



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, December 15, 2010

6:00 p.m. Closed Session

6:30 p.m. Public Session

Founders Hall, 1100 N. Grand Avenue
Walnut, CA 91789

Welcome to a meeting of the Mt. San Antonio College Board of Trustees. If you wish to address the Board for any reason, please fill out one of the cards available on the table and give it to the Board Secretary. Those requesting to speak on an agenda item will be called upon at the time the item is under consideration. Anyone wishing to speak to items not on the agenda will be called upon under the "Communication" section. *Comments are limited to no more than three minutes per person.*

AGENDA

From time-to-time writings that are public records which are related to open session items on an agenda for a regular meeting may be distributed to Trustees after the posting of the agenda. Whenever this occurs, such writings will be available for public inspection in the Office of the President located in Founders Hall between the hours of 7:30 a.m. and 4:30 p.m.

CALL TO ORDER (6:00 p.m.)

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on any Closed Session agenda item. Comments are limited to no more than three minutes per person.

CLOSED SESSION

- **Employment/Appointment of College President**
- **Conference with Labor Negotiator Annette Loria, Vice President, Human Resources, per California Government Code Section 54957.6**
Faculty Association
- **Public Employee Discipline/Dismissal/Release, per California Government Code Section 54957 (Two positions)**

The Board reserves the right to modify the order of business in the manner it deems appropriate.

Closed session shall not extend past the designated time, but should the business considered in closed session require additional time, the Board shall reserve time after the public meeting to continue discussion.

PUBLIC SESSION (6:30 p.m. Flag Salute)

ELECTION OF BOARD OF TRUSTEES OFFICERS

To comply with Education Code Section 35143, an annual organizational meeting must be held within 15 calendar days of the first Friday in December to elect officers of the Board. (See backup packet pages 1 and 2.)

INTRODUCTIONS AND RECOGNITION

- **Introduction of the following newly appointed staff:**

Classified Staff

Harini Pattapurathi, Database Administrator, Information Technology

- **Recognition**

- Awarding of Certificates of Service to the following retiring staff members:

Willie Bell – Lead Custodian, 29 years of service

Luis Gracia – Supervisor, Custodial Services, 10 years of service

Anita Lopez – Associated Students Secretary, 19 years of service

APPROVAL OF MINUTES

Approval of minutes of the regular meeting of November 17, 2010. (See backup packet pages 3 through 12.)

REPORTING OF ACTION TAKEN IN CLOSED SESSION

PUBLIC COMMUNICATION

At this time, the Board of Trustees will listen to communication from the public on matters that are not on the agenda. Under provisions of the Brown Act, the Board is prohibited from discussing or taking action on oral requests that are not part of the agenda. Comments are limited to no more than three minutes per person.

REPORTS

The Board requests that constituent group reports and other scheduled reports be limited to no more than five minutes.

1. Associated Students Report
2. Senates
 - A. Academic Senate
 - B. Classified Senate
3. Employee Groups
 - A. Faculty Association
 - B. CSEA Units
 - C. Other Unrepresented Groups
4. President – John S. Nixon, President/CEO
 - Oral report by Vicenti, Lloyd & Stutzman representatives (Action item #4)
 - Maya Alvaraz-Galvan – MyBook@MtSAC
5. Informational Report – Transfer Update, prepared by Heidi Lockhart, Director, Career and Transfer Services (See backup packet pages 13 and 14.)

CONSENT CALENDAR

All matters listed under **Consent Calendar** are considered by the Board of Trustees to be routine or sufficiently supported by back-up information as to not require additional discussion. Consent Calendar items will be enacted by one motion. There will be no separate discussion on these items prior to the time the Board votes on them, unless a Board member requests a specific item be removed from the Consent Calendar for discussion and a separate vote. Public comment on Consent Calendar items from anyone completing a card will be heard prior to the Board's vote on the Consent Calendar.

HUMAN RESOURCES

1. Consideration of approval of Personnel Transactions, dated December 15, 2010. (See backup packet pages 15 through 18.)
2. Consideration of approval of renewal of Management Contracts, effective July 1, 2011. (See backup packet pages 19 and 20.)
3. Consideration of approval of a Contract for Investigative Services with The Titan Group, for the period December 16, 2010 through December 2011. (See backup packet page 21.)

INSTRUCTION and STUDENT SERVICES

4. Consideration of approval of a new Associate in Science Degree titled Integrated Pest Management, pending Chancellor's Office approval. (See backup packet page 22.)

5. Consideration of approval of a new adult education vocational course titled Tutoring in Mathematics, pending Chancellor's Office approval. (See backup packet page 23.)
6. Consideration of approval of fees for students attending the fourteen-week spring 2011 fire academy in the amount of \$1,800 (maximum). (See backup packet page 24.)
7. Consideration of approval of activities and a contract for the Pilot Program for Course Material Rental grant. (See backup packet page 25.)
8. Consideration of approval of activities and a contract for the Family and Consumer Sciences Discipline/Industry Collaborative grant. (See backup packet page 26.)
9. Consideration of approval to accept the Child Care Access Means Parents in School grant. (See backup packet page 27.)
10. Consideration of approval to accept the renewal of the Center of Excellence grant. (See backup packet page 28.)
11. Consideration of approval of Community Services programs and courses for winter and spring 2011. (See backup packet pages 29 through 32.)

ADMINISTRATIVE SERVICES

12. Consideration of approval of the Appropriation Transfers and Budget Revisions Summary. (See backup packet pages 33 through 41.)
13. Consideration of approval to hire various Independent Contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. (See backup packet pages 42 and 43.)
14. Consideration of approval to increase bail amounts for Notice of Illegal Parking Citations, effective December 16, 2010. (See backup packet pages 44 and 45.)
15. Consideration of approval of an Agreement with Vangent for services to produce 1098T forms for students. (See backup packet page 46.)
16. Consideration of approval of an Annual Maintenance Agreement with Coin Security Systems to provide annual key box maintenance and support. (See backup packet page 47.)
17. Consideration of approval of an Agreement with Thacker Berry Farms to lease College property located at the southwest corner of Grand Avenue and Amar Road for the period February 1, 2011, through July 31, 2011, with the option to extend for two additional months depending on the weather and quality of fruit. (See backup packet page 48.)
18. Consideration of approval to reduce from 10% to 5% the retention for K.A.R. Construction, Inc. for the Agricultural Sciences Complex – Main Building – Concrete & Masonry package (Bid No. 2773). (See backup packet page 49.)

19. Consideration of approval of various Agreements to provide Professional Design and Consulting Services with Independent Roofing Consultants for the Design Technology Center project; with Bovis Lend Lease for the Performing Arts Center Chiller project; and with Bovis Lend Lease for the Parking Lot D project. (See backup packet pages ___ and 51.)

20. Consideration of approval of the following Change Orders:

- Bid No. 2775 Agricultural Sciences Complex (Main Building) – Harbor Construction (General Contractor) – Change Order No. 10. (See backup packet page 52.)
- Bid No. 2777 Agricultural Sciences Complex (Main Building) – Continental Plumbing (Plumbing Contractor) – Change Order No. 12. (See backup packet page 53.)
- Bid No. 2779 Agricultural Sciences Complex (Main Building) – American Electric Company (Electrical Contractor) – Change Order No. 6. (See backup packet pages 54 and 55.)
- Bid No. 2780 Agricultural Sciences Complex (Main Building) – Pierre Sprinkler & Landscape, Inc. (Landscape Contractor) – Change Order No. 2. (See backup packet page 56.)
- Bid No. 2847 Design Technology Center – Columbia Steel (Structural Steel and Miscellaneous Metals Contractor) – Change Order No. 2. (See backup packet page 57.)
- Bid No. 2849 Design Technology Center – RC Construction (General Contractor) – Change Order No. 3. (See backup packet page 58.)
- Bid No. 2851 Design Technology Center – HPL Mechanical (Plumbing Contractor) – Change Order No. 2. (See backup packet pages 58 and 59.)
- Bid No. 2874 Modifications to Upper Practice Field – CS Legacy Construction (General Contractor) – Change Order No. 3. (See backup packet pages 60 and 61.)

21. Consideration of approval of the following Contract Amendments:

- Contract Agricultural Sciences Complex – Hill Partnership Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 2. (See backup packet page 62.)
- Contract Classroom Improvements – Humanities Building Restroom Upgrade – Hill Partnership Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 2. (See backup packet page 62.)

- Contract Building 45 Renovation – Kishimoto Architects, Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 9. (See backup packet page 63.)

22. Consideration of approval of the following Completion Notice:

- Bid No. 2800 Chemistry Building Lecture Hall Revisions – Sea West Enterprises, Inc. (Contractor)

23. Consideration of approval of the following Proposed Gifts and Donations to the College:

- Larry L. Redinger – Two wooden tables, four wooden chairs, storage cabinet, dolly, museum display materials, geology maps/charts, frames, science DVD, map storage cabinet, and power tools, valued by donor at \$1,420, to be used by the Natural Sciences Division.
- Michael Daum – Drafting chair, valued by donor at \$50, to be used by the Technology & Health Division.
- Michael Daum – Floor fan, matt cutter, and lawn mower, valued by donor at \$75, to be used by the Technology & Health Division.
- Orange City Fire Department – Two 1995 Amkus power units, two spreaders, cutter, hoses, mineral oil, two sets rams, and 12 various nozzles, valued by donor at \$5,000, to be used by the Technology & Health Division.
- City of La Verne Fire Department – Twenty-five total units Survivair Sigma self-contained breathing apparatus, masks, and bottles (breathing air units for firefighting), valued by donor at \$12,500, to be used by the Technology & Health Division.

ACTION ITEMS

All items listed under “Action” will be discussed and acted on separately by the Board of Trustees.

1. Public Hearing on collective bargaining successor agreement submitted by the District and the Faculty Association.
2. Consideration of approval of Proposal to Initiate Faculty Negotiations for Successor Agreement for the period July 1, 2011 through June 30, 2014. (See backup packet pages 64 through 65.)
3. Consideration of approval to appoint Fidel Vargas, Sr. and Steve O’Sullivan to the Citizens Oversight Committee for a second two-year term effective January 2011 through December 2012. (See backup packet page 66.)

4. Consideration of approval to accept the audit reports from Vicenti, Lloyd & Stutzman, Certified Public Accountants, for the fiscal year ending June 30, 2010, relating to books and records of the Mt. San Antonio Community College District, Financial Aid, and Mt. San Antonio College Auxiliary Services Corporation. (Distributed as separate documents.)

BOARD COMMUNICATION

At this time, the Board of Trustees will report on matters related to attendance at conferences, professional affiliations, and community involvement directly related to their functions as Board members.

ADJOURNMENT

Future Board Meetings: January 26, 2011
 February 23, 2011
 March 23, 2011

Upcoming Events:

December 19, 2010	Feel the Music – Los Angeles Master Chorale – 4:00 p.m., Pomona First Baptist Church
December 22, 2010- January 2, 2011	Winter Recess (Campus Closed)
January 10, 2011	Winter Intersession Begins
January 17, 2011	Dr. Martin Luther King, Jr. Day – Campus Closed
February 3, 2011	Citizens Oversight Committee Meeting – 6:00 p.m., Founders Hall

Upcoming Sports Events:

December 22, 2010	Women’s Basketball vs. Long Beach – 5:30 p.m., Gym
January 7, 2011	Women’s Basketball vs. Compton – 5:00 p.m., Gym Men’s Basketball vs. Compton – 7:00 p.m., Gym
January 14, 2011	Men’s Basketball vs. L.A. Harbor – 6:00 p.m., Gym
January 19, 2011	Women’s Basketball vs. L.A. Trade Tech – 5:00 p.m., Gym Men’s Basketball vs. L.A. Trade Tech – 7:00 p.m., Gym

January 21, 2011 **Women's Basketball vs. El Camino** – 5:00 p.m., Gym
 Men's Basketball vs. El Camino – 7:00 p.m., Gym

January 28, 2011 **Women's Basketball vs. L.A. Southwest** – 5:00 p.m., Gym
 Men's Basketball vs. L.A. Southwest – 7:00 p.m., Gym

February 4, 2011 **Women's Basketball vs. Pasadena** – 5:00 p.m., Gym
 Men's Basketball vs. Pasadena – 7:00 p.m., Gym

February 11, 2011 **Women's Basketball vs. East Los Angeles** – 5:00 p.m., Gym
 Men's Basketball vs. East Los Angeles – 7:00 p.m., Gym

It is the intention of Mt. San Antonio College to comply with the Americans with Disabilities Act in all respects. Any person with a disability may request that this agenda be made available in an appropriate alternative format. A request for a disability-related modification or accommodation may be made by a person with a disability who requires a modification or accommodation in order to participate in the public meeting to the President's Office, 1100 N. Grand Avenue, Walnut, CA 91789, (909) 274-4250, 7:30 a.m. to 4:30 p.m., Monday-Friday, at least 48 hours prior to the meeting.

BOARD OF TRUSTEES

**BACKUP INFORMATION PACKET
FOR
REGULAR MEETING**

December 15, 2010



**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010 **ELECTION OF BOARD OFFICERS**

SUBJECT: Election of Officers – Annual Organizational Meeting

BACKGROUND

To comply with Education Code Section 35143, an annual organizational meeting must be held within 15 days of the first Friday in December to elect officers of the Board.

ANALYSIS AND FISCAL IMPACT

1. Although Education Code Section 35143 requires only that a president and secretary of the Board be elected, it has been the practice of the College to elect a President of the Board, Vice President of the Board, and Clerk of the Board for one year terms.
2. In accordance with Board Policy, the College President serves as Secretary of the Board of Trustees.
3. Current officers are:
 - David K. Hall, President
 - Judy Chen Haggerty, Vice President
 - Rosanne Bader, Clerk
 - John S. Nixon, Secretary
4. Responsibilities of officers:
 - President: The President of the Board of Trustees shall preside at all regular and special meetings; call special meetings as provided for by law; sign documents on behalf of the Board of Trustees as may require his/her signature; and represent the College in its relations with other Boards of Trustees.
 - Vice President: Shall assume the President's duties in the absence of the President of the Board.
 - Clerk: May sign documents which have been authorized by action on behalf of the Board of Trustees.
 - Secretary: May sign documents which have been authorized by action on behalf of the Board of Trustees.
5. Officers assume responsibility immediately after election.

Recommended by: John S. Nixon Agenda Item: Election of Board Officers

SUBJECT: Election of Officers – Annual Organizational Meeting

DATE: December 15, 2010

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees elects officers of the Board.



MT. SAN ANTONIO COLLEGE

REGULAR MEETING OF THE BOARD OF TRUSTEES

Wednesday, November 17, 2010

MINUTES

CALL TO ORDER

The regular meeting of the Board of Trustees of Mt. San Antonio College was called to order at 6:00 p.m. on Wednesday, November 17, 2010. Trustees Baca, Bader, Chen Haggerty, Chyr, and Hall were present.

STAFF PRESENT

John S. Nixon, President/CEO; Virginia Burley, Vice President, Instruction; Michael D. Gregoryk, Vice President, Administrative Services; Audrey Yamagata-Noji, Vice President, Student Services; and Annette Loria, Vice President, Human Resources.

