

**Student Preparation and Success Council
2008-09 Year-End Accomplishments**

Major Accomplishments

- **Matriculation Plan:** The plan was submitted by the Matriculation Committee, was reviewed and approved by the Council. The Academic Senate reviewed and passed the plan on October, 30, 2008.
- **Academic Senate Minors on Campus Task Force Recommendations:** The task force was formed to discuss and provide recommendations on several issues surrounding minors on campus. These issues included: 1. Child abuse reporting, 2. Access/limitations to courses, 3. Policy regarding placement exams, 4. Number of minors in a class, 5. Governing Board Enrollment, Priorities, 6. Syllabi Language. The recommendations were reviewed and approved by the Council. The Academic Senate passed the recommendations on November 13, 2008. **Status: Approved by AMAC; (see AP 5011 below)**
- **AP 5055 Enrollment Priorities:** A proposal to amend the AP according to state direction to include active military to the list of priority enrollment was reviewed and approved by the Council. The Academic Senate reviewed and passed the proposal on December 4, 2008. **Status: Approved by AMAC; place into Administrative Procedures**
- **Special Registration Consideration-** A proposal to establish a process to provide special registration consideration (not priority registration) to assist students in specific programs in having access to program classes was reviewed and approved by the Council. The Academic Senate reviewed and passed the proposal on March 19, 2009. **Status: Forwarded to AMAC for approval**
- **Resolution 2009-04-Repetition of Course Work--Counselor Intervention:** The Council reviewed the resolution. The Academic Senate passed the resolution on March 19, 2009.
- **Resolution 2009-07-Student Persistence Goal-** The Council wrote a memo encouraging the adoption of a college goal on persistence. The Academic Senate wrote a resolution and the Full Senate passed the resolution on April 16, 2009. **Status: Approved by AMAC; to be reviewed by the President Advisory Council and Institutional Effectiveness Committee**
- **AP 5011: Admission and Concurrent Enrollment of High School and Other Young Students:** A proposal to amend AP 5011 to clarify restrictions and establish parameters on enrollment of special admissions students was approved by the Council. The Academic Senate reviewed and passed the proposal on April 30, 2009. **Status: Approved by AMAC; Status: forwarded to President's Cabinet**
- **BP 5010 Admissions:** A proposal to incorporate changes so that the BP is aligned with AP 5011- Admission and Concurrent Enrollment of High School and Other Young Students was reviewed and approved by the Council. The Academic Senate reviewed and passed the proposal on April 30, 2009. **Status: Approved by AMAC; pending Board of Trustees approval to amend Board Policy**

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- **AP 4228 Course Repetition – Significant Lapse of Time:** Amendments to AP 4228 were developed and approved by the Council to align with recent changes to Title 5 allowing students to repeat a class that was previously passes if there was a significant lapse of time. The Academic Senate reviewed and passed the proposal on May 14, 2009. **Status: Approved by AMAC; to be reviewed by President’s Cabinet**
- **AP 5075 Course Adds and Drops:** A proposal was reviewed and recommended to include the 30-minute rule limit requirement. The Academic Senate reviewed and passed proposal on May 14, 2009. **Status: Approved by AMAC; to be reviewed by President’s Cabinet**
- **DRP Placement Expiration-**The Council reviewed and approved the Matriculation and Assessment Committee’s recommendation regarding non-expiration of the Degrees of Reading Power (DRP) reading placement test. This would eliminate the two year expiration for this test only. **Status: Forwarded to Academic Senate for approval**
- **DRP Retest for Competency –** The Council forwarded the recommendation from the Matriculation Committee to allow students who had taken the DRP prior to 2006 to be allowed to retake the test. **Status: Approved by Academic Senate; to be reviewed by AMAC**
- **Textbook Task Force:** The Council recommended forming a task force with two faculty members, 1 staff member, the bookstore manager, and three students to make recommendations regarding the high cost of textbooks and the consequent burden on students. **Status: Recommendations to be reviewed by the Council**

Presentations/Seminars/Publications

- **CIRP Report-**The Council reviewed a draft of the Six-Year Comparison (2001-2005 & 2007) report that captured responses from all freshman at Mt. SAC. The following are two highlights shared with the Council: 1) 37% of student self-rated their computer skills as being above their peers. 2) 39% of students self-rated their academic ability as being above their peers.
- **Supplemental CIRP Questions-**The Council received the final recommended questions that will be included as part of the CIPR Survey. These questions were developed to provide data that is directly related to Mt. SAC’s first time freshmen students. The CIRP is to be given to students during placement testing for the fall 2009 term.
- **Clarus Report (Marketing Study):** The Council reviewed a report that was a follow-up study using data previously prepared for the Market Assessment and Enrollment Management Analysis Project. The report investigated the Fall 2006 first-time students’ first term experience, conducted follow up with students who had not enrolled, and interviewed members of the business community.

