



**Student Preparation and Success Council**  
 Student Services Center, 9B – Ragan Room  
 October 15, 2018 – Minutes

**Members**

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|--|--|--|
| <input type="checkbox"/> Audrey Yamagata-Noji, Co-Chair  | <input checked="" type="checkbox"/> Lina Soto, Co-Chair    | <input checked="" type="checkbox"/> Ned Weidner        |
| <input type="checkbox"/> George Bradshaw                 | <input type="checkbox"/> Michelle Dougherty                | <input type="checkbox"/> Vacant Director of Assessment |
| <input checked="" type="checkbox"/> Guadalupe De La Cruz | <input checked="" type="checkbox"/> LeAnn Garrett          | <input type="checkbox"/> Vacant faculty                |
| <input checked="" type="checkbox"/> Francisco Dorame     | <input checked="" type="checkbox"/> Matt Judd              | <input type="checkbox"/> Vacant faculty                |
| <b>Student Representatives:</b>                          | <input checked="" type="checkbox"/> Mario “Gabriel” Alfaro | <input type="checkbox"/> Vacant Student Representative |
|  | <input type="checkbox"/> Shadiyah Omar                     |  |
|  | <input type="checkbox"/> Martin Ramey                      |  |
|  | <input checked="" type="checkbox"/> Enriqueta Leyva        |  |
|  | <input checked="" type="checkbox"/> Bruce Nixon            |  |

**Guests:**

Item No.	Agenda Item	Discussion	Outcome
1.0	<b>Review Today’s Agenda and Minutes from October 1, 2018</b>	Changes to 5.0 to reflect the conversation at the last meeting – “agreed to: <u>develop and pilot “loaner laptop” program</u> ”	Council agreed to changes in the minutes  Accreditation Standard IV.A.7
2.0	<b>Committee Meeting Minutes for Review and Approval</b>		
a.	Basic Skills – <i>no minutes for approval</i>		
b.	Student Equity – <i>May 14 &amp; September 24 minutes for approval</i>		Minutes accepted  Accreditation Standard IV.A.7
c.	SSSPAC – <i>February 28, March 7, March 14, March 21, March 28, April 4, April 11, April 25, May 9, May 23 &amp; September 12 minutes for approval</i>	Minutes accepted and the Council thanks the committee for their response to the requests for the minutes.	Accepted minutes from last year as submitted. Should put on future agenda... definition of highly unlikely to succeed (CCC webinar stated that it is a local decision). This is a big



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		<p>Discussion occurred about the AQ and how to reach out to re-entry students and keep the discussion of the definition of “highly unlikely to succeed” here.</p>	<p>one to keep on the agenda as we move forward and be sure to have academic senate involved as this is a professional and academic matter.</p> <p>Accreditation Standard IV.A.7</p>
<p>3.0</p>	<p>AB 19 Promise Program discussion follow-up</p>	<p>Bruce asked if protocol was followed when the idea of a laptop loaner program was acted on. Mentioned that there was no vote and if SP&amp;S is to make these decisions, shouldn't we discuss at SP&amp;S and have a vote. LeAnn agreed. Also mentioned that he liked Eric Kaljumagi's suggestion that the council consider, “What is our vision for the Promise Program?” Discussion ensued about the ideas that were presented for the Promise Program at the last meeting. Matt Judd mentioned trying to campaign to students something to the effect, “do you realize that most community colleges are free if you qualify for financial aid?...Don't choose your school for need, do it for the programs here.” Incentivize the student with the success of passing their classes if they receive the promise program funds so that there is value for the education. Discussed some of the other ideas, such as, middle class grants, free textbooks/OER, more online offerings to incentivize part time students to be full time students. Negotiate with the</p>	<p>Council agreed that the proposal for the pilot laptop loaner program should continue.</p> <p>Accreditation Standard I.C.1          Accreditation Standard I.C.6          Accreditation Standard IV.A.5</p>



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		<p>company's to buy databases and licenses that could offer textbooks and books for English.</p> <p>Full time student incentive is some sort of guaranteed schedule that they can repeat for the year.</p> <p>Funding of electronic devices, may want to look at CIRP and see how many students said that they didn't have computer devices. LeAnn shared some points about the draft proposal from the library for laptops. 3 tiered availability... 1<sup>st</sup> tier, for students that do not have computer one on loan for one year, 2<sup>nd</sup> tier would be for students that have computers at home, but want something to carry around and 3<sup>rd</sup> tier would be laptops available in the library. Issues would be lending out hotspots, would not be one-to-one, but recognize that some could borrow it. Library is confident that they can manage damaged, lost, etc. to the loaner laptops as they do with books.</p>	
4.0	Review concerns in using OnBase		
5.0	Review process to track BPs and APs	<p>Looked at notes from Maridelle and where we are currently. Everything that the council can consider without other areas input has been completed. Just following up on where it is in the process now.</p>	<p>Should be a rotating schedule to check on BPs/APs of every 2-4 years. Build in those that are connected to be sure they are continuously being looked at instead of the 7 year accreditation model.</p> <p>Accreditation Standard I.B.7</p>



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			Accreditation Standard I.C.5 Accreditation Standard II.C.4 Accreditation Standard II.C.6
6.0	<b>Future Presentations/discussions</b>		
	BP/AP 5030 Fees (George) – carried over from 9/17 (confirmed to present 10/15)		
	BP/AP 5040 Records (George) – carried over from 9/17 (confirmed to present 10/15)		
	BP/AP 5400 Associated Students (A.S. requests to be put on hold until further notice)		
	BP/AP 5410 Associated Student Elections (A.S. requests to be put on hold until further notice)		
	BP 5140 Students with Disabilities (under review by Grace Hanson)		
	AP 5520 Student Discipline Procedures (under review by Student Life)		
	AP 5200 Student Health Services (under review by Marti Whitford)		
	Review status of Basic Skills Plan and Committee		Recommendation from council that basic skills continue to meet and review their purpose and function.  Accreditation Standard IV.A.2 Accreditation Standard IV.A.7
	Receive update report from Student Equity		



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	Receive update report from SSSP		
	Next meeting dates: November 5, 2018		