



## President's Cabinet Action Notes

Bill Scroggins, *President & CEO* • Irene Malmgren, *VP of Instruction* • Audrey Yamagata-Noji, *VP of Student Services*  
Mike Gregoryk, *VP of Administrative Services* • James Czaja, *VP of Human Resources*



**April 15, 2014**

1. Cabinet discussed the latest First Monday newsletter ([attached](#)) from state Chancellor Brice Harris.
2. Cabinet was joined by Bill Eastham, Director of Technical Services, regarding a proposal to revise AP 6700, Campus Events and Use of Campus Facilities. ([See attached revision.](#)) The [Baseline Schedule for the Performing Arts Center](#) categorizes the events in the Clarke Theater and Recital Hall as Instruction, District, or IGE functions. Bill also pointed out the impact of [proposed AB 1906 \(Wilk\)](#).
3. Cabinet discussed the implementation of the California College Guidance Initiative. (See [brochure](#) and [fact sheet](#).) Both Hacienda-La Puente USD and Pomona USD are using this approach. **Audrey will follow up with both K-12 districts.**
4. [Bright Prospect](#) has invited Mt. SAC to participate in its College Decision Days. ([See attached memo](#).) Audrey confirmed that we are already working with Bright Prospect.
5. Mt. SAC is beginning a study to determine the need and feasibility of locating student housing on our campus. Cabinet reviewed members ([list](#)) to serve on a Student Housing Task Force to guide this study. (A representatives from Associated Students is still needed.) The task force will make periodic reports to President's Advisory Council. [Coakley and Colleagues](#), a company with experience in campus student housing, has agreed to do research for the study. At the February 22<sup>nd</sup> Study Session, the Board gave direction to base the study on potentially locating the housing on the grazing area on the east side of campus (see campus map). A report to the Board is anticipated for this Fall.



6. Officials in Baldwin Park have expressed an interest in increased access for their residents to Mt. SAC classes. A meeting with Baldwin Park Mayor Manuel Lozano, Mayor Pro-Tem Ricardo Pacheco, and Executive Team Manager Mike Taylor was held earlier this month to discuss the matter. Present for Mt. SAC were Trustees Fred Chyr, David Hall, and Laura Santos along with Bill. Mt. SAC will follow up by discussing closer ties to Baldwin Park USD, particularly with regard to additional adult education partnership activities.

7. Bill and Audrey reported on recent meetings with the Student Equity Committee, particularly the strategy to form writing teams to revise the Student Equity Plan to meet the state's November 21 deadline. At its last meeting the Student Equity Committee reviewed the proposed writing teams, supported the concept, and discussed how committee members would participate in the writing teams: 1) Pathways/Cohorts/Learning Communities Projects, 2) Intervention Projects, 3) Professional Development, and 4) Future Directions. Cabinet brainstormed on who might serve on these writing teams ([attached](#)). Bill also shared [data on high enrollment/low success courses](#).
8. James shared the latest version of the Request to Fill forms ([attached](#)), now with individual forms for staff and faculty. Cabinet provided input that James will incorporate in the next iteration.
9. Cabinet was joined by Donna Burns, Dean of Continuing Education, for an update on the AB 86 Adult Education planning process. The Kick-Off Celebration for the Mt. SAC Regional Consortium for Adult Education was held on Thursday, April 10th. The [attached PowerPoint](#) outlines the project. The planning process will begin soon following a template provided by the state ([attached](#)).
10. Bill shared progress on the initiative to secure additional state categorical funding for Career Technical Education offerings by community colleges. Bill has worked with several groups on the issue, including the EDGE Coalition has published a recent position paper ([attached](#)) supporting categorical funding for CTE.
11. Bill shared results of the recent elections held by the Academic Senate for California Community Colleges ([attached](#)). Congratulations to Michelle Grimes-Hillman, elected to continue on the ASCCC Executive Committee as South Representative.
12. Items for future agendas (items for the **next** Cabinet meeting are shown in **BOLD**):
  - a. Degree Works Phase 2: Auto-Award, etc. (Audrey, 5/13)
  - b. Emergency Response Plan Implementation (Mark DiMaggio & Karen Saldana, 5/20)
  - c. International Student Initiative (Audrey & Irene, 5/6)
  - d. Adult Ed Partnerships (Irene & Donna, 5/27)
  - e. Executive Information System (Vic, Daniel & Irene, 5/13)
  - f. New Reading Competency Assessment (Audrey, 5/6)
  - g. Improvements in Request to Fill Process and Form (James, TBA)
  - h. Update on shift differential (James, 5/6)
  - i. Room utilization data (Mike, Irene, 5/13)