



**Student Preparation and Success Council**  
 Student Services Center, 9B – Ragan Room  
 October 1, 2018 – Minutes

**Members**

- |  |  |  |
|--|--|--|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Lina Soto, Co-Chair        | <input type="checkbox"/> Vacant Director of Assessment |
| <input type="checkbox"/> George Bradshaw                           | <input checked="" type="checkbox"/> LeAnn Garrett              | <input type="checkbox"/> Vacant faculty                |
| <input checked="" type="checkbox"/> Guadalupe De La Cruz           | <input checked="" type="checkbox"/> Matt Judd                  | <input type="checkbox"/> Vacant faculty                |
| <input checked="" type="checkbox"/> Michelle Dougherty             | <input checked="" type="checkbox"/> Tom Mauch/Francisco Dorame | <input type="checkbox"/> Vacant faculty                |
| <b>Student Representatives:</b>                                    | <input checked="" type="checkbox"/> Mario “Gabriel” Alfaro     | <input type="checkbox"/> Vacant student rep            |
|  | <input checked="" type="checkbox"/> Bruce Nixon                |  |
|  | <input type="checkbox"/> Martin Ramey                          |  |
|  | <input type="checkbox"/> Ned Weidner                           |  |
|  | <input checked="" type="checkbox"/> Shadiyah Omar              |  |

Guests: Francisco Dorame, Julie Marquez, Victor Rojas; Enriqueta Leyva

Item No.	Agenda Item	Discussion	Outcome
1.0	Review Today’s Agenda and Minutes from September 17, 2018		
2.0	Committee Meeting Minutes for Review and Approval	Correction to Shadyah’s name – was misspelled. Correct spelling is Shadiyah	Unanimous approval of minutes  Accreditation Standard IV.A.7
a.	Basic Skills – <i>no minutes for approval</i>		
b.	Student Equity – <i>September 10 minutes for approval</i>	Item 3.0 “Purpose and Function Statement and Committee Goals” states that the committee needs to complete this review and submit it to the Academic Senate by October 1. Eric reported that he, Eloise and Michelle completed an “Outcomes/Accomplishments” report and submitted this to Dr. Scroggins.	Audrey will contact Eric Lara regarding the committee’s purpose and function statement. Any changes need to be first sent to SP&S Council prior to being forwarded to the Academic Senate. SP&S requests that the report sent to Dr. Scroggins also be shared with SP&S. Minutes accepted.  Accreditation Standard IV.A.7



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c.	SSSPAC – <i>minutes for approval:</i> <i>September 13, 2017, September 27, 2017</i> <i>October 11, 2017, October 25, 2017</i> <i>February 28, 2018, March 7, 2018,</i> <i>March 14, 2018</i>	Minutes submitted were over a year old. Information critical to our work is included in the minutes and should have been submitted in a more timely manner. There was no administrative assistant present to take the committee's minutes. Evelyn Hill-Enriquez will continue as the co-chair. David Beydler will serve as the second co-chair.	The Council requests that the Committee's minutes be re-formatted (some of the minutes did not use the table format—March 7 and March 14). Suggestion is that the minutes be labeled "AQ Discussion" if that is more appropriate. Tom will serve as liaison to the committee to request that this change be made within the next few weeks. Minutes presented were accepted.  Accreditation Standard IV.A.7
3.0	AP 5110 (Counseling) <i>Needs statutory reference re: 12 year olds</i>	BP was approved last meeting. AP change was only to add the reference. With the change to BP 5110 at the last SP&S Council meeting to add "and are available for all students," discussion ensued about deleting the second paragraph: "Counseling shall be provided for all first-time students enrolled for more than six units, students enrolled provisionally, and students on academic or progress probation."	BP 5110 and AP 5110 will move forward to the Academic Senate and then forwarded to AMAC. The second paragraph is BP 5110 will be stricken.  Accreditation Standard I.C.5 Accreditation Standard I.B.7
4.0	AQ Status Report	The Council reviewed the September 24 report from Research about AQ placements. It was shared that a recommendation from the math department to come into alignment with AB 705 will be coming forward. AB 705 states that students must be placed into transfer level English and math, unless it can be shown through research that students would not be successful if they are placed at that level. Critical research needs to be conducted to determine how students interpreted and acted upon	Continued discussions and presentations on Multiple Measures will be reviewed at future meetings.  Concerns that need to be addressed: the impact of AQ results/placement recommendations on students; a true implementation of multiple measures by



