



March 26, 2019

No Cabinet next week (I will be in Washington, D.C.)

Next Cabinet will be **MONDAY, April 15th**

Chau Dao sat in for Audrey Yamagata Noji who was at a conference

1. Cabinet reviewed and discussed the following information items:

a. The Association for California Community College Administrators (ACCA) has released their Salary Survey for 2018 ([link](#)). Mt. SAC data will be found through the link labeled, "2018 Single College District Report." Some Data:

Top 16 CEO Max Annual Salary		Top 16 VP of Instruction Annual Salary		Top 16 VP Student Svc Annual Salary		Top 16 VP Admin Svc Annual Salary	
1. College of the Desert	\$367,862	1. Palomar College	\$249,447	1. Palomar College	\$249,447	1. Palomar College	\$249,447
2. College of Canyons	\$348,541	2. Long Beach City	\$246,823	2. Long Beach City	\$246,823	2. Long Beach City	\$246,823
3. City College of San Fran	\$333,805	3. Chaffey College	\$245,244	3. Santa Monica College	\$241,917	3. Chaffey College	\$245,244
4. Citrus College	\$333,275	4. Santa Monica College	\$241,917	4. Mt. San Antonio	\$239,976	4. MiraCosta College	\$244,110
5. Chaffey College	\$321,360	5. Mt. San Antonio	\$239,976	5. MiraCosta College	\$230,097	5. Santa Monica College	\$241,917
6. Santa Barbara City	\$320,843	6. College of Marin	\$228,841	6. College of Marin	\$228,841	6. Mt. San Antonio	\$239,976
7. Santa Monica College	\$313,504	7. Citrus College	\$224,330	7. Citrus College	\$224,330	7. College of Marin	\$228,841
8. Pasadena City College	\$300,000	8. City College of San Fran	\$221,759	8. City College of San Fran	\$221,759	8. Citrus College	\$224,330
9. Palomar College	\$292,027	9. Cerritos College	\$218,482	9. Cerritos College	\$218,472	9. City College of San Fran	\$221,759
10. Ohlone College	\$291,470	10. El Camino College	\$215,143	10. Chaffey College	\$217,920	10. Cerritos College	\$218,482
11. Long Beach City	\$289,584	11. Merced College	\$211,338	11. El Camino College	\$215,143	11. El Camino College	\$215,143
12. College of Marin	\$288,896	12. MiraCosta College	\$210,571	12. Pasadena City College	\$214,638	12. Pasadena City	\$214,638
13. Sierra College	\$287,753	13. Ohlone College	\$210,368	13. Merced College	\$211,338	13. Merced College	\$211,338
14. Glendale CCD	\$286,780	14. Santa Barbara City	\$205,631	14. Gavilan College	\$203,404	14. Gavilan College	\$203,404
15. MiraCosta College	\$283,538	15. Pasadena City College	\$204,878	15. Santa Rosa JC	\$202,752	15. Santa Rosa JC	\$202,752
16. Mt. San Antonio	\$278,400	16. Gavilan College	\$203,404	16. College of the Desert	\$202,654	16. College of the Desert	\$202,654

- b. Augie Max Vargas will be recognized as our Alumnus of the Year at the 2019 Commencement ceremony. ([See attached info on Max.](#))
- c. The new Fully Online California Community College ([link](#)) is now looking for a management team. So Chancellor Oakley has hired a recruiter with a no bid \$500K contract ([details attached](#)). Notice all the insider connections!!! Nice work if you can get it.
- d. English Professor Maya Alvarez-Galvan is one of the two Mt. SAC instructors who is teaching in the study abroad program this semester in Seville, Spain. She sent the [attached note](#) with the picture to the right. Wow! And note the name of the boat.



e. Theresa Tena, Executive Vice Chancellor of Institutional Effectiveness, has left the Chancellor's Office and is, as she says in the [attached note](#), "Welcoming New Opportunities" as Interim Vice President of Administrative Services at Cosumnes River College.