1. PUBLIC COMMUNICATION

None.

2. CLOSED SESSION

The Board adjourned to Closed Session to discuss the following items:

- Employment/Appointment of College President
- Conference with Labor Negotiator Annette Loria, Vice President, Human Resources, per California Government Code Section 54957.6 CSEA Chapters 262 and 651

3. PUBLIC SESSION

The public meeting reconvened at 6:33 p.m.

4. MOMENT OF SILENCE

A moment of silence was observed in memory of Max Hernandez and Barbara Pagliassotti.

Max Hernandez first joined the College as a student. In 2002, he was hired as a student assistant in both Financial Aid and Purchasing. He is most remembered for his work as a

receptionist/clerical specialist in Professional and Organizational Development from 2006-10. Max died on October 27, during a drug cartel shoot-out in Mexico that occurred across the street from the fruit stand he owned. He was 39.

Barbara Pagliassotti, a student attending a fee-based swimming class, suffered a heart attack and died on November 10. She was 53.

5. INTRODUCTIONS/RECOGNITION

- **Introductions**

- The following newly appointed staff were introduced to the Board:

Classified Staff

Brenda Dial, Receptionist/Clerical Assistant, Professional & Organization
Development

Patrick Escalera, Heavy Grounds Equipment Operator, Grounds

Serina Gutierrez, Financial Aid Specialist, Financial Aid

April Landry, Senior Buyer, Purchasing

Desiree Marquez, Coordinator, Student Veterans Services & Scholarships,
Financial Aid

Terrence Pratt, Financial Aid Specialist, Financial Aid

Christine Santiago, Clerical Specialist, Financial Aid

Steven Zamora, Grounds Equipment Operator, Grounds

6. APPROVAL OF MINUTES

It was moved by Trustee Baca, seconded by Trustee Bader, to approve the minutes of the regular meeting of October 27, 2010. Motion unanimously carried. Student Trustee concurred.

7. ACTION TAKEN IN CLOSED SESSION

None.

8. PUBLIC COMMUNICATION

Martin Mejia, CSEA Senior Labor Relations Representative, addressed the Board regarding the rights of classified employees over the retention of short-term employees. Specifically, Mr. Mejia asserts that the District retained the services of short-term employees and laid off a Simulation Lab Coordinator. It is CSEA's belief that Education Code Section 88017(c)(1) states that if the laid off employee is qualified to render the services performed by the short-term employee, then the District must eliminate the short-term employee and re-employ the laid off worker. CSEA requests that the laid off employee be reinstated and that he receive lost wages and benefits.

9. REPORTS

A. Xavier Padilla, Associated Students President, reported the following:

- The Student Representation Fee passed by an overwhelming 84 percent. Students collected 1,002 paper ballots, and 1,046 students voted online for a record-breaking 2,048 votes. The final results (after discounting the invalid ballots) were 1,609 in favor and 311 against. The Student Representation Fee is a voluntary 50-cent donation collected at the time of registration during the fall and spring semesters to provide Mt. SAC students the means to state their position and viewpoints before city, county, district, and state government agencies. (An example given was using funds to travel to Sacramento to oppose any proposed increase in student fees.)
- On November 10, Associated Students hosted the Second Annual Battle of the Bands. Four bands competed and a group named ZenTonic won first place, which included recording studio time donated by DiCarlo Productions, in Rancho Cucamonga.
- On November 4, about 20 Associated Students officers attended a banner training session with Vic Belinski. Mr. Belinski showed student leaders various features of the student portal. At the conclusion of the portal training, students were given a tour of the area where the mainframe is housed. President Padilla said the students very much enjoyed this training and found it to be very informative.
- President Padilla mentioned two upcoming events – Finals Frenzy, December 6-8, and Associated Students Holiday Celebration on Thursday, December 2, 12:00-1:30 p.m., in the Student Life Center. Board members were invited to attend.

Student Trustee Martinez left the meeting at 7:05 p.m.

B. Eric Kaljumagi, Academic Senate President, reported the following:

- Since the last Board of Trustees' meeting the Senate has approved certificates in Pilates instruction, graphic design, and fine arts. The Senate also agreed to form workgroups and task forces to monitor interdisciplinary AA degrees, to consider a new AA emphasis in Intercultural Studies, and to consider modifications to the current College catalog production schedule. The Senate also updated its Course Discipline List and the process by which the College updates the disciplines for courses and recommended changes to the waitlist process. Although not yet ready for approval by the Senate, work continues on five proposed Administrative Procedures, one Board Policy, and five resolutions.
- The Academic Senate is pleased to announce that of the 27 known vacant faculty positions, 25 have been approved for recruitment. (This is in addition to two positions approved last year but not filled due to a failed search process.) Affected departments are now working on job announcements, and the College is on track to meet its goal of having these positions "flown" in early 2011.
- The Academic Senate has begun the process of seeking coordinators for fall 2011. Available positions are Curriculum Liaison, Honors Coordinator, Outcomes Faculty Coordinator, Assistant Curriculum Liaison, and Assistant Distance Learning Coordinator.

- The fall meeting of the State Academic Senate was held November 11-13, in Anaheim. Eric Kaljumagi, Leisel Reinhart, and Antoine Thomas attended on behalf of Mt. SAC. They attended sessions on the new course numbering identification system (C-ID), recent legislation (SB 1440 and SB 1143), and other academic & professional matters. In addition, they provided testimony on proposed changes to academic disciplines, debated and voted on 49 resolutions (44 passed), and recognized two individuals from Mt. SAC. Professor (and past Senate president) Phillip Maynard received an award for his service to the State Academic Senate, and Mt. SAC student Amairany Guzman was one of three winners statewide of the Jonnah Laroche Memorial Scholarship in the amount of \$500.

C. Donna Lee, Classified Senate President, reported the following:

- Senator Claudia Coronado was appointed to sit on the recently activated Classified Professional Development Council (CPDC). The Council will be working on planning and developing training sessions for classified employees.
- The Classified Senate is hosting the 2nd Annual Unique Jewelry Show on Wednesday, December 1, from 11:00 a.m. to 2:00 p.m. in the Technology and Health Division Conference Room (Building 28A, Room 101A). President Lee invited Board members to stop by and pick up a unique, handmade gift and help support the Classified Professional Growth Scholarship Fund.
- The Classified Senate is continuing a tradition (which started last December) of helping a classified employee in need. Fellow classified employees will have an opportunity to confidentially recommend a colleague who they believe could use some help. The selected individual will receive a wonderful gift basket filled with items and gift cards to help them celebrate this holiday season.

D. Jennifer Galbraith, Faculty Association President, reported the following:

- The Faculty Association has sent a negotiations survey to all faculty. To date, over 228 surveys have been returned. The Faculty Association will use the survey to prepare information to sunshine negotiations for the next Board of Trustees meeting.
- The Faculty Association received notification from Dr. Nixon stating that the District is requesting that the Mandatory On-Campus Flex Day for the 2011-12 academic year be August 26, 2011, the Friday before the start of the fall 2011 semester. This is in response to Article 10.1 of the current Faculty Agreement that gives the District the right to state which flex day is the mandatory day of participation. This stipulation must be made prior to the previous year's winter intersession.
- President Galbraith thanked the District for responding to the Faculty Association's concerns regarding the timeline for adjunct faculty pay timelines. Starting with the spring semester, the District will go back to having five adjunct pay periods for each primary semester.
- The 12th annual Puttin' on the Hits is scheduled for Friday, April 1, and Saturday, April 2.

E. Laura Martinez, CSEA, Chapter 262 First Vice President, reported the following:

- CSEA's deepest condolences were extended to the family and friends of Max Hernandez, a former College employee. An invitation was extended to the Trustees to attend a tree planting ceremony in celebration of Max's life. This Celebration of Life will be held on Thursday, December 2, LTC, Room 160, from 12:00–1:00 pm. Additionally, a memorial fund has been established to help his widow and their unborn child.
- As stated by CSEA's Senior Labor Relations Representative, Martin Mejia, during the Public Communications, CSEA 262 has obtained a legal opinion regarding the current dispute with the District over the interpretation of Education Code 88017. Ms. Martinez provided Board members with copies of the CSEA legal opinion and the legislative analysis of AB 290. The District has advised Chapter 262 that it is obtaining an opinion from legal counsel concerning this issue. Chapter 262 is confident that this opinion will be consistent with its findings and the layoff will be rescinded. Ms. Martinez said she felt it was important to note that, when presented with similar facts in 2009, the District did not hesitate to rescind the layoffs and make the affected employees whole.

F. President Nixon's report included the following:

- This past weekend, Dr. Nixon and Trustee Chen Haggerty attended the final meeting of the CLASS (California Leadership Alliance for Student Success) Project. Dr. Nixon said this two-year project resulted in several benefits to the College. He reminded Board members of last month's informational report where the Board heard of plans to examine student success by tracking a cohort of Summer Bridge students for the next three years. One intent of the CLASS project was to heighten awareness of the value of using data to inform decisions we make on how to work with students.
- Dr. Nixon thanked everyone who was involved in the preparation of the College's self study report and the actual site visit. Dr. Nixon said he is confident that the College will receive reaffirmation of accreditation without conditions.
- President Nixon announced that the College football team is again ranked number one in the nation. The play-offs begin this weekend. He wished the team good luck.

10. INFORMATIONAL REPORT

Board members were provided with a written update on the Building Automation Program, funded by a U.S. Department of Labor Grant, prepared by Darrow Soares, Director, CTE Initiatives.

In August 2010, the first cohort of Mt. SAC students began instruction in the emerging "Green" career of Building Automation Systems (BAS) technician. Building Automation is defined as a programmed, computerized network that controls and reduces the energy consumption and maintenance of commercial buildings. Mt. San Antonio College, Rio Hondo College, and Chaffey College are collaborating on this program through a grant from the United States Department of Labor. The program is supplemented by intensive case management and job placement. An advisory committee made up of local Building Automation contractors have actively contributed to the program's curriculum

development. In addition, they have committed to student internships, and have provided work-based externships for Mt. SAC's Building Automation faculty.

The Building Automation Program combines existing resources of Mt. SAC's Air Conditioning and Refrigeration and CIS Departments, Rio Hondo's Electronics Department, and the Industrial Motors program at Chaffey College. Chaffey College will enhance its Industrial Motors program by purchasing additional industrial motors trainers and providing important lab upgrades. Rio Hondo is putting resources into its electronics program to include remote wireless controls and equipment required in building automation. Mt. SAC purchased a new computer lab, industrial HVAC equipment, and made major lab upgrades. The grant funds professional development and a portion of instructional salaries and lab support for all three colleges.

Mt. SAC is one of only five colleges in the Western United States to offer a BAS certificate. The funding period for this grant runs through February 2013. Mr. Soares indicated he would send Board members a copy of the advisory committee listing.

11. CONSENT AGENDA

Trustee Hall asked that the following corrections be made to the agenda:

- Consent item #8 – Affiliation Agreement with Silverado Senior Living Sierra Vista (backup packet page 26). The first line of the background should be changed to read "Nursing Program" rather than "Psychiatric Technician Program."
- Consent item #16 – Design Technology Center Change Orders (back page 49). The total of the change orders is \$2,284.39, not \$304.99, as indicated, and the new contract sum should read \$2,046,684.39

It was moved by Trustee Chyr, seconded by Trustee Chen Haggerty, to approve or ratify the following items:

HUMAN RESOURCES

1. Approval of Personnel Transactions, dated November 17, 2010.

INSTRUCTION and STUDENT SERVICES

2. Approval for students to participate in the Turf Team Challenge January 11-15, 2011 in Austin, TX.
3. Approval of activities for the Family and Consumer Sciences Discipline/Industry Collaborative grant.
4. Approval to extend a contract and carry over funds for the Early Childhood Mentor Program.
5. Approval of a contract training MOU with the Butte-Glenn Community College District.
6. Approval of an addition to the Continuing Education Fee Based Program.

7. Approval of curriculum additions to the Continuing Education program.
8. Approval of an affiliation agreement with Silverado Senior Living Sierra Vista for students enrolled in the Nursing Program, as corrected.

ADMINISTRATIVE SERVICES

9. Approval of the Appropriation Transfers and Budget Revisions Summary.
10. Approval of the Quarterly Financial Status Report for the period ending September 30, 2010.
11. Approval of the Quarterly Investment Report for the period ending September 30, 2010.
12. Approval to reduce from 10% to 5% the retention for Columbia Steel, Inc. for the Agricultural Sciences Complex – Main Building – Structural Steel and Miscellaneous Metals package (Bid No. 2774).
13. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 12.
14. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 13.
15. This item was pulled from the Consent Agenda and acted on separately by the Board. See paragraph 13.
16. Approval of the following Change Orders:
 - Bid No. 2779 Agricultural Sciences Complex (Main Building) – American Electric Company (Electrical Contractor) – Change Order No. 5.
 - Bid No. 2775 Agricultural Sciences Complex (Main Building) – Harbor Construction (General Contractor) – Change Order No. 9.
 - Bid No. 2772 Agricultural Sciences Complex (Main Building) – Griffith Company (General Contractor) – Change Order No. 5.
 - Bid No. 2840 Humanities Building Exterior Improvement Bridge Project – Y & M Construction (General Contractor) – Change Order No. 4.
 - Bid No. 2847 Design Technology Center – Columbia Steel (Structural Steel and Miscellaneous Metals Contractor) – Change Order No. 1, as corrected.
 - Bid No. 2853 Design Technology Center – Brewster Electric (Electrical Contractor) – Change Order No. 4.
 - Bid No. 2846 Design Technology Center – K.A.R. Construction (Caissons and Concrete Contractor) – Change Order No. 5.

- Bid No. 2874 Modifications to Upper Practice Field – CS Legacy Construction (General Contractor) – Change Order No. 2.

17. Approval of the following Contract Amendments:

- Contract Agricultural Sciences Complex – Hill Partnership Inc. (Professional Design and Consulting Services Consultant) – Amendment No. 1.
- Contract Science Laboratory Building – NTD Stichler (Professional Design and Consulting Services Consultant) – Amendment No. 4.
- Contract Parking Lot D Improvements – RKA Consulting Group (Professional Design and Consulting Services Consultant) – Amendment No. 1.

18. Approval of the following Proposed Gifts and Donations to the College:

- Lyssette Trejo – Pottery Barn Sofa (Model: Pearce; Year: 2008; Color: Brown), valued by donor at \$800-\$1,000, to be used by the Student Services Division.

Motion unanimously carried.

12. PROFESSIONAL DESIGN AND CONSULTING SERVICES AGREEMENTS

It was moved by Trustee Bader, seconded by Trustee Baca, to approve agreements to provide Professional Design and Consulting Services with Converse Consultants for the Language Laboratory Expansion project; with RKA Consulting Group for the Bonita Drive and Temple Avenue Intersection Realignment project; with Gala Systems for the Annual Gala Stage Life Maintenance Agreement; with RKA Consulting Group for the Bonita Drive and Walnut Drive Signals and Illuminated Crosswalk project; with RKA Consulting Group for the Sanctuary Improvements project; with H2 Environmental Consulting Services, Inc. for the Humanities North and West Door Frames project; with RKA Consulting Group for the Traffic Engineering Study project; and with RAM Air Conditioning for the Central Plant Preventative Maintenance project. Motion unanimously carried.

