



President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*
Mike Gregoryk, *VP of Administrative Services* • Ibrahim "Abe" Ali, *VP of Human Resources*



September 27, 2016

**Vic Belinski filled in for Vice President Mike Gregoryk was at a conference.
George Bradshaw filled in for Vice President Audrey Yamagata-Noji who was at a conference.
The next Cabinet meeting will be on October 18th.**

1. Bill reported on Mt. SAC's Climate Action Plan Conference held last Friday in Founders Hall ([agenda attached](#)). A summary of Mt. SAC's 2014-15 greenhouse gasses emissions is [attached](#).
2. The Foothill Gold Line expansion from Glendora to Montclair will be approved by the Metro Transit Board at their next meeting ([announcement attached](#)) and will await \$1.2 billion in funding from Measure M on this November's ballot.
3. The Board of Governors recently passed a revision to Title 5 §55023 ([attached](#)) adding the grade symbol "SP" for Satisfactory Progress towards completion of the course. (Used for noncredit courses only and is not supplanted by any other symbol.) This added flexibility is appreciated.
4. Cabinet reviewed a revision ([attached](#)) of AP 3250—Institutional Planning, changing the title of the Dean of Instruction to Associate Vice President of Instruction and adding the Associate Dean of Instructional Services and the Associate Dean of Student Success and Equity. These positions are held by Joumana McGowan, Don Sciore, and Eric Lara, respectively.
5. Governor Brown signed several community college bills last week:
 - [AB 906](#)—Priority Enrollment Systems. This bill makes permanent the registration priority for emancipated foster youth.
 - [AB 526](#)—Attendance at Community College. This bill exempts from the 5% limit on high school students attending community college summer school those students who are dual enrolled, taking a college level transfer or vocational course, or enrolled in a basic skills course that would prepare them for the high school exit exam.
 - [AB 801](#)—Success for Homeless Youth in Higher Education Act. This bill gives priority registration to homeless youth, meaning a student under 25 who has been, during the 24 months immediately before applying for admission, verified as a homeless youth as defined in the federal McKinney-Vento Homeless Assistance Act.
 - [AB 1449](#)—California Community College Transfer Cal Grant Entitlement Program. Regarding eligibility for a Cal Grant A or B award under the Transfer Cal Grant Entitlement Program, this bill would remove the requirement of high school graduation for transfer students who were California residents on their 18th birthday.
 - [AB 2164](#)—Tuition and Fees. This bill exempts from all CSU and CCC fees the spouses and children of police officers and firefighters killed in the line of duty.
 - [SB 1314](#)—Cal Grant Program: Middle Class Scholarship Program: community college baccalaureate degree program students. This bill makes Cal Grant scholarships available to students in the 15 community college baccalaureate degree pilot programs.