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		<p>their AQ recommendations –whether they enrolled or not – and how they performed.</p> <p>The Council also reviewed the Fall 2017 and Fall 2018 enrollment comparison report prepared by Research. Many sections were impacted – such as 74 English 68 sections in Fall 2017 and only 4 sections in Fall 2018. Conversely, there were 8 sections of English 66 offered in Fall 2017 and 46 sections of English 80 offered in Fall 2018. English 80 was in high demand for Fall 2018. There weren't as many changes in math courses offered this past Fall 2018, but going forward for 2019-2020, many lower level sections are slated not to be offered at the same level.</p> <p>The Council also reviewed the AQ survey conducted with the Summer Bridge students this past Summer 2018.</p> <p>What is more discouraging to students? To be placed at low levels, or confusion about placement or concerns related to not being able to succeed at a higher level placement.</p>	<p>offering placement based on more than the AQ; enrollment and success patterns of students; impact on equity.</p> <p>Accreditation Standard II.C.7          Accreditation Standard IV.A.7</p>
5.0	AB 19 Promise Program (discussion at 3:00pm)	<p>Discussion about ways to address the goals of the Promise Program and to allocate funds. Some of the major areas discussed were:</p> <ul style="list-style-type: none"> <li>• Marketing to balance other colleges' "first year free" efforts – what do Mt. SAC students get? -- what is our "Promise"?</li> </ul>	<p>More data is needed. Chau (Financial Aid) will continue to gather data related to the numbers of students closest to receiving Pell but who are ineligible.</p>



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		<ul style="list-style-type: none"> <li>• Direct support to students – direct aid: textbooks, child care; housing assistance; meals</li> <li>• Focus on students close to qualifying for Pell, but not receiving any aid</li> <li>• Connecting students directly to resources</li> <li>• Policy considerations: priority registration, move more courses to OER</li> <li>• Laptop rentals; hot spot rentals – over longer time</li> <li>• Increased access to technology – open computer labs; access to printers</li> </ul> <p>The following individuals joined in the discussion: Gregory Anderson, Chisa Uyeki, Victor Rojas, Koji Uesugi; Andrea Sims; Eric Kaljumagi; Don Potter; Margaret Palumbo; Grace Hanson; Gio Rodriguez; Meghan Chen; Eric Lara; Tannia Robles; Julie Marquez; LaTasha Hagler</p>	<p>We will work with Research to consider learning more about why students drop out and don't complete.</p> <p>Agreed to:</p> <ul style="list-style-type: none"> <li>• Develop and pilot a “loaner laptop” program</li> <li>• Develop and pilot a “care package” of books and supplies</li> <li>• Develop a marketing approach – for what we are “promising”</li> </ul> <p>Accreditation Standard I.C.1          Accreditation Standard I.C.6          Accreditation Standard IV.A.5</p>
6.0	<b>Future Presentations/discussions</b>		
	BP/AP 5030 Fees (George) – carried over from 9/17		
	BP/AP 5040 Records (George) – carried over from 9/17		
	BP/AP 5400 Associated Students (A.S. requests to be put on hold until further notice)		



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	BP/AP 5410 Associated Student Elections (A.S. requests to be put on hold until further notice)		
	Review process to track BPs and APs		
	BP 5140 Students with Disabilities (under review by Grace Hanson)		
	AP 5520 Student Discipline Procedures (under review by Student Life)		
	AP 5200 Student Health Services (under review by Marti Whitford)		
	Review concerns in using OnBase		
	Review status of Basic Skills Plan and Committee		
	Receive update report from Student Equity		
	Receive update report from SSSP		
	CIRP	Review CIRP and CCSSE for any changes to institutional items – CIRP to be given summer/fall of 2019; review next administration of CCSSE	
	<b>Next meeting dates:</b> October 15, 2018		