



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



August 29, 2017

Joumana McGowan sat in for Irene who was on jury duty.

1. Cabinet reviewed and discussed the following information items.
 - The Accrediting Commission for Community and Junior Colleges (ACCJC) has sent Mt. SAC a formal letter of accreditation ([attached](#)).
 - Administrative Services has published its latest Quarterly Report ([attached](#)). Highlights:
 - IT: The new online Campus Directory and Profiles features are live. Check out <http://www.mtsac.edu/directory>.
 - Police & Campus Safety: Deputy Chief Wren provided several Active Shooter Response presentations, including one on May 2nd that was attended by more than 100 students.
 - Fiscal: P-Card trainings are scheduled on a continual basis. For more information contact Teresa Patterson at tpatterson@mtsac.edu.
 - Tech Services: The new on-line event scheduling and management system "25Live" was brought online in July.
 - SAC Book Rac expects to reach 150 Textbook Rental titles this Fall 2017.
 - Risk Management welcomed new Specialist Andrea Solorzano May 23rd.
 - Facilities Design and Construction continues nearly 200 projects, including 10 major capital projects. Over 30 minor capital projects such as the 7,000 square foot Equity Center and the 20,000 square foot Continuing Education phased modernization are underway.
 - A recent publication ([attached](#)) lauds the ability of the community college Associate Degree for Transfer for its ability to speed graduation at CSU.
 - Congratulations to this year's College Champion Award recipients.
 - Lee Jones, Lead IT Support Technician and First Vice President for CSEA 262, received the Burning Bright Award ([attached](#)).
 - Doug Todd, Professor of Kinesiology, Head Coach for Women's Cross Country & Women's Track & Field, and Director of the Mt. SAC Relays, received the Eternal Flame Award ([attached](#)).
 - Don Potter, Director of Deaf and Hard of Hearing Services, received the Torch Bearer Award ([attached](#)).
 - Mt. SAC's opening up the campus and the planetarium for the community Solar Eclipse Viewing Party had a great public response ([story attached](#)).
2. The [attached](#) Bookstore Management Services RFP Summary conveys that the Evaluation Committee was unanimous in selecting Barnes & Noble College ([link](#)) for its bookstore management services. The Mt. SAC Auxiliary Services Board¹ ([link](#)) has approved this recommendation.
3. On Convocation Day the Math Department approved a new placement system based on multiple measures and also approved a new 2-unit corequisite course, Math 53 ([attached](#)). See the details of the placement system ([attached](#)) and an excellent 25 slide PowerPoint presentation ([attached](#)).
4. Cabinet approved an Immediate Need Request ([attached](#)) for \$4,500 in one-time funds to support athletic staff needs related to off-campus sites resulting from the stadium being under construction.

¹ The Mt. SAC Auxiliary Services was incorporated in 1982 as a California Non-Profit Public Benefit Corporation and formally started operating under the corporate structure in July of 1983. The Mt. SAC Auxiliary Services is governed by a five-person Board of Directors. The purpose of the Mt. SAC Auxiliary Services is to provide supportive services and specialized programs for the benefit of Mt. SAC. The Mt. SAC Auxiliary Services is composed of the following Divisions: Bookstore (SAC Book Rac), Food Services (Mountie Café, Common Grounds, Wow Cafe Grill, and Catering), and Convenience Stores (Mountie Stop, Express Stop, Prime Stop and Short Stop).

5. As discussed in last week's Cabinet Notes ([link](#)), there are tremendous implications for the action by CSU to enact Executive Order 1110 to eliminate placement testing and dump its requirement for CSU basic skills courses for those with low Math and English placement scores. Review of CSU's development work in 2016 may shed more light on the decision. The report of the CSU Academic Senate's Quantitative Reasoning Task Force ([attached](#)) published on August 1, 2016, says in part, as quoted below:

- Evidence suggests that existing policies [on quantitative reasoning] may present unreasonable barriers to student success, particularly for students from traditionally underserved populations, and especially in the California Community Colleges.
- The Task Force recommends policy revisions to provide equitable treatment of community college transfer and native CSU students; improve access to quantitative reasoning classes relevant to a student's major, interests, and career; and raise the CSU systemwide expectation for quantitative reasoning in high school from three to four years.
- To comply with [CSU] Executive Order 1100 and to qualify for the B4 designation ([link](#)), a course should include an intermediate algebra prerequisite. However, a review of system-wide approved B4 courses suggests that practices around CSU Area B4 graduation requirement – like the Entry Level Math examination – have evolved away from the reliance on intermediate algebra.
- From Fall 2013 to Fall 2015, the CSU campuses offered a total of 250 courses that satisfied the Area B4 quantitative reasoning requirement. Of these, 122—or nearly half—have titles such as statistics or “Ideas in Math” that suggest students will not be expected to use intermediate algebra. Approximately 42% of the students who enter the CSU as freshmen take these non-algebra-intensive courses to meet their GE requirements.
- Thus, community college students are held to a stricter standard of math proficiency than are entering CSU freshmen.

