



Student Preparation and Success Council
 Student Services Center, 9B – Ragan Room
 November 20, 2017 – Minutes

Members 11/17

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|--|---|---|---|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Lina Soto, Co-Chair | <input checked="" type="checkbox"/> Jim Ocampo | <input type="checkbox"/> Martin Ramey |
| <input type="checkbox"/> George Bradshaw | <input type="checkbox"/> Matt Judd | <input checked="" type="checkbox"/> Sandra Padilla | <input type="checkbox"/> Ana Silvia Turcios |
| <input checked="" type="checkbox"/> Sun Ezzell | <input checked="" type="checkbox"/> Tom Mauch | <input checked="" type="checkbox"/> John Pellitteri | <input type="checkbox"/> Ned Weidner |
| <input checked="" type="checkbox"/> LeAnn Garrett | <input checked="" type="checkbox"/> Bruce Nixon | <input checked="" type="checkbox"/> Brian Moon | <input type="checkbox"/> Dan Garcia |

Student Representatives:

Guests: Eric Lara, Eloise Reyes

Item No.	Agenda Item	Discussion	Outcome
1.0	Review Today's Agenda and Minutes from November 6, 2017		Approved minutes of November 6, 2017
2.0	Committee Meeting Minutes for Review and Approval		
a.	Basic Skills – <i>October 26 minutes for approval</i>		Received minutes.
b.	Student Equity – <i>no minutes received to date</i>		
c.	SSSPAC – <i>November 8 meeting cancelled; no minutes available</i>		
3.0	SSSPAC Purpose & Function Statement – Council to review and approve changes recommended by SP&S	The recommendation from SP&S was to include a student member and to add more goals. Proposing a management representative from Instruction and a student member, adding 2 more members to total 16. Change to Function #4: striking "(including CAI)." Goals were added: #3 – assist in the design of a placement questionnaire; #4—make recommendations for placement of specific student populations; #5 – collect/disseminate data and make recommendations related to SSSP, including new placement process.	Council moved, seconded and approved the proposed changes to the SSSPAC Purpose and Function, Membership and Goals. Will be presented to the next Academic Senate E-Board meeting.



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4.0	Integrated Plan – Review and approve latest draft to be forwarded to Academic Senate	<p>The Council reviewed the draft plan, the budget plan, and the executive summary. We will add LGBTQ to the executive summary.</p> <p>Goal #4 (p. 44) – Suggested to change: <i>Increase the identification of students who would benefit from Accessibility Resource Centers for Students (DSPS) services.</i></p> <p><i>SSSP Activity: take out “LERN”. Student Equity Activity: replace LERN with Basic Skills. For BSI activity, take out “including LERN.”</i></p> <p>For Goal #5 (page 45) – Title it “Increasing completion rates”</p>	<p>Changes to pages 44 and 45 were recommended and approved.</p> <p>Motion, seconded, approved to submit the Integrated Plan to the Academic Senate.</p> <p>It is anticipated that the Academic Senate will approve the Plan and the Plan will then be presented to the Board of Trustees for their approval at their January 2018 meeting.</p>
5.0	Student Equity Update/Overview – Eric Lara to provide update and discuss this section of the Integrated Plan (<i>confirmed to present November 20</i>)	Eric and Eloise were present to provide an update to the Student Equity Plan. Eric reported that Fiscal refused to use the accurate funding of \$3.4 million for the Budget Plan for the Integrated Plan. Instead, what is shown is 80% of the 16-17 allocation (\$2.793 million). Eric reported that he has been meeting with Michelle Sampat and the research team to review every equity activity. The Chancellor’s Office has not given any direct instruction on changes to the activities and use of resources. The Chancellor’s Office has provided more flexibility in funding of “allowable expenditures” as long as it aligns with Student Equity and disproportionate impact. The state has recently clarified for campuses regarding the methodology to use to measure	Update received by the Council.



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		<p>disproportionate impact (AB 504). Prior to this, we used the 80% disproportionate impact method. We looked at the average of all students to determine if there was any category below 20%. Now, with the “percent point gap,” we are to look at 3% difference. For example, if Asian students are succeeding at the highest rate, we are only looking at Asian students as a baseline – we do not include all students. Whichever groups are 3% points below are the focus. They ran a test subject for persistence – white males fell under an equitable gap.</p> <p>There are 51 different equity-funded activities. The activities that were “one time” have continued with our carry over funds. Although our increase is about 1%, our carry over funds have enabled us to continue to fund all activities at 100%. No programs have lost funding. Some departments used other funding sources.</p> <p>Eric pointed out two distinguishing efforts: the Pride Center and the Minority Male Initiative and Mountie Monthly Mentoring Meetings.</p> <p>For Spring Flex 2018, the Committee will be presenting a 3-track series related to Student Equity (past-present-future). Equity posters will be available for Spring Flex.</p>	
6.0	SSSP Plan Update/Overview – Tom Mauch to provide update and discuss this section of the Integrated Plan	Tom reviewed progress on the SSSP Plan. Once a student completes 15 degree applicable units and/or completes their third term, students must have a	Update received by the Council.



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		<p>comprehensive ed plan on file. However, the response has been extremely poor. Counseling is doing more marketing about students completing comprehensive ed plans. In the original plan, Counseling is to reach out to basic skills students, but their yield has been very low (based on making presentations in classrooms).</p> <p>Regarding Early Alert ... despite years of work in this area, this is still very underdeveloped. Counseling is looking at other systems as well as depending on IT.</p> <p>Another issue is how students are participating in New Student Orientation. The majority of students are completing Orientation online through a program through Cynosure. The content is excellent, but unsure whether students are actually in-taking the information.</p>	
7.0	BP 5010 & AP 5011 – Council to review revisions recommended by DEMAC	<p>Lina reviewed the proposed changes to BP 5010 and AP 5011 to accommodate 9th grade students taking college level courses through dual enrollment. BP makes reference to AP 5011 as to which students qualify as special part time students. AP 5011 references CCAP without a grade range specification. Additionally, CCAP agreements cover grades 9-12. Corey expressed concerns about high school students who take college courses and are not prepared and may not do well. Clarification was provided that the course offerings for 9th graders will be focused on counseling and guidance/library resources/study skills classes.</p>	<p>Motion, seconded and passed to accept the proposed changes to BP 5010 and AP 5011. Approved 10 aye, one no, and one abstention.</p>



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8.0	2016 CIRP Results – <i>Bruce and Corey to present survey results on behalf of the Research and Institutional Effectiveness Department</i>		
9.0	Future Presentations/discussions		
	Review on Guided Pathways (Audrey)		
	Review of AP 5000 series (Marty) – <i>Topic carried over from June 5th, 2017</i>		
	AP 5050 Matriculation – Jim to present to Council for review (<i>confirmed to present on December 4</i>)		
	AP 3540 – Sexual Assaults on Campus – (<i>pending Andi Sims</i>)		
	AP/BP 5400, 5410 & 5500 Associated Students – Dan Garcia to present AP/BPs on Associated Students for Council review		
	AP/BP 2015 Student Member – Corey Case to present for Council’s review		
	Next meeting date: December 4, 2017		