13. MAINTENANCE AGREEMENTS

It was moved by Trustee Chen Haggerty, seconded by Trustee Chyr, to approve the following maintenance agreements:

- A three-year maintenance agreement with Gala Systems to provide annual service on the Theater stage lift.
- A three-year maintenance agreement with RAM Air Conditioning to provide quarterly and annual preventative maintenance on the Central Plant chillers, boilers, heat exchangers, cooling towers, and other associated equipment.

Motion unanimously carried.

14. PROPOSED REVISIONS TO BOARD POLICY 2720 – COMMUNICATION AMONG BOARD MEMBERS

It was moved by Trustee Bader, seconded by Trustee Baca, to approve proposed revisions to Board Policy 2720 – Communications Among Board Members. Motion unanimously carried.

15. BOARD COMMUNICATION

- All Board members shared the following comments:
 - All new employees were welcomed to the College.
 - Board members reiterated Dr. Nixon’s comments regarding the accreditation site visit and thanked all staff for their good work.
 - Trustees mentioned the many events they have attended, including: Osher Scholarship Reception, PTK Induction Ceremony, and Supervisor Knabe’s Public Safety Luncheon.
- Trustee Chen Haggerty said she enjoyed representing the College on the CLASS project. She offered good luck to the football team and wished everyone a Happy Thanksgiving.
- Trustee Bader said Mt. SAC was well represented at the fashion show fund-raiser for the Robert and Beverly Lewis Cancer Care Center in Pomona. All models are cancer survivors and she thanked Professor Michelle Grimes-Hillman for participating.

Trustee Bader said she attended the last Citizens Oversight Committee meeting and was very impressed with the information being provided to committee members by the College as well as the level of questions being asked by committee members.

- Trustee Chyr wished everyone a Happy Thanksgiving and offered a “Go Mounties” to the football team.
- Trustee Baca said he attended the Academic Senate Plenary and, as always, it was an interesting process. Dr. Baca mentioned the Osher Hands-Across-America event, scheduled for April 1. This event will bring closure to the matching fund grant.

Dr. Baca also mentioned the opening of the College’s Veteran’s Resource Center on November 10. He thanked everyone for their efforts in opening this resource for our veterans. Dr. Baca said he will be participating in a focus group on Saturday, November 20, at the CCLC Annual convention which will address what community colleges can do for returning veterans.

- Trustee Hall congratulated Associated Students on passing the student representation fee. Dr. Hall also commented on the recent Citizens Oversight Committee noting that some committee members also serve on Bond Oversight Committees for their local K-12 districts. Several have commented on the high quality of documents/information presented to them by the College.

Dr. Hall said he also attended the Osher Scholarship Reception. He said the College needs to find a way for the general public to hear these student testimonials on how the college impacted their lives.

16. ADJOURNMENT

The meeting adjourned at 7:57 p.m.

JSN:dc

INFORMATION REPORT TO THE BOARD OF TRUSTEES TRANSFER

Background:

Mt. San Antonio College continues to be a leader in the state in terms of numbers of transfers to state and local institutions. However, our transfer numbers have been greatly impacted by transfer capacity at our public institutions, particularly California State Universities, in the past 18 months. As capacity diminishes at the public four-year institutions due to budget cuts, so do our transfer numbers. In addition to the counseling services offered via the Counseling Department, the Mt. San Antonio College Career and Transfer Services provides transfer activities and events such as university representative appointments, university tours, transfer-related workshops, walk-in advising and application assistance, and classroom presentations to assist students in navigating the volatile transfer climate.

Current Transfer Issues:

- CSU transfer climate is highly unpredictable as it was closed for winter/spring 2010 and had very limited space for new transfers in fall 2010. However, with the recent signing of the state budget which restored funding, most CSUs reopened for winter/spring 2011 and many relaxed the tough admissions requirements previously needed for fall 2010.
- For fall 2010 and expected for fall 2011, most CSUs are giving priority to students in their "local service area." Mt. SAC is currently in Cal Poly's local area, but not in any other CSUs local service area. This resulted in non-local CSU campuses such as CSU Fullerton holding non-local students to a much higher minimum GPA for fall 2010 admissions, a 3.7 GPA or higher specifically for CSU Fullerton.
- Recent legislation, SB 1440, has mandated the implementation of transfer associate degrees which, if a student completes one, will guarantee that student a spot in the CSU system and priority admission at their local campus (Cal Poly Pomona for Mt. SAC students).

Mt. SAC and Statewide Transfer Numbers to Public Institutions:

Mt. SAC Transfers to CSU and UC					
	2005-06	2006-07	2007-08	2008-09	2009-10
CSU	1194	1264	1267	1258	759*
UC	313	326	290	330	318
Combined Total	1507	1590	1557	1590	1077

Data Source: CPEC

Statewide Transfers to CSU and UC					
	2005-06	2006-07	2007-08	2008-09	2009-10
CSU	52640	54379	54970	49768	37651*
UC	13765	13923	13964	14112	14690
Combined Total	66405	68302	68934	63880	52341

Data Source: CPEC

*CSU system did not accept any winter or spring 2010 applicants. This produced a 40% drop in Mt. SAC transfers and 24% drop in statewide transfers to CSU in 09-10 compared to 08-09.

Top Transfer Destinations for Mt. SAC Students:

Below are the top 5 UCs/CSUs to which Mt. SAC students transferred from 2005-06 through 2009-10:

Top Transfer Destinations for Mt. SAC Students						
		2005-06	2006-07	2007-08	2008-09	2009-10
UCs	UCLA	108	109	91	90	98
	UC San Diego	34	40	32	63	54
	UC Riverside	55	41	39	54	53
	UC Irvine	50	70	66	66	45
	UC Berkeley	38	32	44	33	37
CSUs	Cal Poly Pomona	475	458	459	471	240
	CSU Fullerton	371	418	389	405	249
	CSU Los Angeles	120	112	139	144	95
	CSU San Bernardino	79	61	76	67	52
	CSU Long Beach	41	77	80	66	35

Data Source: CPEC

Mt. SAC Transfers by Ethnicity:

Mt. SAC Transfers to UC by Ethnicity								
Year	Asian/Pacific Islander	Black	Filipino	Latino	Native American	Other	White	No Response
05-06	190	12	12	40	1	3	45	10
06-07	184	10	16	61	0	5	36	14
07-08	174	8	14	52	1	4	23	14
08-09	195	4	8	57	1	3	46	18
09-10	195	9	9	59	0	6	27	13

Mt. SAC Transfers to CSU by Ethnicity									
Year	Asian/Pacific Islander	Black	Filipino	Latino	Native American	Other	White	International*	No Response
05-06	271	56	63	401	1	0	224	78	100
06-07	314	56	56	425	5	0	235	67	106
07-08	293	58	53	424	6	0	234	84	115
08-09	295	50	68	441	7	0	243	63	91
09-10	163	26	46	286	3	0	114	44	77

Data Source: CPEC

*Only the CSU system reports numbers for international students to CPEC. UC includes international students in their respective ethnic categories.

Recent Initiatives By Transfer Services to Promote Transfer of Mt. SAC Students:

- The Career and Transfer Center, which opened in fall 2007 with the remodel of the Student Services Center, has provided much needed space and services to inform students of transfer requirements. Student use of this facility has dramatically increased from 5,387 duplicated student contacts in 2007-08 to 15,907 duplicated student contacts in 2009-10, a nearly 200% increase.
- Career and Transfer listserv is used keep students linked to Mt. SAC Transfer and Career activities as well as transfer deadlines via bi-monthly emails. Currently 7,777 students are signed up and receive emails.
- Class presentations on transfer admissions basics have increased from 48 given in 2007-08 to 85 given in 2009-10. Similarly, the number of students reached via these presentations has increased from 1151 in 2007-08 to 2117 in 2009-10, an 84% increase.
- Establishment of a Facebook page specifically focused on Mt. SAC career and transfer activities, events and deadlines to reach out to Mt. SAC students.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Personnel Transactions

CLASSIFIED EMPLOYMENT

Permanent New Hire(s)

Name:	Yao, Hawk	
Position:	Benefits Specialist	New: No
Department:	Human Resources	
Sal Range/Step:	A-88, Step 1	Salary: \$4,008.39/month
% of Position:	100%	# Mos.: 12
Effective:	12/16/10	
Replaces:	Linda Group	

Promotion(s)

Name:	McNeil, Erick	
Position:	Lead Custodian	New: No
Department:	Custodial Services	
Sal Range/Step:	B-46, Step 2 + 5% Shift Differential	Salary: \$3,590.50/month
% of Position:	100%	# Mos.: 12
Effective:	12/16/10	
Replaces:	John Nunez	
Remarks:	Promoted from Custodian	

Personal/Professional Growth Benefit(s)

Three Semester/Four Quarter Units or more, Upper Division Work or Graduate Work - \$500

Arzunyan, Silva
Chang, Dean
Moore, Angelena

Master's Degree or Higher - \$1,500

Arzunyan, Silva

Prepared by: Human Resources Staff

Reviewed by: Annette Loria

Recommended by: John S. Nixon

Agenda Item: Consent #1

SUBJECT: Personnel Transactions

DATE: December 15, 2010

TEMPORARY EMPLOYMENT

Substitute Employee(s)

Per employment list (See page 3.)

Hourly Non-Academic Employee(s)

Per employment list (See page 3.)

Professional Experts Employee(s)

Per employment list (See pages 3 and 4.)

Student Employee(s)

Per employment list (See page 4.)

ACADEMIC EMPLOYMENT

Approval of Payment for Work Experience Instructor/Coordinator – Fall 2010

Payment for the following faculty members at 0.1 LHE per student enrolled in the Work Experience courses, according to the District Faculty Agreement, Article X, Work Hours.

<u>Instructor(s)</u>	<u>Number of Students</u>	<u>Amount</u>
Ito, Billy	3	\$ 362.56
Ramirez, Jesus	1	\$ 125.08

Student Intern(s)

Coronel, Claudia, Accounting & Management Department, California State University, Dominguez Hills, effective 08/24/10 – 12/12/10

MANAGEMENT EMPLOYMENT

Temporary Change in Assignment

Name:	Cavion, Deborah	
Position:	Interim Associate Dean/Associate Athletic Director, Physical Education	
Department:	Physical Education	
Salary/Range:	M21-1	Salary: \$128,160/annual
% of Position:	100%	# Mos.: 12
Effective:	01/03/11 through 06/30/11	
Remarks:	Replaces Joseph Jennum	

SUBJECT: Personnel Transactions**DATE:** December 15, 2010**MANAGEMENT EMPLOYMENT****Promotion(s)**

Name: Lee, Richard
Position: Manager, Payroll **New:** No
Department: Fiscal Services
Sal Range/Step: M-9, Step 2 **Salary:** \$84,684.00/annual
% of Position: 100% **# Mos.:** 12
Effective: 12/17/10
Replaces: Donna Evans
Remarks: Promoted from Account Clerk III

TEMPORARY EMPLOYMENT**Substitute Employee(s)**

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Rains, Heather	Clerical Specialist	Financial Aid	19.13	01/03/11-06/30/11

Hourly Non-Academic Employee(s)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Dunn, Cindy	Study Skills Assistant I	Teacher Prep. Institute	10.27	11/01/10-12/21/10
Isas, Liana	Financial Aid Assistant	Financial Aid	12.76	01/03/11-06/30/11
Miranda, Guillermo	Financial Aid Assistant	Financial Aid	12.76	01/03/11-06/30/11
Miranda, Sandy	Financial Aid Assistant	Financial Aid	12.76	01/03/11-06/30/11
Orta, Anthony	Study Skills Assistant I	Teacher Prep. Institute	10.27	01/10/11-06/16/11
Vargas, Jazmin	Financial Aid Assistant	Financial Aid	12.76	01/03/11-06/30/11

Professional Expert Employee(s)

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Acosta, Anthony	Lecturer-Fire Technology	Fire Technology	37.26	11/10/10-06/30/11
Brown, Christy	Project Expert/Specialist	Respiratory	25.00	11/30/10-06/16/11
Dossey, Michael	Project Coordinator	Continuing Education	35.00	11/08/10-06/30/11
Fujimori, Alyssa	Project Expert/Specialist	Teacher Prep. Institute	25.00	11/01/10-12/23/10
Isaacs, Gary	Instrument Simulator Inst.	Continuing Education	30.00	11/15/10-06/30/11
Jernigan, Gloria	Project Expert/Specialist	Learning Assistance Ctr.	25.00	01/10/11-06/30/11
Lacayo, Alexandria	Athletic Injury Specialist	Physical Education	22.00	11/01/10-06/24/11
Morales, Daniel	Project Manager	Library & Learn. Res.	55.00	01/01/10-03/31/11
Montellano, Emmanuel	House Manager	Technical Services	12.75	10/11/10-06/30/11
Ortega, Luis	Project Expert/Specialist	Respiratory Therapy	25.00	11/30/10-06/16/11
Rasmussen, Keith	Technical Expert II	Nursing	45.00	11/02/10-12/17/10
Sanchez, Andrew	Technical Expert II	Nursing	45.00	11/18/10-12/17/10
Schroeder, Jeff	Planetarium Director	Natural Sciences Division	41.00	07/01/10-06/30/11
Sierra, Patrick	Health Promotion Specialist	Wellness Center	24.00	11/19/10-06/30/11
Sweeten, Christopher	Project Expert/Specialist	Upward Bound	25.00	12/22/10-06/30/11

SUBJECT: Personnel Transactions**DATE:** December 15, 2010**TEMPORARY EMPLOYMENT****Professional Expert Employee(s)**

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Tay, Sophia	Tutorial Specialist I	The Writing Center	17.00	01/10/11-06/30/11
Topete, Octavio	Health Promotion Specialist	Wellness Center	24.00	11/19/10-06/30/11
Treiber, Danielle	Project/Program Aide	Natural Sciences Division	19.76	11/23/10-06/30/11
Van Riper, Mark	Athletic Injury Specialist	Physical Education	22.00	11/01/10-06/24/11
Weaver, Ellen	Adv. Group Exercise Instructor	Wellness Center	26.31	11/04/10-06/30/11
Wolters, James	Sound Engineer II	Technical Services	20.00	11/11/10-06/30/11

Student Employees

NAME	TITLE	DEPARTMENT	PAY RATE	HIRE DATE
Acosta, Gabriela	Student Assistant III	Agricultural Sciences	10.00	11/01/10-02/27/11
Arellano, Oscar	Student Assistant III	Financial Aid	10.00	01/03/11-02/27/11
Briggs, Terrell	Student Assistant I	DSPS	8.00	11/01/10-12/21/10
Brown, Chester	Student Assistant V	Tutorial Services	12.50	10/01/10-02/20/11
Hsieh, Fannie	Student Assistant I	ESL	8.00	11/08/10-02/27/11
La Tour, Andre	Student Assistant V	Medical Services	12.50	11/08/10-12/12/10
Lopez, Magaly	Student Assistant V	Assessment	12.50	11/22/10-02/25/11
Luna, Valeria	Student Assistant I	DSPS	8.00	11/03/10-12/21/10
McLogan, Kylie	Student Assistant I	DSPS	8.00	11/01/10-12/21/10
Pennings, Megan	Student Assistant III	Career & Transfer Services	10.00	11/10/10-06/30/11
Ponce, Jazz	Student Assistant I	ESL	8.00	11/08/10-02/27/11
Razo, Monica	Student Assistant IV	Humanities Division	11.25	11/01/10-01/02/11
Roberts, Sabrina	Student Assistant V	The Writing Center	12.50	10/01/10-02/17/11
Rose, James	Student Assistant V	Community Collaborative	12.50	11/22/10-12/12/10
Stockhausen, Lloyd	Student Assistant III	Financial Aid	10.00	01/03/11-02/27/11
Sumida, Ryan	Student Assistant III	Arch. & Engin. Design	10.00	11/08/10-12/12/10
Taylor, Angela	Student Assistant V	HCRC	12.50	11/01/10-02/25/11
Ulrich-Solomon, Eric	Student Assistant III	Career & Transfer Services	10.00	11/10/10-06/30/11
Vasquez, Monique	Student Assistant I	Event Services	8.00	11/04/10-02/27/11
Weeks, James	Student Assistant I	Agricultural Sciences	8.00	11/01/10-02/27/11

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>December 15, 2010</u>	CONSENT
SUBJECT:	<u>Renewal of Management Contracts</u>	

BACKGROUND

Formal action by the Board of Trustees is required to offer managers recommended in the list below, new employment contracts effective July 1, 2011.