2. The Chancellor's Office has issued an Equity Plan Guidance Update ([attached](#)) with specifics on data to be used in the updated Student Equity Plan required to qualify for Student Equity and Achievement Program (SEAP) funding.

3. The Hope Center ([link](#)) released [results](#) of the #RealCollege survey for California Community Colleges. Over 40,000 students were surveyed about the extent of their basic needs. The #RealCollege Survey Results for Mt. SAC students are displayed to the right ([attached](#)). This extensive report provides many specifics of these basic needs conditions.

Food Insecurity	Housing Insecurity	Homeless
46.5%	57.6%	17.6%

- Food insecurity is classified as High (37%), Marginal (13%), Low (20%), and Very Low (30%)
- Reasons for food insecurity is measured for 10 circumstances, e.g., "I ate less because not enough money."
- Housing insecurity 10 reasons include, "Left household because felt unsafe."

- Homelessness 10 reasons include, “Temporarily with friend, relative, or couch surfing.”
- Basic needs data is displayed by region, gender, race/ethnicity, resident status, and more.
- Basic needs data is displayed by student life experiences such as prior foster care or military service.
- Use of assistance is recorded in 15 types, e.g., “unemployment compensation or insurance.”

4. Just released is “California Community Colleges Dreamers Project Report—Strengthening Institutional Practices to Support Undocumented Student Success” Executive Summary ([attached](#)) and Full Report ([attached](#)). The purpose was “to identify and address the most pressing challenges facing undocumented students’ ability to pursue and continue their postsecondary education.” Findings are based on a survey and regional meetings with CCC undocumented students and summarized as six institutional challenges.

- Inadequate ability to outreach to undocumented students and protect student data
- Insufficient institutional support/campus-wide trainings
- Need for dedicated stakeholders, staff, and space at each campus
- Need for better access to financial support
- Need for increased student engagement and direct services to increase student retention
- Need for definitive guidance from the CCCC

The project’s Dreamer Advisory Group analyzed survey data and regional conversation results and identified promising practices from the field to provide possible solutions.—framed as six recommendations.

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| 1) Improve identification, student data protection, and outreach. | |
| 2) Increase staff training and support. | Mt. SAC is featured |
| 3) Formalize support for dedicated stakeholders, staff, and space at each campus. | prominently in the |
| 4) Improve access to financial support for all undocumented students. | report for our |
| 5) Expand strategies to promote student retention. | promising practices. |
| 6) Ensure CCCC’s statewide guidance and policy support. | |

While Cabinet recognized the great extent that we address the first five recommendations, improvements are always possible, especially expanding the number of undocumented students receiving services.

5. This year’s Joint Board Dinner will be held on Tuesday, April 30, at which Mt. SAC Board of Trustee members will be hosting board members and superintendents from feeder K-12 districts in Mt. SAC’s service area. Cabinet discussed presentation topics for the meeting and assigned vice presidents to oversee each presentation.

- 1) Multiple Measures placement and the Assessment Questionnaire with focus on high school preparation for placement in transfer level English and Math (Audrey)
- 2) Promise Plus Program with a focus on early application and commitment (Audrey)
- 3) Measure GO Phase 1 Project Summary with a focus on visual presentations and the Educational and Facilities Master Plan Themes (Mike)
- 4) Update on Mt. SAC Academy at West Covina and Bassett USD Middle College High School Project (Ginny)

The pre-meeting reception will feature posters of the Phase 1 Measure GO projects with staff to explain the facilities and comment on programs and services to be provided in each.

6. Cabinet was joined by Duetta Langevin, Director of Safety & Risk Management; and Melonee Cruse, Manager of Emergency & Environmental Safety, to present the Emergency Response Plan Quarterly Report which consisted of a report on training ([attached](#)) and on lessons learned from our last emergency exercise ([attached](#)). In addition, Mike shared that installation of the Alertus emergency notification beacons ([link](#)) will be installed throughout buildings 7,11, 60 and 61 by the end of summer 2019.