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- **First-Time Freshman Project:** Aida Cuenza, Coordinator of High School Outreach conducted a survey and two focus groups sessions on first time freshmen students. Copies of major findings and recommendations were provided to the Council for their review.
- **Student Persistence Issues:** The Council reviewed the statement that was sent to all departments chairs in March 2008. The Council forwarded a memo to the Institutional Effectiveness Committee and the President's Advisory Council to encourage the development of a college goal on persistence.
- **Proposed Policy on Student Use of Electronic Devices -** The Council reviewed a proposal submitted by Tom Edson and forwarded it to Academic Senate. The goal of this proposal is to have consistency of enforcement throughout campus.
- **Resolution 2008-10: Plagiarism Software:** The Council reviewed the resolution and recommended that an Academic Integrity and cheating task force be created to provide recommendations to the Council on policies regarding Academic Integrity and cheating.
- **Academic Integrity and Cheating Task Force-** The task force is working on policies regarding copyrights, plagiarism and electronic devices.
- **Equity for All Report-** The Council received copies of the final version of the Equity for All Report. The report was forwarded to Academic Senate as an informational item and was presented to President's Advisory Council and will be presented to the Board of Trustees.
- **Veteran's Project-**Wanda Fulbright-Dennis presented the Student Veterans' Ad Hoc Committee's goals and objectives, the various activities they have done, and what the committee's next steps are. The committee organized a Veterans' Recognition Program on April 29, 2009.
- **Request for Approval for the Use of the Mt. San Antonio College Assessment of Written English-** Mt. SAC submitted a request for approval to the California Community College Chancellor's Office to continue using the Assessment of Written English (AWE).
- **Disproportionate Impact Study of Assessment of Written English (AWE) –** Copies of the study were provided to the Council for their review. The study found that both instructors and students did not feel that placement for AmLa students was appropriate.
- **CSU Lower Division Transfer Patterns (LDTP)-**The Council received an update and current status from Heidi Lockart, Director of Career and Transfer Services.
- **How CSU Enrollment Management has been impacted by the State Budget Crisis for Fall 2009-**The Council received an update from November 20, 2008 to April 13, 2009 identifying the impact of the budget crises to the enrollment of students at the CSU level.
- **"Understanding the Engagement Experiences of African American Males" –** Dyrell Foster, Associate Dean of Counseling, presented to the Council a presentation he made at a conference

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called "African American Male Education Network and Development. The presentation referenced key points from his dissertation.

- **Adult High School Diploma Program Progress Policy** - The Council reviewed a draft of a proposed policy submitted by the Adult High School Program. This policy will focus on the disruptive students that do not have any requirements for their progress to achieve their goals. The Council suggested revisions and will be re-looked at next academic year.

Pending Issues – Carry Over to 2009-10

The following issues were recommended to be continued into the 2009-10 year.

Issue	Status
Textbook Task Force	A report with recommendations is to be presented to the Council. Assignment: Contact: Dyrell Foster
English Placement of International Students/Redoing the Study between AWE and TOEFL	A proposal to look at using another instrument is being reviewed by the Matriculation Committee. Assignment: Jim Ocampo
Impact of new graduation requirements in English and Mathematics on students.	The Council agreed to review the impact that the new requirements may have on students. No progress on the review was accomplished in 2008-09. Assignment: George Bradshaw
Adult High School Diploma Program Progress Policy	A request to implement standards of conduct and academic expectations for Adult Diploma Program students will be further reviewed. Assignment: Co-chairs Contact: Madelyn Arballo
Academic Integrity and Cheating Task Force	Carolyn Keys is the chair of this task force. The Task Force is expected to forward a report and recommendations to the Council in 2009-10. Assignment: Carolyn Keys
Special Registration Consideration	The Academic Senate is requesting that the Council recommend criteria to be used to determine the approval of requests being made for special registration consideration.