ANALYSIS AND FISCAL IMPACT

Following the initial employment period, the majority of management contracts are for a two-year term. Approximately one-half of management two-year contracts will expire on June 30, 2011, and therefore are due to be renewed at this time. Certain managers receive one-year contracts based on extenuating circumstances or the unpredictable nature of the funding sources for their positions.

RECOMMENDATION

It is recommended that the Board of Trustees approves the renewal of new management contracts for the duration listed below.

Manager	Contract Renewal Period	One Year
Addison, Tamika	07/01/11 – 06/30/13	
Alvarado, Christian	07/01/11 – 06/30/13	
Asher, William	07/01/11 – 06/30/13	
Becker, Liza	07/01/11 – 06/30/13	
Belinski, Victor	07/01/11 – 06/30/13	
Brown, Clarence	07/01/11 – 06/30/13	
Burns, Donna	07/01/11 – 06/30/13	
Cadena, Arturo	07/01/11 – 06/30/13	
Chen, Meghan	07/01/11 – 06/30/13	
Daum, Sarah	07/01/11 – 06/30/13	
DiMaggio, Mark	07/01/11 – 06/30/13	

Prepared by: Annette Loria

Recommended by: John S. Nixon

Agenda Item: Consent #2

SUBJECT: Renewal of Management Contracts

DATE: December 15, 2010

Manager	Contract Renewal Period	One Year
Dolan, Jill	07/01/11 – 06/30/13	
Hampton, Terri	07/01/11 – 06/30/13	
Jennum, Joseph	07/01/11 – 06/30/13	
Keys, S. Carolyn	07/01/11 – 06/30/13	
Kuykendall, Carolyn	07/01/11 – 06/30/13	
Mauch, Thomas	07/01/11 – 06/30/13	
McGowan, Joumana	07/01/11 – 06/30/13	
Meikle, Thomas	07/01/11 – 06/30/13	
Montoya, M. Patricia	07/01/11 – 06/30/13	
Morley, Richard		07/01/11-06/30/12
Patterson, Richard	07/01/11 – 06/30/13	
Potter, Donald	07/01/11 – 06/30/13	
Reille, Audrey	07/01/11 – 06/30/13	
Sloan, Sayedeh Omideh		07/01/11 – 06/30/12
Smith, Bailey	07/01/11 – 06/30/13	
Teske, Margaret		07/01/11 – 06/30/12
Williams, Lorraine	07/01/11 – 06/30/13	
Vickers, Dale	07/01/11 – 06/30/13	

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>December 15, 2010</u>	CONSENT
SUBJECT:	<u>Contract for Investigative Services – The Titan Group</u>	

BACKGROUND

The Human Resources Department requires the services of a firm that specializes in investigating personnel issues; one that can operate as an independent third party separate from the District's legal counsel. The Titan Group can provide such investigative services.

ANALYSIS AND FISCAL IMPACT

Under Government Code Section 53060, the Board of Trustees is authorized to contract with any persons who furnish special services and advice in legal matters as long as such persons are trained, experienced, and competent. The Titan Group has experience working in the public sector, with particular emphasis on personnel issues.

The intent is to use the services of The Titan Group on an as-needed basis as determined by the Vice President, Human Resources. The scope of work is to conduct investigations and provide the College with written reports of its findings. In its role as an independent third party, The Titan Group will not perform litigation services of any kind.

The proposed rate of \$95.00 per hour, plus certain reimbursables, is competitive within the investigative services market and is comparable to the District's costs for similar services. The fees may be adjusted, with the District's consent, from December 16, 2010 through December 31, 2011, the term of the agreement. The cost of the agreement shall not exceed \$35,000. The Titan Group offers the necessary experience at a reasonable price. Moreover, it is in the District's best interest to enter into a contract for investigative services with The Titan Group.

Funding Source

Funding will be provided from the Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the award of a contract for investigative legal services with The Titan Group.

Prepared by: Annette Loria

Recommended by: John S. Nixon Agenda Item: Consent #3

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: New Associate in Science Degree for 2011-12

BACKGROUND

A new Associate in Science Degree titled Integrated Pest Management has been developed to offer vocational and employment training opportunities. The program was developed and approved by the Agricultural Sciences Department and Natural Sciences Division. Documentation has been reviewed by the Educational Design Committee and approved by the Curriculum & Instruction Council and Academic Senate, as well as the Los Angeles and Orange County Workforce Development League. Students will take a very specific set of courses that align with the Department of Pesticide Regulation (DPR) requirements. No new courses were developed, and the current courses incorporated into the program have been reviewed and approved by the DPR.

ANALYSIS AND FISCAL IMPACT

The program was developed and approved by the Agricultural Sciences Department and supported by the Horticulture Advisory Committee.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the new Associate in Science Degree in Integrated Pest Management be effective for the 2011-12 academic year, upon Chancellor's Office approval.

Prepared by: Terri S. Long

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #4

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>December 15, 2010</u>	CONSENT
SUBJECT:	<u>Curriculum Addition - Continuing Education Program</u>	

BACKGROUND

Continuing Education presents a wide variety of programs and courses each semester. An addition to the program is recommended.

ANALYSIS AND FISCAL IMPACT

Tutoring in Mathematics (VOC TR10R) is a new adult education vocational course which has been approved through the curriculum approval process. Board approval is requested prior to submission to the Chancellor’s Office.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves addition of the Tutoring in Mathematics course, as presented.

Prepared by: Donna Burns

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #5

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Fees for Students Attending the Basic Fire Academy

BACKGROUND

Students who attend the fourteen-week Basic Fire Academy participate in a wide range of training activities including daily physical fitness training, State Fire Marshal certification classes, and arduous firefighter manipulative training exercises. Student fees are required to purchase the following equipment:

- Training certificates
- Binders, handbooks and textbooks
- Physical fitness training gear
- Uniforms and patches
- Helmet and accessories
- Firefighter safety equipment

All equipment purchased by a student for the fire academy training is retained by the student at the conclusion of the Academy.

ANALYSIS AND FISCAL IMPACT

The estimated student fee for the spring 2011 Fire Academy equipment will not exceed \$1,800.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the fee to be charged to students attending the Basic Fire Academy for spring 2011, in the amount of \$1,800 (maximum).

Prepared by: Sarah Daum

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #6

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Activities: Pilot Program for Course Material Rental Grant

BACKGROUND

Mt. San Antonio College currently has a grant titled "Pilot Program for Course Material Rental," funded by the U.S. Department of Education. The grant's performance measures include the following:

- disseminate best practices and successful models to at least 20 college/university bookstores;
- create a self-sustaining textbook rental program with at least 40 titles and 10,000 units;
- serve at least 5,000 students through the textbook rental program; and
- save an average of \$200 each semester for full-time students participating in the rental program.

As part of the grant activities, permission is requested to pay for travel-related expenses for non-College employees to participate in grant-related activities.

ANALYSIS AND FISCAL IMPACT

The College may pay for non-college employees (such as Mt. SAC Auxiliary Services employees and consultants hired by the grant) to participate in grant-related travel and conference activities.

Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

U.S. Department of Education.

RECOMMENDATION

It is recommended that the Board of Trustees approves the activities for the Pilot Program for Course Material Rental grant.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #7

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Activity and Contract: Family and Consumer Sciences Discipline/Industry Collaborative Grant

BACKGROUND

Mt. San Antonio College currently has a grant titled "Family and Consumer Sciences Discipline/Industry Collaborative," funded by the California Community Colleges Chancellor's Office. The project is designed to improve vocational and technical education statewide by implementing a comprehensive plan integrating the objectives of the Carl D. Perkins Career and Technical Education Act State Plan priorities. As part of the grant activities, permission is requested to sponsor an event at which food will be served and enter into contract with California Market Center.

ANALYSIS AND FISCAL IMPACT

The grant will sponsor a Fashion Symposium for an estimated 700 students and faculty members from around the state. This event will include various fashion and merchandising student competitions and a live fashion show. The Fashion Symposium enables students to meet and interact with industry leaders and to participate in various presentations regarding up-to-date information in the field. The event will take place in April 2011, at the California Market Center in Los Angeles. Permission is requested to enter into contract with California Market Center for facilities, parking, and catering, not to exceed \$12,000.

Activities will be carried out with grant funds. The project will not impact the College budget.

Funding Source

California Community Colleges Chancellor's Office.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Fashion Symposium activities and contract, as defined above.

Prepared by: Adrienne J. Price

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #8

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>December 15, 2010</u>	CONSENT
SUBJECT:	<u>U.S. Department of Education Child Development Grant</u>	

BACKGROUND

The U.S. Department of Education has approved the Mt. San Antonio College Child Development Center’s grant proposal for funding for the Child Care Access Means Parents in School program (CCAMPIS). The grant is available to Pell Grant eligible students to be utilized for subsidized child care slots.

ANALYSIS AND FISCAL IMPACT

The grant award notification covers the first year of funding (\$122,600) for a projected four-year award period. Continued grant funding is contingent upon annual performance reviews. The total grant award is projected to be \$490,400.

The performance period for this grant is October 1, 2010, through September 30, 2014.

Funding Source

U.S. Department of Education.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the funds for the CCAMPIS grant.

Prepared by: Joumana McGowan/Janette Henry

Reviewed by: Virginia Burley

Recommended by: John S. Nixon

Agenda Item: Consent #9

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Center of Excellence Grant Renewal for 2010-11

BACKGROUND

The Center of Excellence is funded by the California Community Colleges Economic and Workforce Development Program to conduct environmental scanning and workforce research. In partnership with business and industry, the Center researches, analyzes, and presents information on regional economic and workforce needs, customized for community colleges. The Center works with 28 community colleges in Los Angeles and Orange counties.

ANALYSIS AND FISCAL IMPACT

The Center of Excellence Grant is renewed each year by the Chancellor's Office. The grant award is \$205,000 for the period of July 1, 2010, through June 30, 2011.

The match requirement of \$102,500 is met and exceeded through the award of the CTE Hub to the Center of Excellence (\$155,000 per year), in addition to in-kind match from external partners and from the College.

Funding Source

Economic and Workforce Development Funds through the California Community Colleges Chancellor's Office.

RECOMMENDATION

It is recommended that the Board of Trustees approves the renewal of the Center of Excellence grant for 2010-11.

Prepared by: Joumana McGowen/Audrey Reille

Reviewed by: Virginia R. Burley

Recommended by: John S. Nixon

Agenda Item: Consent #10

BOARD OF TRUSTEES MT. SAN ANTONIO COLLEGE	
DATE: <u>December 15, 2010</u>	CONSENT
SUBJECT: <u>Community Services Programs/Courses for Winter and Spring 2011</u>	

BACKGROUND

The Continuing Education Division presents a wide variety of programs and courses each semester. Proposed community services offerings for the Winter/Spring 2011 semester are listed below. The fees shown below are for instruction only. Note: An asterisk (*) denotes a new class.

ANALYSIS AND FISCAL IMPACT

<i>Course Title</i>	<i>Instructor</i>	<i>Remuneration</i>		<i>Student Fee</i>
		<i>40%</i>	<i>Other</i>	
Business and Professional Development				
FAA Computerized Testing Service (CATS)	Various		Hourly, per contract	\$150
FAA Computerized Testing Service (CATS) for Aircraft Owners & Pilots Association members	Various		Hourly, per contract	\$140
Flight Simulator – Basic (IGAT 1)	Various		Hourly, per contract	\$35/hour
Flight Simulator – Advanced (ATC 810)	Various		Hourly, per contract	\$45/hour
Flight Simulator – Advanced (PFC G1000)	Various		Hourly, per contract	\$55/hour
* Air Traffic Control Simulator – Basic	Staff	X		\$140
* Air Traffic Control Simulator – Intermediate	Staff	X		\$140
* Air Traffic Control Simulator – Advanced	Staff	X		\$140
Become a Notary in One Day	Notary Public Seminars, Inc. (Christensen, Carrie)	X	+ 50% of proctor fees	\$101
Renewing Notaries	Notary Public Seminars, Inc. (Christensen, Carrie)	X		\$52
Makeup Artistry Certification	Simon, Carolyn		50%	\$347
Makeup Class for Makeup Artistry Certification	Simon, Carolyn		50%	\$79
* Photovoltaic Design and Installation	Abdul, Quayum	X		\$300
Medical Insurance Billing Specialist Certificate Program:				
Medical Insurance Billing Principles	Capili, Joselito	X		\$183
Coding: ICD 9-CM/CPT/HCPCS	Capili, Joselito	X		\$183
Medical Terminology	Jobal Enterprise (Villanueva, Bal)	X		\$183
Collection of Unsecured Assets	Capili, Joselito	X		\$124
Legal Issues and Risk Management	Jobal Enterprise (Villanueva, Bal)	X		\$96
Computerized Medical Insurance Billing	Capili, Joselito	X		\$183
* EPA Lead Safety for Renovation, Repair, and Painting	Fernandez, Robert		50%	\$200

Prepared by: Paulo Madrigal/Donna BurnsReviewed by: Virginia R. BurleyRecommended by: John S. NixonAgenda Item: Consent #11

SUBJECT: Community Education Courses/Programs Winter/Spring 2011**DATE:** December 15, 2010

