

Agenda for September 13, 2022

**12:30 to 1:30 p.m., Zoom Meeting**

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| **VOICES** | | | |
|  | Loralyn Isomura – Appointed by CSEA 262 |  | Ann Walker – Appointed by Faculty Association |
|  | Caitlin Rodriguez – Appointed by Classified Senate |  | Ignacio Flores – Appointed by CSEA 651(Co-chair) |
|  | Lizette Henderson – Acting Assistant Director, POD |  | Melissa Cone – Appointed by Confidentials (Co-chair) |
|  | Maribel Gonzalez – Appointed by Academic Senate |  | Desiree Marquez – Appointed by Management Steering |
|  | Julie Laverty – Appointed by the President |  |  |
|  |  |  | Guest: |

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| **ITEM** | **DISCUSSION** | **OUTCOME** |
| Committee Membership | New Member: Ignacio Flores | Welcome to Ignacio Flores, representing CSEA651! |
| Minutes | Review May & July minutes | Minutes approved. |
| Way to Go, Joe! | Next Awardee: Student Life   * Deliver award * Coordinate Photo and newsroom posting | Loralyn to coordinate with marketing, then provide photos to Melissa to add to google photo drive for placement on website. |
| August Shout Outs | Welcome Back Mt. SAC!   * Certificates to be created and sent | Lizette will check on stock of paper certificates for August Shout Outs and complete the mail merge. If additional supplies are needed, POD will order.  Maribel volunteered to help with envelope stuffing and distribution via campus mail.  Suggestion for future – annual calendar sign-up for various VOICES assignments. |
| College Champion Awards | Torch Bearer – Sabeena Soni  Eternal Flame – Mika Klein  Burning Bright (two) – Derek Dokter and Custodian I’s   * Award presentation at Board Meeting on 9/14 (Ann & Melissa) * Campus Announcement, Newsroom Article, marquee, social media, tv screens on campus * Preparing certificates for nominees not selected with nomination details. | Melissa and Ann will prepare notecards to introduce award recipients, and briefly share comments made about the winners contributions. Winners will also be invited to take a photo with the BOT.  VOICES will also prepare a campus announcement and coordinate a newsroom article with marketing for placement on social media and TV screens across campus.  Ann will work on preparing certificates for the nominees. |
| Building 4 – VOICES Bulletin | Vision & Ideas | Ann will update |
| Halloween | Event details  Participation/support from VOICES | Will check with Melissa Aguirre for details. |
| Website Update | Minutes  Shout Outs  Photos for 2022 College Champion winners | Membership – updated by Melissa  Check with Julie for updates to shout out names and minutes. |
| **Next Meeting** | **Tuesday, October 11, 2022 – 12:30-1:30 pm – Zoom Meeting** | |

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| TOPICS FOR FUTURE MEETINGS | |
|  | Website |
|  | Repository |
|  | Award listing – descriptions of each award to be added |
|  | Use of Mt. SAC Social Media, Marquee, and tv screens across campus as additional outreach |