongoing). 2. A research agenda will be developed over the next month. 3. Immediate, intermediate, and long-range activities will be prioritized by Cabinet next week, August 14th, and considered for funding the following week, August 21st. Cabinet also reviewed a graph ([attached](#)) of SCFF funding per FTES for the 72 districts. Mt. SAC is 22nd highest.

4. The final version of Frequently Asked Questions on AB 705 Multiple Measures Implementation ([attached](#)) has been issued jointly by the Chancellor’s Office and the Academic Senate for California Community Colleges. See also the [attached infographic](#) that displays elements of AB 705 and the [attached summary of methodology](#) used to establish the “placement rules” for AB 705. The FAQ document reflects the reasoned input of ASCCC but has plusses and minuses. Quotes and comments:
- “Completion of transfer-level math and English” is mentioned throughout although AB 705 ([link](#)) enacted Ed Code 78213(d)(1)(E) which requires math and English appropriate to requirements of a student’s specific degree or certificate program—which could be other than transfer level.
 - “Maximizing the probability that a student will enter and complete transfer-level coursework in math and English...involves providing a rationale and evidence for placement decisions.” Cabinet agrees, noting that it is local colleges who establish this rationale and provides the evidence.
 - AB 705 78213(d)(2) states, “a college shall not require students to enroll in remedial English or mathematics coursework that **lengthens their time to complete a degree** unless placement research...shows that those students are **highly unlikely to succeed** in transfer-level coursework in English and mathematics.” The FAQ provides implementation advice stating, “...the increased likelihood of success in the transfer-level course would justify the placement in a pre-transfer course.” Cabinet agreed and appreciates this standard.
 - The FAQ later addresses the question, “**How is “highly unlikely to succeed” defined?**” and states, “...compliance would be achieved if the student’s chances of success are higher when he or she is placed into pre-transfer coursework or transfer-level work with support as compared to his or her chances of success with direct placement into a transfer- level course.” Again, Cabinet appreciates this clear, reasonable standard.
 - The FAQ refers to “placement rules” (reported in previous Cabinet Notes) and states, “A college may implement an alternative placement approach that results in a greater likelihood of completing transfer-level course work than the default rules.” Mt. SAC is working on its own placement rules to meet this standard.
5. Cabinet discussed the status of Mt. SAC’s implementation of Multiple Measures. Efforts continue to develop and improve the Assessment Questionnaire (AQ) and course design and scheduling. Cabinet agreed on the need for a work group follow up in several areas:
- Data on the impact on section enrollment and scheduling.
 - Guided self-placement to be used by those for whom the Assessment Questionnaire does not apply.
 - Validation of co-requisite courses in English and Math following the AB 705 guidance in the FAQ above.
 - Use of English and Math support both in preparation for enrollment and to assist those who struggle to pass the first enrollment—particularly the use of noncredit math and English courses ([see attached](#)).
- Mike, Audrey, and Gregory will bring ideas for the workgroup charge and membership to the next Cabinet, August 21st.
6. Joumana McGowan, Associate Vice President of Instruction, Francisco Dorame, Associate Dean of Counseling, and Joel Monroy, Director of Dual Enrollment, provided an update on dual enrollment ([attached](#)). Cabinet noted that 52 sections will be offered spread over 12 high schools with potentially another 12 high schools served in 2019-20.

Existing Dual Enrollment High Schools	Potentially New for 2019-20
Bassett HS	Azusa HS
Bonita HS	Baldwin Park HS
Diamond Ranch HS	Covina HS
Edgewood HS	Garey HS
Ganesh HS	Glen Wilson HS
Gladstone HS	La Puente HS
iPoly HS	Los Altos HS
Nogales HS	North Park HS
Rowland HS	Northview HS
San Dimas HS	Sierra Vista HS
Village Academy	South Hills HS
West Covina HS	Workman HS

7. Cabinet was joined by Mike Williams, Chief of Police and Campus Safety, and Melonee Cruse, Manager of Environmental Safety and Emergency Services, to provide an update ([attached](#)) on implementation of the Emergency Response Plan. Topics included 1) Campus Emergency Training, 2) Emergency Operations Center Team Organization and Training, 3) Emergency Preparedness Month Activities for October, and 4) Executive Policy Group Training Proposals—with West Coast Consulting chosen as the training provider.
8. Cabinet approved three Immediate Need Requests:
 - \$7,000 to HR for furniture in an office handling investigation interviews ([attached](#)).
 - \$73,000 to Facilities for the Lot M Shuttle during Fall Semester ([attached](#)).
 - \$60,000 to Marketing for media buys to promote Fall Semester enrollment ([attached](#)). (Radio Ads #1f above.)
9. Cabinet approved three Request to Fill forms ([list attached](#)) to begin searches for new hires.
10. Cabinet reviewed an update ([attached](#)) on vacant positions under active search.
11. Items for future agendas (items for the next Cabinet meeting are shown in BOLD):
 - a. Update on Multiple Measures Placement Workgroup (Audrey & Irene, 10/16)
 - b. New Resource Allocation (All, 10/16)
 - c. Student Centered Funding Formula (**All, 8/14-Prioritize Actions**; 8/21-Fund Immediate Actions; 8/28-Summarize 1. Intermediate/Long-term Actions, 2. Construct Draft Research Agenda, 3. Report on Policy Development Process)
 - d. Cabinet Level Workgroup on Multiple Measures (**All, 8/14**)
12. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Quarterly Report (Mike Williams & Melonee Cruse, 11/13)
 - b. Building 26A 2nd Floor Classroom Pilot Project (Mika, 9/11)
 - c. Faculty Position Control Quarterly Report (Gregory & Rosa, 10/9)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 9/11)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 8/28)
 - f. IT Projects Quarterly Report (Dale, 8/21)
 - g. Grants Quarterly Update (Gregory & Adrienne, 9/18)
 - h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 11/13)
 - i. International Student Update (Audrey & Darren, 9/18)
 - j. Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 9/25)