* Become a Fingerprint LiveScan Operator	Romero, Susan	X		\$131
* L.A. City Welding Certification Advanced Lab Instruction – Flux Cored Arc Welding	Yount, Jonathan	X		\$252
* L.A. City Welding Certification Advanced Lab Instruction – Shielded Metal Arc Welding	Yount, Jonathan	X		\$252
Phlebotomy Technician I/Externship	Harinath, Geetha Salcido, Rita Chitjian, Janice		\$50/hr \$45/hr \$45/hr	\$1,600
Community Health Programs: BLS Healthcare Provider BLS Healthcare Provider Renewal Heartsaver CPR Course – Adult and Pediatric Heartsaver First Aid – Adult and Pediatric Advanced Cardiac Life Support Advanced Cardiac Life Support Renewal Pediatric Advanced Life Support Pediatric Advanced Life Support Renewal BLS Instructor Course Update Dysrhythmias for RN Students Critical Care Nursing Cardiac Dysrhythmias & Therapeutic Modalities	Primary/Assistant Instructors: Baca, Michael Burkholder, Barry Coppolecchia, Sonya Davis, Rita English, Wendi Gagnon, Cathy Gergis, Nasr Gonzalez, Gail Malone, Kristine Trinidad, Larry Trumble, Jennifer Wellins, Katie Wellins, Patrick Rudd, Terry		Single Instructor 40% 10 students or more: Primary Instructor 35% and Assistant Instructor 15% 50% if 1 instructor 25% if 2	\$65 \$45 \$50 \$65 \$180 \$125 \$180 \$125 \$105 \$30 \$230 \$230 \$130
EXERCISE SCIENCE/WELLNESS CENTER FITNESS MEMBERSHIPS AND TESTING				
Membership: Full year – Individual Initial Full year – Individual Renewal Full year – Family Rate (after 1 st member paid) Full year – Corporate Staff – 1 Year Six-month Membership Three-month Membership Student Rate – Winter Intersession Student Rate – Spring Semester Testing: Maximum Oxygen Uptake Body Composition, Skin Fold, Hydrostatic or Bioelectric Impedance Skinfold Baseline Assessment Resting Metabolic Rate Vo2 Maximum and Hydrostatic Weighing Vo2 Maximum, Hydrostatic Weighing and Resting Metabolic Rate	Staff		Hourly	\$150 \$135 \$110 \$110 \$75 \$85 \$55 \$20 \$45 \$65 \$30 \$15 \$65 \$35 \$85 \$115
CHILDREN AND TEENS				
Group Suzuki Violin Program	Hymel, Margy		50%	\$92 Winter \$197 Spring
Children's Tennis Program	Instructor: Marshall, Andre Coordinator: Schreuders, Grace		45% 5% of each registration	\$42 Winter \$72 Spring

SUBJECT: Community Education Courses/Programs Winter/Spring 2011**DATE:** December 15, 2010

Commercial Acting for Kids	Chandler, June	X		\$81
Children's Dance Program	Talley, Llorena		50%	\$110-\$130
Children's Dance Recital	Talley, Llorena		50% of proceeds after expenses	Various ticket prices
PERSONAL ENRICHMENT				
* Family Algebra Workshop Series – Part 1	Kaplan, Robert	X		\$55
Investment Bootcamp	O'Connell, Jalon	X		\$39
* How to Accelerate Your Wealth with a Self-Directed IRA	Yee, Seewing	X		\$39
Master Your Money	O'Connell, Jalon	X		\$41
Women and Investing	O'Connell, Jalon	X		\$39
Retirement Planning Today	Yoon, Edward	X		\$61
* Partnering in Real Estate through Equity Sharing	Marshall Reddick Realty, Inc.	X		\$51 Single \$83 Couple
Pay Off Your Mortgage Quickly	Marshall Reddick Realty, Inc.	X		\$51 Single \$83 Couple
Profiting with Fixer Uppers With or Without the Work	Marshall Reddick Realty, Inc.	X		\$51 Single \$83 Couple
Color Analysis with Emphasis on Makeup Application	Simon, Carolyn		50%	\$42
* Glycerin Soap Making	Abdul, Quayum	X		\$40
* Candle Making	Abdul, Quayum	X		\$40
Digital Scrapbooking/Storybooking	Franco, Joanne	X		\$65
Hindi	Chaplot, Surekha	X		\$95
Beginning Conversational Russian	Sproesser, Zoia	X		\$101
Salsa Dancing – Basics	Ramirez, Rudy	X		\$55
Belly Dance	Smith, Catharae	X		\$42-\$50 Winter \$50-\$66 Spring
Adult Dance Program	Talley, Llorena		50%	\$110-\$130
Acting for Film and Television	Chandler, June	X		\$119
* Write a Grant in One Day	Brown & Associates (Brown, Wiley J.)	X		\$49
ONLINE LEARNING				
Online Learning Courses	Education To Go, Inc.		\$60 - \$85/student	\$95-\$120
Online Career Training Programs	Education To Go, Inc. (Gatlin Education Services)		Education to Go will pay Mt. SAC \$100 - \$300/student	\$595- \$4,495
Online Professional Education Courses	Bisk Education, Inc.		Bisk Education will pay Mt. SAC 15% of registration fees	\$995- \$10,395
SPORTS AND FITNESS				
Adult Tennis Program	Coordinator: Schreuders, Grace Instructors: Schreuders, Grace Saravia, Ervin City of West Covina		5% Primary Instructor 43% Assistant Instructor 12% 15% of fees after	\$42 Winter \$72-\$94 Spring

SUBJECT: Community Education Courses/Programs Winter/Spring 2011

DATE: December 15, 2010

	(their site only)		expenses	
Brazilian Jiu-Jitsu	Maldonado, Saul	X		\$50
Filipino Martial Arts	Tagarao, Clarence	X		\$50
* Zumba	Centeno, Alejandra	X		\$57
Swim Program:	Boehle, Louis		\$21/hour 50% of registration fees No Pay	\$110
• Open Fitness Swim				\$120
• Master Swimming				\$20/5 sessions
• Swim Session Cards				\$35/10 sessions \$60/20 sessions
DRIVER EDUCATION				
Traffic Violator School	Hernandez, Rudolph Syrja, Randel		\$240/class \$240/class	8 hrs./\$37 12 hrs./ \$55.50
California Motorcycle Training	Arroyo's Motorcycle Training (Contractor costs include instructor payment, motorcycles, motorcycle maintenance, and fuel.)		68%	Age 21 and over - \$250 Under age 21 - \$150
Motorcycle Training Cancellation/Re-register fee				50% of course fee

Funding Source

All presenters are paid either based on a percentage of student registration fees or other identified specific dollar amount.

RECOMMENDATION

It is recommended that the Board of Trustees approves the community services programs, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Appropriation Transfers and Budget Revisions Summary

BACKGROUND

While all departments attempt to project their expenditures accurately, situations occur that make it necessary to submit appropriation transfers and budget revisions. Many times, an amount is budgeted, but the specific areas of expenditures are not determined until a later date. In these cases, the funds are then revised to the specific accounts.

ANALYSIS AND FISCAL IMPACT

Pursuant to the California Code of Regulations, Title 5, Sections 58307 and 58308, transfers of funds from the reserve for contingencies to any expenditure classification or between expenditure classifications and budget revisions can be made at any time with approval of the Board of Trustees. Any transfer from the reserve for contingencies to any expenditure classification must be approved by a two-thirds vote of the members of the Board of Trustees.

Funding Source

**APPROPRIATION TRANSFERS
For the period 11/04/10 - 11/30/10**

6984	From:	17317 - 380190 - 141000 - 701000	Hrly Noninstr Salaries-Addressing Acute Student Needs	\$ 9,511
		17317 - 380190 - 143000 - 701000	Hrly Noninstr Sal-Counselors-Address Acute Std Needs	3,157
		17317 - 380190 - 147000 - 701000	Faculty Overload-Non Instrl-Address Acute Std Needs	11,863
	To:	17317 - 380190 - 232000 - 701000	Professional Expert Salaries-Address Acute Std Needs	198
		17317 - 380190 - 241000 - 701000	Hrly Instr Aide Sal-Dir Instr-Address Acute Std Needs	24,333
		To provide funds for professional expert and hourly instructional aide salaries for the Title V grant.		
6991	From:	11000 - 323000 - 451000 - 615000	Supplies-Distance Learning	1,500
	To:	11000 - 323000 - 641200 - 615000	New Equip.-\$200-999-Distance Learning	1,500
		To provide funds for equipment.		
6994	From:	11000 - 365000 - 564000 - 083600	Repairs-Exercise Science/Wellness Center	147
	To:	11000 - 365000 - 452800 - 083600	Supplies-Repair Parts-Exercise Science/Wellness Ctr	147
		To provide funds for repair parts.		

Prepared by: Linda M. Baldwin

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #12

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** December 15, 2010

6996	From: 11000 - 372040 - 561000 - 100400	Contracted Services-Music-Jazz Band	\$ 100
	To: 11000 - 372040 - 141000 - 100400	Hrly Noninstr Salaries-Music-Jazz Band	100
	To provide funds for an accompanist for the faculty showcase.		
6997	From: 11000 - 372040 - 561000 - 100400	Contracted Services-Music-Jazz Band	600
	To: 11000 - 372040 - 141000 - 100400	Hrly Noninstr Salaries-Music-Jazz Band	600
	To provide funds for performers for the faculty showcase.		
6999	From: 11990 - 900640 - 641300 - 000000	New Equip.-\$1,000-4,999-Instr Equip-Budget Holding	2,300
	To: 11000 - 350000 - 433000 - 601000	Instr Supplies-Repair Parts-Tech and Health Division	2,300
	To provide funds for repair parts for the simulator mannequins.		
7000	From: 13110 - 100100 - 641400 - 601000	New Equip.-Over \$5K-College Improvements	700
	To: 13110 - 100100 - 471000 - 601000	Food Supplies-College Improvements	700
	To provide funds for refreshments for the Joachim Hiller exhibit.		
7009	From: 11000 - 361000 - 241000 - 100800	Hrly Instr Aide Sal-Dir Instr-Dance	2,075
	To: 11000 - 361000 - 141000 - 100800	Hrly Noninstr Salaries-Dance	2,075
	To provide funds for hourly non-instructional salaries.		
7011	From: 11000 - 650000 - 589000 - 677000	Other Services-Safety and Risk Management	40
	To: 11000 - 650000 - 453000 - 677000	Supplies-Mobil Technology-Safety and Risk Mgmt	40
	To provide funds for a new cell phone.		
7016	From: 11000 - 990000 - 792000 - 000000	Unallocated Contingency-Reserves for Contingency	33,726
	To: 11900 - 622000 - 236000 - 655000	Overtime, Noninstructional-Grounds	10,998
	11900 - 622200 - 236000 - 655000	Overtime, Noninstructional-Grounds-Irrigation	4,180
	11900 - 622000 - 236500 - 655000	Overtime, Supervisors-Grounds	228
	11900 - 622200 - 451000 - 655000	Supplies-Grounds-Irrigation	5,188
	11900 - 622000 - 451000 - 655000	Supplies-Grounds	7,414
	11900 - 622000 - 589000 - 655000	Other Services-Grounds	5,718
	To provide funds for the landscape project east of building 60.		
7017	From: 17209 - 294000 - 589000 - 676000	Other Services-Equal Employment Opportunity	116
	To: 17209 - 294000 - 451000 - 676000	Supplies-Equal Employment Opportunity	116
	To provide funds for supplies.		
7021	From: 42002 - 000000 - 795000 - 000000	Reserve Contingency-Bond Interest	200,000
	To: 42002 - 771100 - 621000 - 710000	New Buildings-10 Design and Online Technology	200,000
	To provide funds for Project 10, Design Technology.		

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** December 15, 2010

7023	From: 42002 - 000000 - 795000 - 000000	Reserve Contingency-Bond Interest	\$ 500,000
	To: 42002 - 770510 - 621000 - 710000	New Buildings-5 Agricultural Science	500,000
	To provide funds for Project 5, Agricultural Sciences.		
7024	From: 42002 - 000000 - 795000 - 000000	Reserve Contingency-Bond Interest	200,000
	To: 42002 - 700210 - 641300 - 710000	New Equip.-\$1,000-4,999-Admin Building Remodel	200,000
	To provide funds for equipment for the Administration Building Remodel Project.		
7031	From: 11000 - 324010 - 451000 - 493009	Supplies-Tutorial Services-LAC	210
	To: 11000 - 324010 - 641200 - 493009	New Equip.-\$200-999-Tutorial Services-LAC	210
	To provide funds for a scientific calculator to be used for Statistics tutoring.		
7032	From: 11000 - 312500 - 564000 - 190500	Repairs-Chemistry	262
	To: 11000 - 661000 - 451500 - 678000	Supplies-Computer Parts/Supplies-Info Technology	262
	To provide funds for computer repair parts.		
7037	From: 11000 - 340200 - 143000 - 080100	Hrly Noninstr Sal-Counselors-Teacher Prep Institute	3,500
	11000 - 340200 - 451000 - 080100	Supplies-Teacher Preparation Institute	250
	11000 - 340200 - 511000 - 080100	Consultants-Teacher Preparation Institute	200
	11000 - 340200 - 521000 - 080100	Travel and Conferences-Teacher Preparation Institute	1,050
	11000 - 340200 - 589000 - 080100	Other Services-Teacher Preparation Institute	250
	11000 - 340200 - 641200 - 080100	New Equip.-\$200-999-Teacher Preparation Institute	850
	To: 11000 - 340200 - 232000 - 080100	Professional Expert Salaries-Teacher Prep Institute	6,100
	To provide funds for professional expert salaries.		
7045	From: 11000 - 363000 - 564000 - 083500	Repairs-Physical Education-General	500
	To: 11000 - 363000 - 452800 - 083500	Supplies-Repair Parts-Physical Education-General	500
	To provide funds for repair parts.		
7046	From: 11000 - 371010 - 451000 - 101300	Supplies-Commercial Art	1,574
	To: 11000 - 371010 - 641200 - 101300	New Equip.-\$200-999-Commercial Art	1,574
	To provide funds for a camera for the Graphic Design program.		
7047	From: 11000 - 990000 - 792000 - 000000	Unallocated Contingency-Reserves for Contingency	30,000
	To: 11900 - 900800 - 731000 - 731000	Interfund Transfers-Out-Admin Services-Institutional	30,000
	To provide funds for the Planetarium seats.		
7054	From: 11000 - 357000 - 431000 - 125000	Instr Supplies/Materials-Medical Services	675
	To: 11000 - 357000 - 641200 - 125000	New Equip.-\$200-999-Medical Services	675
	To provide funds for equipment.		

