

Mt. San Antonio College
Assessment and Matriculation (A&M) Committee Minutes

September 13, 2023
 2:30–4:15 pm
 Online via Zoom

Committee Members:

X	George Bradshaw (Co-chair) (Assessment)	X	Jesse Lopez	A	Lina Soto
X	Krysten DeWilde (Co-chair) (Math)	X	Marina McLaughlin	X	Jimmy Tamayo
X	Elizabeth Casian	A	Donna Necke		Student Representative (Vacant)
A	Michelle Dougherty	X	Jaime Rodriguez		
X	Katalin Gyurindak	X	Dianne Rowley		

Absent: Michelle Dougherty, Donna Necke, Lina Soto

Guest: Nico Martinez

Notes: Corina Reyna

<u>ITEM</u>	<u>DISCUSSION</u>	<u>OUTCOME</u>
1. Introduction of Committee Members	All committee members were given the opportunity to introduce themselves and share a little of their background with the other committee members.	
2. Previous Meeting Minutes (May 24, 2023)	<p>The meeting was called to order and minutes of the previous meeting were reviewed to give both the old and new committee members a feel for some of the things previously discussed and also pick up where we left off last year.</p> <ul style="list-style-type: none"> • Previously established goals and outcomes were submitted to SPEAC and subsequently went on to PAC where they were approved. • The AQ survey was distributed to the faculty and students. • The School of Continuing Education (SCE) was preparing for the WASC accreditation. 	

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3. A & M Committee Goals and Accomplishments	George gave a thorough overview of the previous year's goals citing all of the completed outcomes and any recommendations made for a particular goal.	The committee was asked to think about items to be included in next year's goals, based on feedback or experiences they've had in talking to their colleagues across the campus. Future goals will be discussed at the next committee meeting.
4. Committee Purpose and Function Statement (2023-24) DRAFT	The Committee's Purpose and Function Statement was reviewed. Regarding Function #3, George noted there is a bit of an overlap in terms of tasks related to equity, giving the committee the ability to provide feedback and influence into terms of what goes into the equity plan. He also noted that in terms of Function #5, the committee does a lot of back and forth with key stakeholders and partners, notably mathematics, English, AMLA, noncredit ESL, Counseling, IT, and Admissions. There is a lot of collaboration across campus.	
5. Workshop: Equitable Placement, Support, and Completion (AB 1705) Implementation Plan: Showcase of Curated Professional Development Opportunities (Via Zoom 09-08-13)	Both George and Elizabeth were able to view the workshop. In large measure it was sales pitch however George also noted he thought it was rooted in the idea that statewide, people have various levels of support or the ability to respond quickly or effectively to try to help students get through the transfer level coursework with the new rules. It was also a way for those smaller campuses that maybe don't have as many resources to get a bit of information about some of those programs and services, with a fair degree of underwriting, maybe from the Chancellor's office and other areas. George also mentioned the recording would be available in approximately three weeks on the website.	
6. Update on Assessment Questionnaire (AQ), AB 705, AB 1705, and Emerging Legislation	Jimmy provided information on upcoming changes in Title 5, particularly Section 55061, what it's calling associate degree course requirements which specifically states there has to be English composition, oral communication, critical thinking, a minimum of 6 semester units, arts and humanities with a	

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	<p>minimum of 3 units, social and behavioral sciences, natural sciences, ethnic studies, and a math requirement, which starts to contradict previous legislation (AB 1705). The campus will have to follow the changes made in Title 5, so basically areas A, B, C, D, and F for the transfer pattern.</p> <p>This change will affect the AQ in that it currently suggests what math course a student should take. Should we suggest they not take any math course because they already took Algebra 2 in high school, or should we begin transitioning and suggesting they take a math course? There will be some programming components and strategy that we need to invoke as we move forward through this year. We do not have the option to not implement things or not do certain things. It will be a matter of trying to make the transition in the pathway easy and consistent for students.</p> <p>We will take a look at the AQ again to figure out how to stay on track with the changes.</p>	
7. RIE Update (Jaime)	<p>Jaime shared the breakdown of the actual survey invites, surveys completed and the response rates for both the faculty survey and the student survey. For the most part the numbers were lower than the previous surveys conducted however, sufficient data was collected to be able to develop a report. A draft of the findings will be made available at the next committee meeting.</p> <p>George suggested that we possibly visit the option of offering another survey to get it back on the Fall cycle.</p>	
8. Counseling Update (Jesse)	Tabled.	
9. READ Update (Dianne)	Dianne was glad to see that Title 5 language still mentions a READ competency in the requirements but that does mean 3 extra units for those students who choose to take READ 90 or 4 extra units for AMLA students.	

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	<p>She also invited Dr. Martha Garcia to visit her reading class to see what they do because the reading program at Mt. SAC is a little different, more progressive than some others.</p>	
<p>10. AMLA Update (Elizabeth)</p>	<p>Regarding the CalGETC section that talks about English (3 units), Mt. SAC has a freshman comp that is 4 units. AMLA 1 is also 4 units because it is parallel to English 1A. Will AMLA have to revamp and make changes to go through the curriculum process in time to be compliant?</p> <p>Dianne thought maybe the Educational Design Committee may streamline those degrees that have an English requirement to modify the units.</p> <p>Elizabeth spoke with representative Aisha Lowe from the Chancellor's office who clarified that all students have the right to transfer level English or Math even if they start out of the sequence. They have the ability to enroll in higher level classes even if the AQ placement does not recommend it.</p> <p>Her concern was what components will have to be changed that will allow the student to be able to place in any class they wish. George mentioned the AQ would need to be adjusted, update the catalog and the class schedules to remove the pre-requisites so that the language moves from a pre-requisite to an advisory. Banner would also then need to be updated. Additional steps might also be needed. We may want to make a recommendation to SPEAC to make them aware of adjustments needed to be in compliance with new Title 5 requirements. George suggested that he and Nico could work with IT to begin making adjustments to the AQ, and that Elizabeth work within departmental processes to update the language in the class schedule and the catalog.</p>	

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	Dianne also suggested having a conversation with Malcolm Ricard, the curriculum liaison, to advise her of the process for changing units. He may be able to raise the issue at both EDC and C&I in getting the process started and also see if they can prioritize classes that are going to need to change units.	
11. English Update (Michelle)	Tabled.	
12. School of Continuing Education (Kata)	SCE started strong with enrollment. Due to the flooding they are currently located in several areas but still have a strong program this year. We continue to try to place students at the right level and have counselors advising them to select the right classes.	
13. Math Update (Krysten)	Currently the math department is revising the CORS for the support courses, transitioning them and removing anything that sounded like remedial language. They are hoping to get those submitted by December ready for next year. They have also elected to start trying to revise some of their catalog descriptions to be more data minded. They've been trying to get the word out on campus about their Jump Start Modules. These are canvas shells full of different types of content to help students prepare for their next math class. They also used a messaging system to connect with students enrolled in a future math class. The message provided useful information about the specific course they were enrolling in to help support the student prior to them actually taking the class.	
14. Miscellaneous	George reminded the committee to submit any agenda items directly to him or Krysten for inclusion in upcoming meetings.	

Next Official Meeting: September 27, 2023, 2023 from 2:30-4:15pm online via Zoom.