



President's Cabinet Action Notes

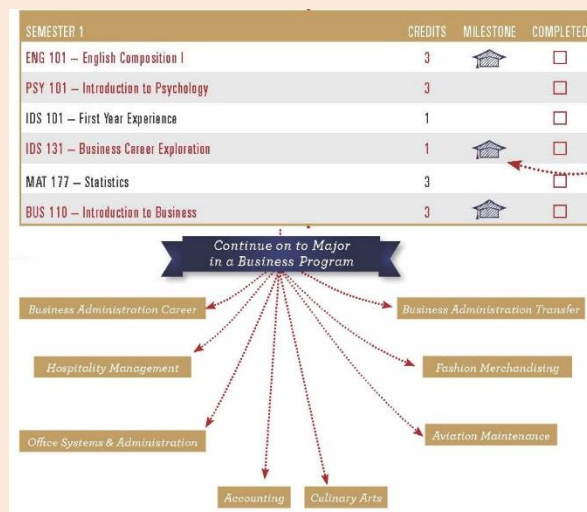
Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



January 9, 2018

1. Cabinet reviewed and commented on the following information items:

- Cabinet praised the management retreat held last Thursday and Friday and agreed on feedback to provide to the Management Professional Development Committee. The Peak Leadership Retreat Program is [attached](#).
- Elizabeth Zamora has been announced ([attached](#)) as the new Executive Director for Bright Prospect ([link](#)), the Pomona non-profit with a great track record of working with low income students to enable them to go to college.
- Vice Chancellor Laura Hope's *First Friday Update* for January 2018 ([attached](#)) gave brief updates on Chancellor's Office projects.
- Middlesex Community College ([link](#)) has developed a set of Pathway Maps ([attached](#)). Some observations:
 - The program maps are organized around seven clusters or metamajors: 1) Arts & Humanities, 2) Business, 3) Education, 4) Health, 5) Public Service, 6) Science, Technology, Engineering, Math, and 7) Social Science.
 - Interestingly, the cluster maps begin with a common first semester set of courses that are taken for all majors in the cluster. Students then choose a specific major for future semester classes. See the Business Pathway to the right. Note the "Business Career Exploration" one unit class, IDS 131 ([link](#)), which assists students in "identifying a major aligned with a career path through self-assessment."



2. Chancellor Eloy Oakley distributed his "2017 Final Thoughts & 2018 Preview" ([attached](#)). His message is a series of paragraph-level summaries of key issues in the last year—and going forward:

- California College Promise
- Guided Pathways
- Baccalaureate Degree Pilot Program
- Enrollment & Financial Stability
- New Fully Online 115th Community College

Adult Basic Education (ABE)	\$775,664
English Language Acquisition (ELA)	
English Literacy/Civics (EL Civics)	\$112,572
• Citizenship Preparation	
• Civic Participation	
Adult Secondary Education (ASE)	\$128,802
• High School Equivalency (HSE)	
• High School Diploma (HSD)	
Integrated English Literacy and Civics Education (IELCE) with Integrated Education and Training (IET)	\$133,860
IELCEIET Program Development	\$30,000

3. Mt. SAC's School of Continuing Education has received a \$1,180,898 CDE WIOA Title II AEFLA Grant ([attached](#)) for Adult Education. Program focus areas are summarized in the table to the right.

4. In 2015 the legislature dissolved local redevelopment agencies (RDAs) and designated that each RDA would have a Successor Agency (generally the city creating the RDA) and an Oversight Board (community representatives appointed by specific groups including community colleges). Mt. SAC has appointed representatives to 10 local RDA Oversight Boards which have been involved in the process of the sale of RDA assets—a process yet to be concluded for several RDAs. Effective July 1, 2018, each county will take over the process. ([See attached memo.](#)) For LA County, each of the five supervisors will appoint members to Oversight Boards in their services areas. Mt. SAC may or may not have an appointment.

5. The Strong Workforce Program provides ongoing funding of \$150 million per year, 60% of which goes directly to college districts and 40% goes to Regional Consortia for multi-college regional projects. Each year's allocation can fund either continuing projects or new projects. The Los Angeles/Orange County Regional Consortium (LAOCRC-[link](#)) has identified \$17,253,957 for the LA Subregion (of which Mt. SAC is a member) and \$11,316,507 for the OC Subregion. The projects for LA ([attached](#)) and OC ([attached](#)) were approved at last Friday's LAOCRC meeting. The key for Mt. SAC is Project #6, Noncredit College and Career Readiness, funded for \$2,131,704 with Mt. SAC as the lead for all 19 LA Consortium community colleges. Description:

Implement new noncredit CTE and pre-apprenticeship curriculum and create more pre-CTE curriculum based on regional priorities and campus need, create teaching modules/materials, mentor noncredit CTE faculty and build a community of practice among noncredit CTE faculty, organize professional develop PD opportunities, recruit students, map pathways from regional adult education and noncredit programs to transition to credit CTE programs and work, and collaborate more closely with AEBG consortia. The Noncredit College and Career Readiness Project is an across all disciplines/sectors project proposal and seeks to increase the capacity of noncredit CTE programs which will result in increased CTE enrollments. The Round 1 noncredit project has been highly successful in a very short time, so with increased resources, an expanded focus, and new workplan of activities, much more success will follow. Although this is a marked increase from the Round 1 project, it should be noted that this amount, while significant, is approximately 13% of the total funding for two years. Because it covers all colleges, across sectors for a regional noncredit college region, this amount is reasonable.

