

**2019-2020 PATHWAYS COUNSELING MAPPING COORDINATOR**  
9 Annual LHE, two-year Term, Reports to Associate VP of Instruction

- Collaborate with program faculty and counselor liaisons to develop, update, and maintain Guided Pathways program maps in Degree Works, GPS website, and EAB software.
- Design, implement, and maintain an ongoing structure for developing and updating Guided Pathways for Success (GPS) program maps.
- Work closely with GPS team, Office of Instruction and College faculty to upgrade current and new GPS program maps that include targeted academic support systems, milestones, career/major information, and other resources consistent with the Guided Pathways model.
- Collaborate with Academic Senate, Faculty Association, and GPS team and to formalize the roles of the liaison partnerships (program faculty and counseling faculty) to strengthen the GPS Mt SAC master plan.
- Attend GPS mapping related workgroups.
- Collaborate with Faculty Coordinators to develop a plan of action, prioritize and manage the GPS activities.
- Work closely with faculty, administration, and staff to implement and continued use GPS maps and related content.
- Attend Academic Senate meetings as needed.
- Provide mapping updates to the Faculty Coordinators
- Meet with the Academic Senate President annually to provide an update, and plan goals for the following academic year.
- Attend Guided Pathways conferences and events to ensure College stays current with information and ideas related to mapping.
- Generate campus-wide communication to inform campus community about mapping information and updates.
- Create, plan and execute map related training for the different users group (e.g. counseling faculty, program faculty, students, student services personnel, etc.).-
- Collaborate and participate in the planning of the Academic and Student Services Planning and Critical Information Summits.
- Other duties as assigned related to Guided Pathways.

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