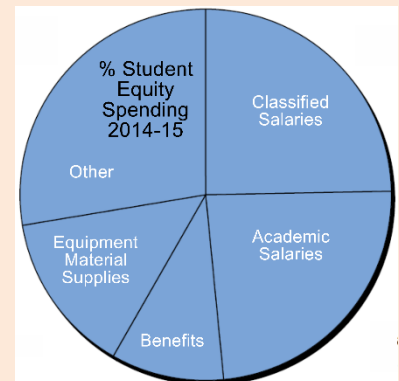
- [AB 1995](#)–Community Colleges: Homeless Students: Access to Shower Facilities. This bill requires community colleges to have a plan to allow shower access to any homeless student who is enrolled in coursework, has paid enrollment fees, and is in good standing.
 - [AB 2455](#)–Voter Registration: California New Motor Voter Program. This bill would require the community colleges to implement a process and the infrastructure to allow students who enroll online to submit voter registration electronically by July 1, 2018.
6. Regional accreditors around the nation have decided to “take a closer look” at graduation rates of two- and four-year colleges to “ensure that the institutions are doing their best to promote student success.” These quotes are from a memo ([attached](#)) from Barbara Bono, president of the Accrediting Commission for Community and Junior Colleges. The “graduation rate” to be used is that reported by the Obama Administration’s College Scorecard ([link](#)) which uses IPEDS data ([link](#)). The IPEDS graduation rate is calculated based on “the number of students entering the institution as full-time, first-time, degree/certificate-seeking undergraduate students in a particular year (cohort) completing their program within 150 percent of normal time to completion.” This means only Mt. SAC students who take 12 or more credits in their first semester with a goal of a degree or certificate are in the denominator and those from that cohort who graduate with an associates degree or certificate within three years are in the numerator. According to the regional accreditors, if this graduation rate is less than 15%, we are targeted. As you can see, this is not a meaningful statistic for community colleges—very few students fit the cohort definition and most of our graduates take longer than three years. Hmmm... Commentary on this action is included in a recent Inside Higher Ed article ([attached](#)).
7. Recent surveys ([article attached](#)) show that California Proposition 51, the \$9 billion state school bond proposal, is not doing well. The survey, by PPIC, polled 1,702 likely California voters and found that 47% would vote yes on Proposition 51 and 43% would vote no with 10% undecided. But Proposition 55, “son of Prop 30” that would extend the tax on high earners, is hanging in there. With 8% still undecided, 54% were in favor of Prop 55 and 38% were opposed. These Prop 55 funds would support K-12 schools, community colleges, and health care for the poor.
8. What happens if Proposition 55 passes? First, there will be more state revenue. ([See the attached analysis.](#)) Projections indicate that the high-bracket income tax could generate about \$8 billion in additional state revenue. About 50% of each new dollar accrues to K-12 education and community colleges under Proposition 98. So in the second half of 2016-17 expect \$4 billion to K-14 with 10% or \$400 million to community colleges. In 2017-18 and beyond, the full-year number for community colleges would be \$800 million. BUT WAIT! Proposition 98 has THREE revenue scenarios, Test 1/Test 2/Test 3 that result in DIFFERENT effects of Prop 55. Here’s a summary. ([See the attached summary of Prop 98 test scenarios.](#)) K-14 guarantee is based on:
- Test 1: Percentage of General Fund Revenues. Test 1 has been operative 4 of the last 27 years.
 - Test 2: Statewide Personal Income. Test 2 has been operative 14 of the last 27 years.
 - Test 3: Available Revenues. Test 3 has been operative 7 of the last 27 years.
- So the actual amount received depends on which Prop 98 test applies in a given year. Test 3, which is operative in 2016-17, provides the maximum guarantee under Prop 55. Clear as mud, yes?
9. Our next AACC Pathways institute is this coming Sunday to Tuesday, October 2, 3 and 4, in Denver. The agenda is [attached](#). The focus of the meeting is “Redesigning Student Intake and Support Systems.” Emphases include 1) having new students explore their choice of program of study (their major) during the intake process, 2) moving students into and through their program of study with

advising, monitoring, and integrated support, and 3) having basic skills courses take several approaches to improve completion and aid selection of a program of study including acceleration, contextualization, and meta-majors.

10. The College Futures Foundation ([link](#)) is offering mini grants ([see attached email](#)) to support community colleges in their planning and application activities related to two new state funding sources: Awards for Innovation in Higher Education ([mini grant process attached](#)) and the California College Promise Innovation Grant Program ([mini grant process attached](#)). As mentioned in last week’s Cabinet Notes, Mt. SAC is hosting a College Futures Grant Workshop on Thursday, November 3rd, from 9 am to 3 pm in Founder’s Hall. Email amydarms@gmail.com to RSVP.

11. The Legislative Analyst Office has issued a second progress report ([attached](#)) on implementation of the Student Success Act of 2012 and subsequent SSSP and Student Equity funding. Key findings:

- Both the Chancellor’s Office and colleges have made significant progress in implementation.
- Although a majority of students are receiving SSSP and Student Equity services and completion rates have risen somewhat between fall 2014 and fall 2015, the latest rates remain low.
- Some colleges are not spending their SSSP and Student Equity funds strategically, and many students still do not complete all mandatory SSSP services in the specified time frames.
- Current SSSP and Student Equity planning and reporting processes through the Chancellor’s Office are cumbersome.
- Aspects of SSSP have limitations: 1) decline in enrollment demand has blunted the anticipated effect of priority registration, 2) guidelines for determining disproportionate impact sometimes misidentify inequities among groups, and 3) the Scorecard’s six year timeframe on reporting outcomes hampers the Legislature’s ability to monitor results.



The LAO makes several recommendations:

- Strengthen requirements for completion of assessment, orientation, and education planning.
- Standardize equity gap analyses.
- Require a special three-year student success scorecard.
- Promote evidence-based effective practices in SSSP and Student Equity.
- Require data on how course offerings match students’ education goals.