7. Cabinet approved an Immediate Need Request ([attached](#)) for \$16,000 in one-time funds to support purchase of hay throughout the remainder of the fiscal year for animal welfare reasons.

8. Cabinet approved one new Request to Fill ([attached](#)).

9. Cabinet was joined by Madelyn Arballo, Associate Vice President of Instruction, to report on Noncredit Support of SCFF & Multiple Measures ([attached](#)). The report is based on research questions derived last July at both an all-day management meeting and an all-day constituent group meeting. Extensive research and data analysis has answered the questions below and served as a springboard for increases in both scope and effectiveness of noncredit in support of the outcomes within SCFF. Cabinet discussed each of these, expressed appreciation for the extent of new and expanded initiatives, and set direction and priorities for future work. Research Questions:

- 1) What is the annual growth in noncredit FTES statewide and by college over the last five years?
- 2) Adult high school diploma and high school equivalency enrollment are slowing down, What data are available on adult secondary enrollment decline and future growth trends in all noncredit areas in the Mt. SAC extended service area?
- 3) What are the growth opportunities to partner with K12 in noncredit and dual enrollment?
- 4) What are the growth potential for alignment with credit programs on campus, e.g., CTE and English and Math Review courses to support Multiple Measures Placement?

Cabinet recognized that the growth of noncredit in these areas has contributed both to greater access and service for those in the extended Mt. SAC service area and the growth in enrollment and outcomes that drive Mt. SAC's apportionment gains through the Student Centered Funding Formula.

10. Items for future agendas (items for the next Cabinet meeting are shown in BOLD:

- a. AP 4225—Course Repetition and Withdrawals and Catalog pages on Grading Symbols (**Audrey, 4/15**)
- b. Update on Multiple Measures Placement Workgroup (**Audrey, Joumana & Team, 4/15**)
- b. Revisions to AP 5200 Student Health Services (Audrey, 4/30)
- c. Independent Contractor Prequalification and Written Agreement (**Abe, 4/15**)
- d. Review of Holds Placed on Student Registration (**Workgroup: Joumana, Tom, Doug, 4/15**)
- e. Student Centered Funding Formula—Continued Follow Up
 - A. Tracking Students in Support Cohorts (Student Support Workgroup (Dale, Antonio, Barbara, 5/7)
 - B. Noncredit Support of SCFF & Multiple Measures (Madelyn, 6/25)
 - C. Implementing SCFF Research Agenda and Data Reporting/Analytics (Barbara, 6/18)
 - D. Auto Award/Near Completion/Selection of Major (Audrey, George, Francisco, Dale, 4/30)
 - E. Auto Award counselor-aided student assent system (Audrey, George, Francisco, Dale, 4/30)
 - F. *EAB Navigate* Schedule Building & Data Analytics (Student Support Workgroup--Dale, 4/30)
 - G. Increasing Financial Aid Awards: *ProVerify* software and Case Management (Audrey, Chau, Dale, 4/30)

11. Quarterly Reports to Cabinet

- a. Emergency Response Plan Quarterly Report (Duetta & Melonee, 6/25)
- b. Room Utilization/Capacity-Load Ratio Project (Mika, Joumana, Kevin Owen, 4/9)
- c. Faculty Position Control Quarterly Report (**Joumana & Rosa, 4/15**)
- d. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 4/23)
- e. IT Projects Quarterly Report (Dale, 6/18)
- f. Grants Quarterly Update (Adrienne, 6/18)
- g. Dual Enrollment Offerings at Local High Schools Quarterly Report (Joumana, Joel & Francisco, 5/21)
- h. International Student Quarterly Update (**Audrey & Darren, 4/3**)
- i. Academic Support Alignment Project Quarterly Report (Madelyn, Meghan, 4/23)