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** December 15, 2010

7060	From: 11000 - 342510 - 511000 - 150100	Consultants-English	\$ 101
	To: 11000 - 342510 - 141000 - 150100	Hrly Noninstr Salaries-English	101
	To provide funds for hourly non-instructional salaries.		
7061	From: 11000 - 342520 - 231000 - 060200	Short-Term, Nonacad Salaries-Journalism	340
	To: 11000 - 900100 - 531000 - 660000	Dues and Memberships-Memberships	340
	To provide funds for institutional membership for the Journalism Association of Community Colleges.		
7070	From: 71090 - 521765 - 471000 - 696000	Food Supplies-AS Bridge Program	500
	To: 71090 - 521765 - 589200 - 696000	Services for Catering/Prom Items-AS Bridge Program	500
	To provide funds for catering services.		
7073	From: 11000 - 353000 - 431000 - 093400	Instr Supplies/Materials-Electronics, Computer Tech	390
	To: 11000 - 353000 - 564000 - 093400	Repairs-Electronics, Computer Tech	390
	To provide funds for repairs.		
7074	From: 11000 - 412000 - 431000 - 000000	Instr Supplies/Materials-AE-Older Adults	660
	To: 11000 - 412000 - 641200 - 200100	New Equip.-\$200-999-AE-Older Adults	660
	To provide funds for equipment.		
7075	From: 11000 - 421500 - 451000 - 493062	Supplies-AE BS-High School	535
	To: 11000 - 421500 - 641200 - 493062	New Equip.-\$200-999-AE BS-High School	535
	To provide funds for equipment.		
7076	From: 17069 - 380450 - 641400 - 094600	New Equip.-Over \$5K-High Growth and Emerging Ind	43,500
	17069 - 380450 - 641600 - 094600	New Equip. IT-\$1,000-4,999-High Growth/Emerging Ind	8,790
	To: 17069 - 380450 - 411000 - 094600	Textbooks-High Growth and Emerging Industries	900
	17069 - 380450 - 764000 - 732000	Book Vouchers-High Growth and Emerging Industries	51,390
	To provide funds for textbooks and book vouchers.		
7079	From: 17428 - 481000 - 768000 - 732000	Supplies for Students-WIA Individual Referrals	300
	To: 17428 - 481000 - 431000 - 649000	Instr Supplies/Materials-WIA Individual Referrals	300
	To provide funds for instructional supplies.		
7080	From: 17150 - 336100 - 232000 - 684000	Professional Expert Salaries-Center of Excellence	2,817
	17150 - 336100 - 335000 - 684000	Medicare-Center of Excellence	41
	17150 - 336100 - 351000 - 684000	SUI-Center of Excellence	20
	17150 - 336100 - 361000 - 684000	W/C-Center of Excellence	37
	17150 - 336100 - 381000 - 684000	Alternative Retirement Plan-Center of Excellence	85
	To: 17150 - 336100 - 521000 - 684000	Travel and Conferences-Center of Excellence	3,000
	To provide funds for travel and conference.		

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: December 15, 2010

7081	From:	17350 - 336100 - 232000 - 684000	Professional Expert Salaries-Center of Excellence	\$ 1,878
		17350 - 336100 - 335000 - 684000	Medicare-Center of Excellence	27
		17350 - 336100 - 351000 - 684000	SUI-Center of Excellence	14
		17350 - 336100 - 361000 - 684000	W/C-Center of Excellence	25
		17350 - 336100 - 381000 - 684000	Alternative Retirement Plan-Center of Excellence	56
	To:	17350 - 336100 - 521000 - 684000	Travel and Conferences-Center of Excellence	2,000
		To provide funds for travel and conference.		

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** December 15, 2010

BUDGET REVISIONS
For the period 11/04/10 - 11/30/10

Health Careers Training Program				
7030	Revenue:	17039 - 380460 - 865900 - 634000	State Revenue	\$ 12,000
	Expenditures:	17039 - 380460 - 453200 - 634000	Supplies-Promotional Items	2,400
		17039 - 380460 - 471000 - 634000	Food Supplies	300
		17039 - 380460 - 583000 - 634000	Advertisement, Non-Legal	300
		17039 - 380460 - 589200 - 634000	Services for Catering/Prom Items	9,000
Mt. SAC Foundation, Donation - Planetarium Seats				
7048	Revenue:	13314 - 150000 - 882000 - 000000	Local Revenue	30,000
	Expenditures:	13314 - 150000 - 731000 - 731000	Interfund Transfers-Out	30,000
Floral Design, Material Fee				
7058	Revenue:	13736 - 413100 - 887700 - 010920	Local Revenue	11,500
	Expenditures:	13736 - 413100 - 431500 - 010920	Instr Supplies-Material Fees	11,500
Nursing, HESI Test				
7063	Revenue:	13731 - 351000 - 887700 - 123000	Local Revenue	11,715
	Expenditures:	13731 - 351000 - 584000 - 123000	Computer/Technlgy Related Serv	11,715
231 Literacy grant-ESL				
7077	Revenue:	17421 - 410500 - 819000 - 493080	Other Federal Revenues	464,287
	Expenditures:	17421 - 410500 - 142000 - 493080	Hrly Noninstr Sal-Hrly Nonistr	9,000
		17421 - 410500 - 232000 - 493080	Professional Expert Salaries	203,650
		17421 - 410500 - 241000 - 493080	Hrly Instr Aide Sal-Dir Instr	91,196
		17421 - 410500 - 261000 - 493080	Hrly Instr Aide Sal-Other	44,206
		17421 - 410500 - 311000 - 493080	STRS	743
		17421 - 410500 - 335000 - 493080	Medicare	1,362
		17421 - 410500 - 335000 - 493080	Medicare	131
		17421 - 410500 - 335000 - 493080	Medicare	3,702
		17421 - 410500 - 351000 - 493080	SUI	1,785
		17421 - 410500 - 351000 - 493080	SUI	65
		17421 - 410500 - 351000 - 493080	SUI	657
		17421 - 410500 - 361000 - 493080	W/C	3,495
		17421 - 410500 - 361000 - 493080	W/C	127
		17421 - 410500 - 361000 - 493080	W/C	1,286
		17421 - 410500 - 381000 - 493080	Alternative Retirement Plan	7,436
		17421 - 410500 - 381000 - 493080	Alternative Retirement Plan	2,736
		17421 - 410500 - 411000 - 493080	Textbooks	7,500
		17421 - 410500 - 431000 - 493080	Instr Supplies/Materials	6,000

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: December 15, 2010

17421 - 410500 - 451000 - 493080	Supplies	\$ 5,600
17421 - 410500 - 521000 - 493080	Travel and Conferences	7,000
17421 - 410500 - 522000 - 493080	Mileage	110
17421 - 410500 - 564500 - 493080	Maintenance Agreements	4,500
17421 - 410500 - 641200 - 493080	New Equip.-\$200-999	51,000
17421 - 410500 - 641300 - 493080	New Equip.-\$1,000-4,999	5,000
17421 - 410500 - 644200 - 493080	Software-\$200-999	2,500
17421 - 410500 - 644300 - 493080	Software-\$1,000-4,999	3,500

231 Literacy grant-Basic Skills

7078 Revenue:	17421 - 420000 - 819000 - 493000	Other Federal Revenues	130,822
Expenditures:	17421 - 420000 - 142000 - 493000	Hrly Noninstr Sal-Hrly Nonistr	29,000
	17421 - 420000 - 143000 - 493000	Hrly Noninstr Sal-Counselors	8,699
	17421 - 420000 - 231000 - 493000	Short-Term, Nonacad Salaries	7,354
	17421 - 420000 - 232000 - 493000	Professional Expert Salaries	65,696
	17421 - 420000 - 241000 - 493000	Hrly Instr Aide Sal-Dir Instr	3,757
	17421 - 420000 - 242000 - 493000	Professional Expert Sal Instr	1,009
	17421 - 420000 - 311000 - 493000	STRS	3,110
	17421 - 420000 - 335000 - 493000	Medicare	1,091
	17421 - 420000 - 335000 - 493000	Medicare	71
	17421 - 420000 - 335000 - 493000	Medicare	547
	17421 - 420000 - 351000 - 493000	SUI	526
	17421 - 420000 - 351000 - 493000	SUI	271
	17421 - 420000 - 351000 - 493000	SUI	34
	17421 - 420000 - 361000 - 493000	W/C	532
	17421 - 420000 - 361000 - 493000	W/C	67
	17421 - 420000 - 361000 - 493000	W/C	1,030
	17421 - 420000 - 381000 - 493000	Alternative Retirement Plan	2,192
	17421 - 420000 - 381000 - 493000	Alternative Retirement Plan	143
	17421 - 420000 - 431000 - 493000	Instr Supplies/Materials	1,993
	17421 - 420000 - 451000 - 493000	Supplies	1,000
	17421 - 420000 - 451500 - 493000	Supplies-Computer Parts/Supplies	1,000
	17421 - 420000 - 461300 - 493000	Vehicle Supplies-Repair Parts	1,000
	17421 - 420000 - 521000 - 493000	Travel and Conferences	500
	17421 - 420000 - 522000 - 493000	Mileage	200

Flight Simulator

7085 Revenue:	13430 - 431000 - 887200 - 682000	Local Revenue	2,500
Expenditures:	13430 - 431000 - 232000 - 682000	Professional Expert Salaries	2,076
	13430 - 431000 - 335000 - 682000	Medicare	31
	13430 - 431000 - 351000 - 682000	SUI	15
	13430 - 431000 - 361000 - 682000	W/C	28

SUBJECT: Appropriation Transfers and Budget Revisions Summary**DATE:** December 15, 2010

		13430 - 431000 - 381000 - 682000	Alternative Retirement Plan	\$	62
		13430 - 431000 - 591000 - 682000	Indirect Costs		288
		2010 -11 Child Care Tax Bailout			
7086	Revenue:	33400 - 336080 - 862900 - 692000	State Revenue		8,014
	Expenditures:	33400 - 336080 - 232000 - 692000	Professional Expert Salaries		7,522
		33400 - 336080 - 335000 - 692000	Medicare		112
		33400 - 336080 - 351000 - 692000	SUI		54
		33400 - 336080 - 361000 - 692000	W/C		100
		33400 - 336080 - 381000 - 692000	Alternative Retirement Plan		226
		2010-11 CARE			
7093	Revenue:	17551 - 523100 - 862900 - 643000	State Revenue		81,540
	Expenditures:	17551 - 523100 - 451000 - 643000	Supplies		840
		17551 - 523100 - 511000 - 643000	Consultants		1,000
		17551 - 523100 - 521000 - 643000	Travel and Conferences		300
		17551 - 523100 - 523000 - 643000	Student Travel and Conference		200
		17551 - 523100 - 589000 - 643000	Other Services		700
		17551 - 523100 - 754500 - 732000	CARE Grants		68,500
		17551 - 523100 - 764000 - 732000	Book Vouchers		10,000
		Upward Bound, Year 4			
7095	Revenue:	17531 - 514000 - 812000 - 701000	Federal Revenue		278,100
	Expenditures:	17531 - 514000 - 211000 - 701000	Classified Salaries-Unit A		97,222
		17531 - 514000 - 231000 - 701000	Short-Term, Nonacad Salaries		4,050
		17531 - 514000 - 261000 - 701000	Hrly Instr Aide Sal-Other		14,400
		17531 - 514000 - 321000 - 701000	PERS		10,410
		17531 - 514000 - 331000 - 701000	OASDI		6,028
		17531 - 514000 - 335000 - 701000	Medicare		1,677
		17531 - 514000 - 351000 - 701000	SUI		833
		17531 - 514000 - 361000 - 701000	W/C		1,605
		17531 - 514000 - 371000 - 701000	CIL		17,366
		17531 - 514000 - 381000 - 701000	Alternative Retirement Plan		463
		17531 - 514000 - 391000 - 701000	Retiree Benefits		835
		17531 - 514000 - 431000 - 701000	Instr Supplies/Materials		10,000
		17531 - 514000 - 451000 - 701000	Supplies		3,000
		17531 - 514000 - 521000 - 701000	Travel and Conferences		8,000
		17531 - 514000 - 522000 - 701000	Mileage		1,011
		17531 - 514000 - 523000 - 701000	Student Travel and Conference		17,000
		17531 - 514000 - 554500 - 701000	Telecommunication Services		2,500
		17531 - 514000 - 562000 - 701000	Facility Rental and Leases		70,000
		17531 - 514000 - 589000 - 701000	Other Services		3,600

SUBJECT: Appropriation Transfers and Budget Revisions Summary

DATE: December 15, 2010

17531 - 514000 - 589200 - 701000	Services for Catering/Prom Items	\$	2,500
17531 - 514000 - 641500 - 701000	New Equip. IT-\$200-999		700
17531 - 514000 - 644200 - 701000	Software-\$200-999		300
17531 - 514000 - 755000 - 732000	Grants, Other		3,600
17531 - 514000 - 762000 - 732000	Enrollment Fees and Tuition		1,000

RECOMMENDATION

It is recommended that the Board of Trustees approves the appropriation transfers within the Unrestricted General Fund (\$64,350), Restricted General Fund (\$77,126), Bond Construction Fund (\$900,000), and Associated Students Trust Fund (\$500) pursuant to the California Code of Regulations, Title 5, Section 58307.

Further authorization is requested to approve the budget revisions and allow expenditures within the Unrestricted General Fund (\$55,715), Restricted General Fund (\$966,749), and Child Development Fund (\$8,014) pursuant to the California Code of Regulations, Title 5, Section 58308.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Independent Contractors

BACKGROUND

Approval of Independent Contractors.

ANALYSIS AND FISCAL IMPACT

Periodically, there is a need to hire independent contractors in order to acquire the expertise needed to accomplish College goals and to meet deadlines. Following is a list of independent contractors for Board approval:

PROVIDER	AREA/DEPARTMENT	SERVICE/ASSIGNMENT	DATE(S)	AMOUNT
Jan Albert	Family & Consumer Sciences	Present at California Council on Gerontology & Geriatrics annual conference	12/01/10 through 06/30/11	Not to exceed \$1,250
Nancy Ash (Strictly Olive Oil)	Family & Consumer Sciences	Present at Culinary Arts Professional Development Workshop	11/18/10 through 06/30/11	Not to exceed \$750
Full Capacity Marketing	Center of Excellence CTE Hub	Marketing services, graphic design, and website development	01/01/11 through 06/30/11	Not to exceed \$25,000
Diane Green	Family & Consumer Sciences	Create Fashion Program Showcase including PowerPoint and video presentation	11/01/10 through 06/30/11	Not to exceed \$1,000
Pastor Herrera	Family & Consumer Sciences	Plan Consumer Studies Professional Development Workshop	11/01/10 through 06/30/11	Not to exceed \$750
Nancy Hurlbut	Family & Consumer Sciences	Create Child Development Program Showcase including PowerPoint and video presentation	11/01/10 through 06/30/11	Not to exceed \$500
Steve Kasmar	Family & Consumer Sciences	Plan and implement Culinary Arts/Hospitality Symposium and Student Competition	11/01/10 through 06/30/11	Not to exceed \$4,000

Prepared by: Linda M. Baldwin

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #13

SUBJECT: Independent Contractors

DATE: December 15, 2010

Sydney Fisher Larson	Family & Consumer Sciences	Create Child Development Program Showcase including PowerPoint and video presentation	11/01/10 through 06/30/11	Not to exceed \$500
Learning by Design	Family & Consumer Sciences	Environmental scanning, research, and analysis	01/01/11 through 06/30/11	Not to exceed \$25,000
Dr. Bruce Perry (The Child Trauma Academy)	Family & Consumer Sciences	Serve as Keynote Speaker at California Association for the Education of Young Children conference	11/01/10 through 06/30/11	Not to exceed \$5,000

Funding Source

Restricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the list of Independent Contractors, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Increase of Bail Amounts for Notice of Illegal Parking Citations

BACKGROUND

On October 8, 2010, Senate Bill 857 amended Government Code 76000.3 (a) increasing fees for the Trial Court Trust Fund by \$3.00 that the State of California receives for each Notice of Illegal Parking Citation written. The increase was effective December 7, 2010.