6. Cabinet reviewed the 8/28/17 Enrollment Comparison Report ([attached](#)). Highlights:

- Unduplicated credit enrollment is up 2.5% or 718 students—from 28,585 to 29,303 this year.
- Foreign Visa students are down 77 to 537 but out-of-state nonresidents are up 65 to 334.
- Growth is stronger in part-time students (3.0%) who are also taking more units (up to 6.70 from 6.64).
- Students on Wait Lists are down from 11,686 to 9,966 or -14.7%.
- Fill rate is 90.0% this Fall compared to 91.4% this time last year. One major factor is more class availability—up 117 sections or 3.8%. There are still 9,158 empty seats available.
- Current total credit FTES is up 320.74 or 3.0%.
- Noncredit enrollment is not well reflected in these statistics due to enrollment patterns. Note that Summer 2017 noncredit FTES was up by 470 and Fall 2017 noncredit FTES growth will be more than 100.

7. Guided Pathways IEPI Workshops, mandated by the legislative trailer bill, have been announced ([attached](#)). Mt. SAC will send a team to the session at the Hilton Irvine/Orange County Airport on Thursday, September 28th. Tentative team members attending are:

Bill Scroggins	Tom Mauch	Faculty from AS
Irene Malmgren	Joumana McGowan	Silver Calzado
Audrey Yamagata- Noji	Michelle Sampat	Patricia Maestro
	Martin Ramey	Student

8. Progress continues on Mt. SAC's pursuit to be part of a systemwide Strong Start to Finish Grant ([link](#)) to expand Statway ([link](#)). Adrienne Price, Director of Grants, participated in a webinar on the proposal and provided notes ([attached](#)). Letters of Interest ([info attached](#)) are due September 22nd. Discussions between Bill and Brian King, Los Rios CCD Chancellor, and with Laura Hope, state Vice Chancellor of Educational Services, are proceeding along the lines of this being a CCC project with Los Rios CCD as fiscal agent and Mt. SAC as the southern hub and American River College (in Los Rios CCD) as the northern hub. Also involved is Karon Klipple, Executive Director of Carnegie Math Pathways which originated Statway. There are currently 10 CCC Statway colleges with 9 more joining this fall ([list attached](#)). The grant would take Statway to scale at these colleges and statewide. Stay tuned.

9. Mt. SAC has received provisional acceptance ([attached](#)) as an AmeriCorp California Community College Student Ambassador Site. This is a project through the Foundation for California Community Colleges ([link](#)) contracting with the program's funder, CaliforniaVolunteers ([link](#)), a state agency. According to the Foundation for CCC web site ([link](#)):

The California Community Colleges Student Ambassador Program trains community college students to serve as advocates for health and wellness and career exploration—activities that are linked to increased success in college and career.

10. Following up on the Timely Employee Evaluations Initiative, Cabinet reviewed the Quarterly Report ([attached](#)) of pending employee evaluations. There were 53 evaluations more than 3 months delinquent.
 - 8—Grounds Department
 - 5—Facilities & Facility Planning
 - 4—Student Success & Equity
 - 4—VP of Student Services
 - 3—Counseling
 - 3—Financial Aid

11. Abe shared the latest update ([attached](#)) on active searches to fill vacant positions.

12. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Integrated Planning and Budget Work Group (**Billⁱ, 9/5**)
 - b. Statway Expansion and Promotion Work Group Report (Matt, Irene, Audrey, 9/12)
 - c. General Work Experience Development (**Irene, 9/5**)

2. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 10/10)
 - b. Classroom Utilization Project (Joumana & Mika, 9/12)
 - c. Faculty Position Control Quarterly Report (Irene & Rosa, 9/12)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 1/9)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 10/17)
 - f. IT Projects Quarterly Report (Dale, 10/10)
 - g. Grants Quarterly Update (Irene & Adrienne, 12/12)
 - h. Dual Enrollment Offerings at Local High Schools (**Joumana & Francisco, 9/5**)
 - i. International Student Update (Audrey & Darren, 9/12)
 - j. Student Support System Work Group (Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 12/5)

ⁱ Integrated Planning and Budget Workgroup: AVPI Joumana McGowan, DSCE Madelyn Arballo, Michelle Sampat, DC Tom Mauch, ADSSE Eric Lara, AVPFS Myeshia Armstrong, CCOBBO Rosa Royce, and DR&IE Barbara McNeice-Stallard