12. Safety and security on college campuses is a critical issue around the nation. Mt. SAC has been making improvements on several fronts, and a discussion of this progress and of additional steps under consideration will be the subject of a series of three Town Hall meetings planned for this academic year. The first of these will be this Thursday, September 29th, at both 10:00 am and 3:00 pm, each in the Clarke Theatre. The topic is Campus Safety and Security. In particular we will discuss:

- Reorganization of the Public Safety Division ([CSEA 262 MOU attached](#))
- Policy on Weapons on Campus ([AP 3530 link](#))
- Policy on Use of Force ([BP 3525 link](#))
- Policy on Closed-Circuit Television Surveillance ([BP 6530 link](#))
- Emergency Communication Systems: Alertus Pilot ([link](#))
- Emergency Preparedness Planning and Training ([link](#))

All of us in Cabinet look forward to wide participation in the discussion of these important issues.

13. Cabinet was joined by Adrienne Price, Director of Grants, to share the Quarterly Active Grant Projects Report ([attached](#)) and the new Calendar of Upcoming Grant Opportunities ([attached](#)). Listed are a total of 24 active grants totaling \$17 million over their life terms and bringing in \$4.6 million to Mt. SAC in 2016-17. Three new grant applications have been filed so far in 2016-17 and three more are in the works. The Grant Calendar includes known deadlines and those anticipated based on typical governmental grant cycles. Adrienne commented that Mt. SAC would be competitive for more grants if cash matches were available. Cabinet asked for a PIE analysis and request for future consideration of funding an ongoing annual cash match budget line item.
14. Cabinet was joined by Bill Eastham, Director of Technical Services, who provided Cabinet with a live tour of the new Video Production Trailer. The trailer is ADA accessibility compliant and designed with an open floor plan that allows up to 20 students to access the learning environment for direct line-of-sight supervision by the professor. As a considerable upgrade in video production technology, the system will allow Mt. SAC to provide remote video production, to connect to existing studio facilities, and to serve as the instructional site for an anticipated certificate in remote video production technology.
15. VP of HR Abe Ali provided a draft of new AP 7352—Jury Duty Leave for Unrepresented Employees ([attached](#)). Cabinet reviewed the draft and authorized transmission to President’s Advisory Council for recommendations.
16. Cabinet discussed the quarterly status report on employee evaluation ([attached](#)). The list shows 92 evaluations three or more months past due and another 92 past due but less than three months. Cabinet noted that many of these evaluations are completed but not posted or in progress and nearing completion. **Cabinet members will provide updated information over the next week.** The managers with remaining evaluations past due more than three months will be notified by the President that completion of the employee evaluation process is essential to a well-functioning college and also an accreditation requirement.
17. Abe provided an update ([attached](#)) on the status of searches to fill vacant positions and on the positions approved by Cabinet today to be filled ([list attached](#)).
18. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
 - a. Dual Enrollment Offerings at Local High Schools (Irene & Audrey, 11/15)
 - b. Next Steps on the Foothill Transit Center (**Mike, 10/18**)
 - c. Student Holds: Establishing, Communicating, Clearing (Joumana, 11/1)
 - d. Update on Classroom Technology Standards (**Mike, Vic, Bill Eastham, 10/18**)
 - e. AP—Financial Aid, Addressing Loss of BOG Fee Waiver (Audrey, 10/25)
 - f. Implementing BP 6530—Closed-Circuit Surveillance Systems (**Dave, Vic, Bill, 10/18**)
 - g. Child Development Center: Budget and Productivity (**Irene, 10/18**)
 - h. Progress on Expansion of Summer Bridge Program (Audrey & Irene, 10/25)
 - i. New Resource Allocation for 2016-17 (**Discussion 10/18**, Allocation, 10/25)
19. Quarterly Reports to Cabinet
 - a. Emergency Response Plan Implementation (**Dave Wilson & Melonee Cruse, 10/18**)
Executive Policy Group Training
 - b. Classroom Utilization Project (Joumana & Mika, 10/25)

- c. Faculty Position Control Report (Irene, 11/15)
- d. Timely Employee Evaluations & Quarterly Cabinet Review (All, 10/25)
- e. Construction Project/Scheduled Maintenance Quarterly Report (Mike & Gary, 12/6)
- f. IT Projects Quarterly Report (Mike & Vic, 12/13)
- g. Grants Quarterly Update (Irene & Adrienne, 1/17)
- j. Text Messaging (Yen & Vic, 11/1)