ANALYSIS AND FISCAL IMPACT

The mandated increase for the Trial Court Trust Fund from \$9.50 to \$12.50 for each Notice of Illegal Parking Citation issued by the Mt. San Antonio College Public Safety staff was effective December 7, 2010. Section 76000.3 (a) of the Government Code reads:

“Notwithstanding any other provision of law, for each parking offense where a parking penalty, fine, or forfeiture is imposed, an added penalty of three dollars (\$3.00) shall be imposed in addition to the penalty, fine, or forfeiture set by the city, district, or other issuing agency.

For each infraction parking violation for which a penalty or fine is collected in the courts of the county, the county treasurer shall transmit the penalty imposed pursuant to subdivision (a) to the Treasurer for deposit in the Trial Court Trust Fund established by Section 68085. These monies shall be taken from the penalties, any division pursuant to Section 1463.009 of the Penal Code. The judges of the county shall increase the bail amounts as appropriate for infraction parking violations to reflect the added penalty provided for by subdivision (a).

In those cities, districts, or other issuing agencies which elect to accept parking penalties, and otherwise process parking violations pursuant to Article 3 (commencing with Section 40200) of Chapter 1 of Division 17 of the Vehicle Code, that city, district or issuing agency shall collect the added penalty imposed by this section. Each agency that elects to process parking violations shall pay the Treasurer for deposit in the Trial Court Trust Fund three dollars (\$3.00) for each civil parking penalty collected on each violation. Those payments to the Treasurer shall be made monthly.”

Prepared by: Mark DiMaggio

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #14

SUBJECT: Increase of Bail Amounts for Notice of Illegal Parking Citations

DATE: December 15, 2010

This section shall become operative 60 days after the enactment of the Budget Act of 2010. This section shall become inoperative on July 1, 2013, and as of January 1, 2014, is repealed, unless later enacted statute that becomes operative on or before January 1, 2014, deletes or extends the dates on which it becomes inoperative and is repealed.

Funding Source

Not applicable.

RECOMMEDATION

It is recommended that the Board of Trustees approves a \$3.00 increase in the bail amounts attached to each Notice of Illegal Parking Citations issued by the Public Safety Department Staff for violations of the Mt. San Antonio College Parking Regulations and the California Vehicle Code occurring at the College. This increase will be instituted beginning December 16, 2010.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Agreement with Vangent for 1098T Forms

BACKGROUND

The Taxpayer Relief Act (TRA) of 1997 provides education tax incentives for eligible taxpayers. The Hope Scholarship Credit and Lifetime Learning Credit allow taxpayers to reduce their federal income tax based upon qualified tuition and fees paid, assuming the taxpayer meets the eligibility requirements. The College is required to send a '1098T' form to all eligible students detailing the fees they paid to the College.

ANALYSIS AND FISCAL IMPACT

Vangent provides data management and reporting services to assist higher education institutions in meeting the requirements of the TRA. Vangent will use a data file from Banner to produce a '1098T' form for each student. They will print the forms and mail them to the students. They will use the data file to produce the required electronic file that must be sent to the IRS. Vangent also provides the College with an archive in case the College needs to re-print the form for a student. The fee for these services will not exceed \$20,000.

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the agreement, as presented.

Prepared by: Thomas G. Meikle

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #15

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Coin Security Systems Annual Maintenance Agreement

BACKGROUND

In order to properly maintain certain specialized equipment, it is necessary to retain the services of qualified technicians.

ANALYSIS AND FISCAL IMPACT

The following contract is presented for approval:

Consultant:	Coin Security Systems		
Project:	Annual Key Box Maintenance and Support Agreement		
Description:	Amount		
Three-year maintenance agreement to provide annual service on the Facilities Management Key Box. Fixed fee for three-year term:	\$2,792.00		
Three-year Contract Amount		\$2,792.00	

Funding Source

Unrestricted General Fund.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contract, as presented.

Prepared by: Gary L. Nellesen

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #16

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Renewal of Agreement with Thacker Berry Farms

BACKGROUND

Thacker Berry Farms, located in Lakewood, CA, has requested to renew its agreement to lease the College property located at the southwest corner of Grand Avenue and Amar Road for the purpose of selling strawberries for the 2011 season.

ANALYSIS AND FISCAL IMPACT

Thacker Berry Farms will have use of the specified property for the period February 1, 2011, through July 31, 2011, with the option to extend for two additional months depending on the weather and quality of fruit.

Thacker Berry Farms will provide liability insurance naming the College as additionally insured and will also provide any restroom facilities, electrical, or water needed for its operations.

The lease amount will be \$1,300 per month. The income derived from this lease will be deposited into the College Farm account.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves the lease agreement between the College and Thacker Berry Farms, as presented.

Prepared by: Thomas G. Meikle

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #17

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Reduce Retention for K.A.R. Construction, Inc., Agricultural Sciences
Complex – Main Building – Concrete & Masonry (Bid No. 2773)

BACKGROUND

On June 25, 2008, the Board of Trustees awarded to K.A.R. Construction, Inc., the Agricultural Sciences Complex–Main Building–Concrete & Masonry package (Bid No. 2773). The work for this project is 97% complete, and K.A.R. Construction, Inc. is requesting that the payment retention being held by the College be reduced from 10% to 5% of the total contract amount.

ANALYSIS AND FISCAL IMPACT

Public Contract Code Section 9203 requires that the College withhold not less than 5% of the contract price until final completion and acceptance of a project and allows the College to make full payments at any time after 50% of the work has been completed, conditional upon satisfactory progress being made. K.A.R. Construction's work to date has been performed satisfactorily, and the current retention amount already collected represents more than 5% of the contract amount.

There is no financial impact to the Measure R Bond budget.

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees approves reducing to 5% the retention for K.A.R. Construction, Inc. on its contract for the Agricultural Sciences Complex–Main Building–Concrete & Masonry package (Bid No. 2773).

Prepared by: Thomas G. Meikle

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #18

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>December 15, 2010</u>	CONSENT
SUBJECT:	<u>Professional Design and Consulting Services</u>	

BACKGROUND

In order to commence design on construction and renovation projects, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following contracts are presented for approval:

#1	Consultant:	Independent Roofing Consultants	
	Project:	Design Technology Center	
Item	Description:	Amount	
	Professional services to review and inspect the installation of the Sarnafil Roofing. Fixed fee, not to exceed:	\$26,100.00	
	Contract Amount		\$26,100.00

#2	Consultant:	Bovis Lend Lease	
	Project:	Performing Arts Center Chiller Project	
Item	Description:	Amount	
	Professional services to provide construction management to replace building chillers, cooling towers, digital control system, energy management system, and thermal energy storage at the Performing Arts Center. Fee is equal to 7% of the project budget, excluding construction management costs, currently equal to \$747,664.00 Not to exceed:	\$52,336.00	
	Contract Amount		\$52,336.00

#3	Consultant:	Bovis Lend Lease	
	Project:	Parking Lot D	
Item	Description:	Amount	
	Professional services to provide construction management to replace pavement in Student Lot D. Fee is equal to 7% of the project budget, excluding construction management costs, currently equal to \$2,299,235.00. Not to exceed:	\$160,946.45	
	Contract Amount		\$160,946.45

Prepared by: Gary L. Nellesen Reviewed by: Michael D. Gregoryk
 Recommended by: John S. Nixon Agenda Item: Consent #19

SUBJECT: Professional Design and Consulting Services

DATE: December 15, 2010

Funding Sources

#1 – State Capital Outlay and Measure R Bond funds.

#2 – Unrestricted General Fund.

#3 – Parking Services Reserves.

RECOMMENDATION

It is recommended that the Board of Trustees approves the contracts, as presented.

BOARD OF TRUSTEES	
MT. SAN ANTONIO COLLEGE	
DATE: <u>December 15, 2010</u>	CONSENT
SUBJECT: <u>Agricultural Sciences Complex – Main Building (Change Orders)</u>	

BACKGROUND

Agricultural Sciences Complex – Main Building (Change Orders).

ANALYSIS AND FISCAL IMPACT

The following changes are necessary in order to provide the College with an operational and complete project and to provide additional items not included in the original contract:

Bid No.	2775	Contractor:	Harbor Construction Co. Inc. (General Contractor)	CO No.	10
Item	Change and Justification:		Amount	Time	
1	Remove and reinstall movable partition to allow for epoxy floor application.		\$3,720.00	0 day	
2	Install epoxy flooring in five rooms. The specified flooring is not suitable for the actual use of the rooms.		\$65,714.00	0 day	
3	Demolish and reframe soffit to accommodate mechanical ducts and piping.		\$1,345.00	0 day	
	Total		\$70,779.00	0 days	
	Original Contract Amount		\$3,868,000.00		
	Net Change by Previous Change Orders		\$311,077.00		
	Net Sum Prior to This Change Order		\$4,179,077.00		
	Amount of Change Order No. 10		\$70,779.00		
	New Contract Sum		\$4,249,856.00		
Percentage of Change to Contract, to Date			9.87%		

Prepared by: Gary L. Nellesen

Reviewed by: Thomas G. Meikle/Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #20

SUBJECT: Agricultural Sciences Complex – Main Building (Change Orders)

DATE: December 15, 2010

The following Change Orders have previously been approved by the Board of Trustees:

Agricultural Sciences Complex	Date	Amount	%	Bid No. 2775 Harbor Construction (General Contractor)
Contract Amount		\$3,868,000		
Change Order No. 1	January 2009	\$9,166	0.24%	Increase hydraulic elevator capacity.
Change Order No. 2	April 2009	\$10,588	0.51%	Rain costs.
Change Order No. 3	June 2009	\$4,064	0.62%	Upgrade toilet partition material to campus standard.
Change Order No. 4	July 2009	\$58,254	2.12%	Add access control to all doors in building.
Change Order No. 5	December 2009	\$31,104	2.93%	Add insulation at all interior walls to improve acoustics.
Change Order No. 6	March 2010	\$9,690	3.18%	Miscellaneous framing changes.
Change Order No. 7	September 2010	\$82,610	5.31%	Miscellaneous changes to structure, ceilings, and finishes.
Change Order No. 8	October 2010	\$100,894	7.92%	Miscellaneous changes to doors and exterior walls. Add panels and epoxy coating.
Change Order No. 9	November 2010	\$4,707	8.04%	Install drywall; one-hour enclosure around chilled water piping.

Bid No.	2777	Contractor:	Continental Plumbing (Plumbing Contractor)	CO No.	12
Item	Change and Justification:		Amount	Time	
	Replace vacuum pump and air compressor; equipment did not fit in designed space.		<\$8,465.00>	3 days	
	Total		<\$8,465.00>	3 days	
	Original Contract Amount		\$1,240,608.00		
	Net Change by Previous Change Orders		\$144,445.32		
	Net Sum Prior to This Change Order		\$1,385,053.32		
	Amount of Change Order No. 12		<\$8,465.00>		
	New Contract Sum		\$1,376,588.32		
Percentage of Change to Contract, to Date			10.96%		

SUBJECT: Agricultural Sciences Complex – Main Building (Change Orders)

DATE: December 15, 2010

The following Change Orders have previously been approved by the Board of Trustees:

Agricultural Sciences Complex	Date	Amount	%	Bid No. 2777 Continental Plumbing (Plumbing Contractor)
Contract Amount		\$1,240,608.00		
Change Order No. 1	November 2008	- \$9,753.00	-0.79%	Substitution of trench drains.
Change Order No. 2	February 2009	\$3,893.00	-0.47%	Repair underground piping and cap existing transit pipe.
Change Order No. 3	May 2009	\$48,642.20	3.45%	Rain costs; reroute conflicting pipe.
Change Order No. 4	June 2009	\$14,081.00	4.58%	Reroute point of connection and lower drain piping.
Change Order No. 5	July 2009	\$10,748.00	5.45%	Install pipe and fittings to new clarifier location.
Change Order No. 6	December 2009	\$4,678.12	5.83%	Connect roof drain to catch basin.
Change Order No. 7	January 2010	\$16,669.00	7.17%	Repair existing water line; Reroute roof drain.
Change Order No. 8	March 2010	\$26,640.00	9.32%	Change pipe sizes; add plumbing to Janitor's room and split system to Data room.
Change Order No. 9	April 2010	\$2,723.00	9.54%	Plumbing connection at kennel area.
Change Order No. 10	July 2010	\$13,340.00	10.61%	Relocate existing water and gas lines.
Change Order No. 11	September 2010	\$12,784.00	11.64%	Relocate fire riser. Install sink supports.

Bid No.	2779	Contractor:	American Electric Company (Electrical Contractor)	CO No.	6
Item	Change and Justification:		Amount	Time	
1	Provide conduit, wire, and boxes to feed filters in Surgery Room not included in original scope of work.		\$2,647.37	0 day	
2	Replace 12 light fixtures in Rooms AS106 and AS112 with new fixtures recommended by the new Architect due to congestion in the ceilings.		\$7,303.70	0 day	
3	Remove and replace six new light fixtures in Rooms AS110, AS111, and AS134, recommended by the Architect, due to congestion in the ceilings.		\$3,882.31	0 day	

SUBJECT: Agricultural Sciences Complex – Main Building (Change Orders)

DATE: December 15, 2010

4	Replace existing damaged conduit at Bonita Drive and Walnut Drive intersection.	\$10,121.84	0 day
5	Install audiovisual equipment, cables, projector mounts, and install three LCD displays; work not included in the original scope of work.	\$35,289.53	0 day
6	Frame, drywall, and tape pony and chase walls not shown on original plans. Fur-out wall to eliminate gap between floor and exterior wall; miscellaneous drywall patching around piping installed. This work to be back charged to responsible contractor.	\$19,172.78	0 day
7	Implement electrical and telecommunication design changes to meet recently revised campus standards.	\$40,958.55	0 day
8	Provide credit to eliminate pulling wire to feed new street lighting.	<\$4,778.27>	0 day
	Total	\$114,597.81	0 days
	Original Contract Amount		\$1,863,000.00
	Net Change by Previous Change Orders		\$204,107.99
	Net Sum Prior to This Change Order		\$2,067,107.99
	Amount of Change Order No. 6		\$114,597.81
	New Contract Sum		\$2,181,705.80
	Percentage of Change to Contract, to Date		17.11%

The following Change Orders have previously been approved by the Board of Trustees:

Agricultural Sciences Complex	Date	Amount	%	Bid No. 2779 American Electric (Electric Contractor)
Contract amount		\$1,863,000.00		
Change Order No. 1	July 2009	\$43,859.09	2.35%	Clean and cut blockouts and retaining wall footing excavation.
Change Order No. 2	July 2010	\$103,536.27	7.91%	Rain costs/mass notification/installation of electrical boxes.
Change Order No. 3	August 2010	\$41,846.15	10.16%	Install underground conduit/relocate traffic signal boxes.
Change Order No. 4	September 2010	\$7,379.48	10.55%	Replace existing conduits and add traffic boxes along Bonita Drive.
Change Order No. 5	November 2010	\$7,487.00	10.96%	Install additional light poles in courtyard.