6. Cabinet discussed the agenda for the Board Study Session on Saturday, February 3rd, at University of LaVerne. A general outline:

- 1) 9:00 Business Meeting
 - a. Discussion: Naming of WCUSD Early College High School
 - b. Action: First Reading, WCUSD AB 288 Dual Enrollment Agreement
- 2) 10:00 Educational Master Plan (Lead Mika Klein; Support: Bill, Audrey & Irene)
- 3) 11:00 Facilities Master Plan (Lead: Gary Nellesen; Support: Mike)
- 4) 12:00 Lunch
- 5) 12:30 Bridging the Master Plan to Potential Bond Projects (Lead: Bill)
- 6) 1:00 List of Anticipated Bond Projects: Descriptions and Budget (Lead: Gary; Support: Mike)
- 7) 2:00 Emerging State Issues (Lead: Bill)
 - a. Community College Growth Formula
 - b. Community College Promise
 - c. New Fully Online California Community College
- 8) 2:30 Board Self-Evaluation and Priority Setting for 2018-19 (Lead: Bill)
- 9) 3:30 Adjourn

7. Cabinet was joined by Melonee Cruse, Manager of Environmental Safety and Emergency, and Dave Wilson, Chief of Police, to provide the Emergency Response Quarterly Report. Melonee shared the training plan ([attached](#)) and sought Cabinet feedback.

8. Cabinet reviewed the list of Past Due Employee Evaluations ([attached](#)). The list included 116 employees whose evaluations were more than three months late. This is a significant increase from the last Quarterly Report on 8/29/17 ([link](#)) when just 53 evaluations were past due. Managers with the most:

24	Mc Alpin	6	Noji	4	Dao
8	Judd, M.	5	Avila	4	Uesugi
6	Long	5	Nellesen		
6	Malmgren	5	Phu		

9. Audrey shared the application for the “Promises That Count” grant ([attached](#)). See the [attached paper](#) by WestEd for background on the LA County-focused initiative, privately funded through the California Community Foundation ([link](#)). The paper includes fairly comprehensive descriptions of the Promise programs in LA County:

Program Name	College and/or University	Institution Type
Azusa Pacific University	Azusa Pacific University	Private
Beach Pledge Promise	California State University, Long Beach	CSU
Cal Poly Pomona Graduation Pledge	California Polytechnic State University, Pomona	CSU
Cerritos Complete	Cerritos College	CC
First Year Promise	College of the Canyons	CC
Greater Outcomes (GO) Initiative	California State University, Los Angeles	CSU
Long Beach College Promise	Long Beach City College and CSU Long Beach	CC and CSU
Los Angeles College Promise	Los Angeles Community College District	CC
Partnership for Access to College	University of La Verne	Private
Pasadena City College Promise	Pasadena City College	CC
Rio Hondo College Promise	Rio Hondo College	CC
Santa Monica College Promise	Santa Monica College	CC
Toro Ambassadors	California State University, Dominguez Hills	CSU

10. Cabinet approved new Request to Fill positions ([attached](#)).
11. Abe provided an update ([attached](#)) on active searches to fill vacant positions.
12. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
- a. Integrated Planning and Budget Work Group (Billⁱ, 1/23)
 - b. Update on Multiple Measures Placement Workgroup (Audrey & Irene, 1/23)
 - c. Additional Full-time Faculty Hires for Fall 2018 (**All, 1/16**)
 - d. Campus Safety & Security Advisory Committee (Mike & Dave, TBA)
2. Quarterly Reports to Cabinet
- a. Emergency Response Plan Quarterly Report (Dave Wilson & Melonee Cruse, 4/10)
 - b. Building 26A 2nd Floor Classroom Pilot Project (Mika, 3/13)
 - c. Faculty Position Control Quarterly Report (Irene & Rosa, 3/13)
 - d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 4/10)
 - e. Construction Project/Scheduled Maintenance Quarterly Report (Gary, 2/23)
 - f. IT Projects Quarterly Report (**Dale, 1/16**)
 - g. Grants Quarterly Update (Irene & Adrienne, 3/20)
 - h. Dual Enrollment Offerings at Local High Schools (Joumana & Francisco, 1/22)
 - i. International Student Update (Audrey & Darren, 3/20)
 - j. Student Support System Work Group (**Dale, Barbara, Joumana, Madelyn, Tom, Francisco, Eric, 1/16**)

ⁱ Integrated Planning and Budget Workgroup: AVPI Joumana McGowan, DSCE Madelyn Arballo, Michelle Sampat, DC Tom Mauch, ADSSE Eric Lara, CCOCBO Rosa Royce, and DR&IE Barbara McNeice-Stallard