Name: (Print or Type) Banner ID.:			Sub For:Additional Hours:		
	CER	TIFICATE	D TIME SH	EET	
School Month:			Instructor's Signature		
,					
Mo/Day	Class #/Description	Hours	Mo/Day	Class #/Description	Hours
Rate Per Hour:	\$	Total Hours: _		Amount Earned: \$	
Approved:		Account C	lassification:		

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(Manager's Signature)