SUBJECT: Agricultural Sciences Complex – Main Building (Change Orders)

DATE: December 15, 2010

Bid No.	2780	Contractor:	Pierre Sprinkler & Landscape, Inc. (Landscape Contractor)	CO No.	2
Item	Change and Justification:			Amount	Time
1	Excavate five existing floor openings in the atrium area to install pots for new trees.			\$2,692.00	0 days
2	Clean up north side of building in order to work on turf plot area and to install light poles and decomposed granite at northwest courtyard. This amount will be back charged to all contractors on site.			\$1,337.00	0 days
3	Add 155 linear feet of mow strip at turf plots to divide the plots into different sections; required to grow different species of grass.			\$3,400.00	0 days
4	Install plastic over the south and east slopes around the building to protect the slope from rain damage.			\$3,685.00	0 days
5	Plant 20 additional donated shrubs and install irrigation bubblers for these plants.			\$3,734.00	0 days
	Total			\$14,848.00	0 days
	Original Contract Amount			\$324,500.00	
	Net Change by Previous Change Orders			\$23,646.78	
	Net Sum Prior to This Change Order			\$348,146.78	
	Amount of Change Order No. 2			\$14,848.00	
	New Contract Sum			\$362,994.78	
	Percentage of Change to Contract, to Date			11.86%	

The following Change Order has previously been approved by the Board of Trustees:

Agricultural Sciences Complex	Date	Amount	%	Bid No. 2780 Pierre Sprinkler & Landscape, Inc. (Landscape Contractor)
Contract Amount		\$324,500.00		
Change Order No. 1	October 2010	23,646.78	7.29%	Install decomposed granite at courtyard; not in original scope of work.

Funding Sources

State Capital Outlay and Measure R Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Change Orders, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Design Technology Center (Change Orders)

BACKGROUND

Design Technology Center (Change Orders).

ANALYSIS AND FISCAL IMPACT

The following changes are necessary in order to provide the College with an operational and complete project and to provide additional items not included in the original contract:

Bid No.	2847	Contractor:	Columbia Steel (Structural Steel and Miscellaneous Metals Contractor)	CO No.	2
Item	Change and Justification:		Amount	Time	
1	Revise beam location due to conflict with elevator door opening.		\$1,461.00	0 days	
2	Increase pipe chase dimensions to accommodate 8" roof drain line.		\$995.00	0 days	
3	Remove and reinstall 40 perimeter safety posts during the concrete pour on the second-floor deck.		\$2,523.00	0 days	
	Total		\$4,979.00	0 days	
	Original Contract Amount		\$2,044,400.00		
	Net Change by Previous Change Orders		\$2,284.39		
	Net Sum Prior to This Change Order		\$2,046,684.39		
	Amount of Change Order No. 2		\$4,979.00		
	New Contract Sum		\$2,051,663.39		
	Percentage of Change to Contract, to Date		0.36%		

The following Change Order has previously been approved by the Board of Trustees:

Design Technology Center	Date	Amount	%	Bid No. 2847 Columbia Steel (Structural Steel and Miscellaneous Contractor)
Contract Amount		\$2,044,400.00		
Change Order No. 1	November 2010	\$2,284.39	0.11%	Concrete bollards; back charge from inspectors; added survey.

Prepared by: Gary L. Nellesen

Reviewed by: Thomas G. Meikle/Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #20

SUBJECT: Design Technology Center (Change Orders)**DATE:** December 15, 2010

Bid No.	2849	Contractor:	RC Construction (General Contractor)	CO No.	3
Item	Change and Justification:			Amount	Time
1	Install rubber sheet flooring in the photography labs instead of rubber tiles to ensure chemicals do not leak between the joints of the tiles.			\$3,570.00	0 days
2	Replace roofing system with a single-ply thermoplastic roofing system for energy efficiency, easier maintenance, and improved warranty. This work supports the LEED certification.			\$24,096.00	0 days
	Total			\$27,666.00	0 days
	Original Contract Amount			\$4,998,000.00	
	Net Change by Previous Change Orders			\$3,146.41	
	Net Sum Prior to This Change Order			\$5,001,146.41	
	Amount of Change Order No. 3			\$27,666.00	
	New Contract Sum			\$5,028,812.41	
	Percentage of Change to Contract, to Date			0.62%	

The following Change Orders have previously been approved by the Board of Trustees:

Design Technology Center	Date	Amount	%	Bid No. 2849 RC Construction (General Contractor)
Contract Amount		\$2,707,000.00		
Change Order No. 1	July 2010	\$1,464.72	0.59%	Rain costs; relocate fence.
Change Order No. 2	August 2010	\$1,681.69	1.0%	Increase wall thickness; insulation at roof cricket for mechanical unit.

Bid No.	2851	Contractor:	HPL Mechanical (Plumbing Contractor)	CO No.	2
Item	Change and Justification:			Amount	Time
	Revise underground site utilities required to accommodate existing utilities not indicated correctly on as-built drawings.			\$10,175.85	7 days
	Total			\$10,175.85	7 days
	Original Contract Amount			\$807,937.00	
	Net Change by Previous Change Orders			\$3,078.10	
	Net Sum Prior to This Change Order			\$811,015.10	
	Amount of Change Order No. 2			\$10,175.85	
	New Contract Sum			\$821,190.95	
	Percentage of Change to Contract, to Date			1.64%	

SUBJECT: Design Technology Center (Change Orders)

DATE: December 15, 2010

The following Change Order has previously been approved by the Board of Trustees:

Design Technology Center	Date	Amount	%	Bid No. 2851 HPL Mechanical (Plumbing Contractor)
Contract Amount		\$807,937.00		
Change Order No. 1	August 2010	\$3,078.10	0.38%	Repair water line; install underground utilities for restrooms.

Funding Sources

State Capital Outlay and Measure R Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Change Orders, as presented.

BOARD OF TRUSTEES		
MT. SAN ANTONIO COLLEGE		
DATE:	<u>December 15, 2010</u>	CONSENT
SUBJECT:	<u>Modifications to Upper Practice Field (Change Order)</u>	

BACKGROUND

Modifications to Upper Practice Field (Change Order).

ANALYSIS AND FISCAL IMPACT

The following change is necessary in order to provide the College with an operational and complete project and to provide additional items not included in the original contract:

Bid No.	2874	Contractor: CS Legacy Construction (General Contractor)	CO No.	3
Item	Change and Justification:		Amount	Time
1	Relocate existing underground irrigation wiring for lower practice field and update as-built plans. The original wiring was not indicated on drawings.		\$1,386.73	0 day
2	Furnish and install lamps for sports lighting fixtures.		\$1,315.27	0 day
3	Install two three inch gate valves in the existing irrigation lines, necessary for the new irrigation system.		\$1,400.77	0 day
	Total		\$4,102.77	0 day
	Original Contract Amount		\$485,847.00	
	Net Change by Previous Change Orders		\$25,803.79	
	Net Sum Prior to This Change Order		\$511,650.79	
	Amount of Change Order No. 3		\$4,102.77	
	New Contract Sum		\$515,753.56	
Percentage of Change to Contract, to Date			6.16%	

Prepared by: Gary L. Nellesen

Reviewed by: Thomas G. Meikle/Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #20

SUBJECT: Modifications at Upper Practice Field (Change Order)

DATE: December 15, 2010

The following Change Orders have previously been approved by the Board of Trustees:

Modifications to Upper Practice Field	Date	Amount	%	Bid No. 274 C.S. Legacy Construction, Inc. (General Contractor)
Contract Amount		\$485,847.00		
Change Order No. 1	September 2010	\$8,031.00	1.70%	Demolish retaining wall and electrical cabinet; add rebar.
Change Order No. 2	November 2010	\$17,772.97	5.31%	Demolish sidewalk; add base at paving; add data and power boxes; replace circuit breaker.

Funding Sources

State Scheduled Maintenance, 2006-07 One-Time Funding, and Measure R Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Change Order, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

CONSENT

SUBJECT: Professional Design and Consulting Services (Contract Amendments)

BACKGROUND

In order to commence design on construction and renovation projects, it is necessary to retain the services of qualified professionals.

ANALYSIS AND FISCAL IMPACT

The following contract amendments are presented for ratification:

#1	Consultant:	Hill Partnership Inc.	No.	2
	Project:	Agricultural Sciences Complex		
Item	Change and Justification:		Amount	
	Professional architectural services to provide an exterior lighting evaluation around the entire Agricultural Sciences Main Building. Fixed fee, not to exceed:		\$8,316.00	
	Total		\$8,316.00	
	Original Contract Amount		\$100,000.00	
	Net Change by Previous Amendments		\$37,950.00	
	Net Sum Prior to This Amendment		\$137,950.00	
	Amount of Amendment No. 2		\$8,316.00	
	New Contract Sum		\$146,266.00	

#2	Consultant:	Hill Partnership Inc.	No.	2
	Project:	Classroom Improvements – Humanities Building Restroom Upgrade		
Item	Change and Justification:		Amount	
	Professional engineering services for owner-added scope modifications to the mechanical, electrical, fire alarm, and plumbing design documents. Fixed fee, not to exceed:		\$42,142.00	
	Total		\$42,142.00	
	Original Contract Amount		\$129,730.00	
	Net Change by Previous Amendments		\$33,000.00	
	Net Sum Prior to This Amendment		\$162,730.00	
	Amount of Amendment No. 2		\$42,142.00	
	New Contract Sum		\$204,872.00	

Prepared by: Gary L. Nellesen

Reviewed by: Michael D. Gregoryk

Recommended by: John S. Nixon

Agenda Item: Consent #21

SUBJECT: Professional Design and Consulting Services (Contract Amendments)

DATE: December 15, 2010

#3	Consultant:	Kishimoto Architects, Inc.	No.	9
	Project:	Building 45 Renovation		
Item	Change and Justification:		Amount	
	Professional services necessary to design and detail structural reinforcement for existing building columns required to address field conditions. Fixed fee:		\$5,650.00	
	Reimbursable expenses		\$300.00	
	Total		\$5,950.00	
	Original Contract Amount		\$183,000.00	
	Net Change by Previous Amendments		\$308,557.00	
	Net Sum Prior to This Amendment		\$491,557.00	
	Amount of Amendment No. 9		\$5,950.00	
	New Contract Sum		\$497,507.00	

Funding Sources

#1 – Measure R Bond funds.

#2 – Measure RR Bond funds.

#3 – Measure RR Bond funds.

RECOMMENDATION

It is recommended that the Board of Trustees approves the Contract Amendments, as presented.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

ACTION

SUBJECT: Proposal to Initiate Faculty Negotiations for Successor Agreement,
July 1, 2011 through June 30, 2014

BACKGROUND

Chapter 10.7, Sections 3440-3549 of the California Government Code requires that items to reopen negotiations for 2011-14 first must be identified by both parties and be presented in advance to the Board prior to negotiations. Public comment on these items will be permitted during a Public Hearing at the December 15, 2010, Board of Trustees meeting.

ANALYSIS AND FISCAL IMPACT

The District and the Faculty Association of Mt. San Antonio College have agreed to begin negotiations for the successor agreement during the winter intersession of 2011. Negotiations for the successor agreement will begin no later than February 28, 2011. The successor contract is proposed to begin July 1, 2011, and end June 30, 2014. The District and the Faculty Association have submitted the attached initial proposals, with the intention of using the traditional approach to negotiations.

RECOMMENDATION

It is recommended that the Board of Trustees accepts the initial proposals submitted by the District and the Faculty Association.

Prepared by: Annette Loria

Recommended by: John S. Nixon

Agenda Item: Action #2

SUBJECT: Proposal to Initiate Faculty Negotiations for Successor Agreement,
July 1, 2011 through June 30, 2014

DATE: December 15, 2010

Proposals for Successor Agreement

From the District:

The Mt. San Antonio College District submits the following topical proposal to the Mt. San Antonio College Faculty Association for the purpose of opening negotiations on a successor agreement for July 1, 2011 – June 30, 2014.

Article 7: Salaries
 Article 8: Contract Employee Benefits
 Article 10: Workload
 Article 12: Interdepartmental Transfer
 Article 13: Intellectual Property Rights
 Article 15: Lab Parity
 Article 16: Leaves of Absence
 Article 17: Site Transfers
 Article 18: Faculty Evaluation Procedures and Personnel Files
 Article 27: Health & Safety

Appendix A: Salary Schedule for Unit Members on Contract
 Appendix B: Department Chairs Remuneration / Reassigned Time
 Appendix C: Faculty Overload and Other Than Contract Salary Rates
 Appendix D: Athletic Coaches and Performing Arts Coaches Remuneration
 Appendix E: Reassigned Time for Special Assignments
 Appendix H: Evaluation Forms
 Appendix I: Faculty Reassigned Time Expectancies and Evaluation

From the Faculty Association:

The Mt. San Antonio College Faculty Association submits the following conceptual proposal to the Mt. San Antonio College District for the purpose of opening negotiations on a successor agreement for July 1, 2011 – June 30, 2014.

Article 7: Salaries
 Article 8: Contract Employee Benefits
 Article 10: Workload
 Article 13: Intellectual Property Rights
 Article 15: Lab Parity
 Article 16: Leaves of Absence
 Article 18: Faculty Evaluation Procedures and Personnel Files
 Article 19: Retirement

Appendix A: Salary Schedule for Unit Members on Contract
 Appendix B: Department Chairs Remuneration / Reassigned Time
 Appendix C: Faculty Overload and Other Than Contract Salary Rates
 Appendix E: Reassigned Time for Special Assignments
 Appendix H: Evaluation Forms

All issues mutually agreed to by both parties during successor contract negotiations will be addressed.

**BOARD OF TRUSTEES
MT. SAN ANTONIO COLLEGE**

DATE: December 15, 2010

ACTION

SUBJECT: Citizens Oversight Committee Member Appointments

BACKGROUND

In November 2001, the College community passed a Bond Measure under Proposition 39 rules, which lowered the threshold for passage from two-thirds to fifty-five percent. Proposition 39 also requires the College to appoint a Citizens Oversight Committee. The purpose of the Committee is to inform the public at least annually, in a written report, about the expenditure of the bond proceeds. On December 19, 2001, the Board of Trustees appointed the original eleven people to the Citizens Oversight Committee.

ANALYSIS AND FISCAL IMPACT

Under provisions of Proposition 39, appointees serve a term of two years without compensation and may serve no more than two consecutive terms.

In January 2009, the Board of Trustees appointed Mr. Fidel Vargas, Sr. to serve as a business/community representative on the Citizens Oversight Committee for the period of February 2009 through December 2010

In March 2009, the Board of Trustees appointed Steve O'Sullivan to serve as the Foundation/College Advisory Council representative on the Citizens Oversight committee for the period of April 1, 2009 through December 31, 2010.

Mr. Vargas and Mr. O'Sullivan have indicated their willingness to be reappointed to a second two-year term

Funding Source

Not applicable.

RECOMMENDATION

It is recommended that the Board of Trustees appoints Mr. Steve O'Sullivan, as the Foundation/College Advisory Council representative, and Mr. Fidel B. Vargas, Sr., as a business/community representative, to the Citizens Oversight Committee for a two-year term effective January 2011 through December 2012.

Recommended by: John S. Nixon Agenda Item: Action #3