



Student Preparation, Equity and Achievement Council

Online via Zoom

June 5, 2023 – Minutes

Members [22]

- | | | | |
|--|---|--|--|
| <input checked="" type="checkbox"/> Melba Castro, Co-Chair | <input checked="" type="checkbox"/> Sara Mestas, Co-Chair | <input type="checkbox"/> Michelle Nava | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan |
| <input checked="" type="checkbox"/> Esteban Aguilar | <input checked="" type="checkbox"/> Francisco Dorame | <input checked="" type="checkbox"/> Donna Necke | <input type="checkbox"/> Lani Ruh |
| <input checked="" type="checkbox"/> Madelyn Arballo | <input checked="" type="checkbox"/> Michelle Dougherty | <input checked="" type="checkbox"/> Bruce Nixon | <input checked="" type="checkbox"/> Roger Willis |
| <input checked="" type="checkbox"/> George Bradshaw | <input type="checkbox"/> Kelly Fowler | <input checked="" type="checkbox"/> Cynthia Orozco | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Monika Chavez | <input checked="" type="checkbox"/> Eva Figueroa Morales | <input type="checkbox"/> | |
| <input type="checkbox"/> Heather Clifford | <input type="checkbox"/> Tammy Knott-Silva | <input type="checkbox"/> | |
| Student Representatives: | <input checked="" type="checkbox"/> An Ha | <input checked="" type="checkbox"/> Mariah Moreno | <input checked="" type="checkbox"/> Dani Silva |

Guests: Dr. Raul Madrid, Lisa DiDonato, Andi Sims, Alejandra Gonzalez

Item No.	Agenda Item	Discussion	Outcome
	Welcome the new VPSS: Melba Castro	Dr. Melba Castro introduced herself as the new VPSS and new SPEAC co-chair. Dr. Raul Madrid was also introduced as the new Academic Senate co-VP and new SPEAC co-chair. This is An Ha, A.S. president, last meeting before transferring.	
1.0	Review Today's Agenda and Minutes: May 15, 2023		Council moved, seconded, and approved May 15 minutes. Accreditation Standard IV.A.7
2.0	Committee Meeting Minutes for Review and Approval		
a.	Student Equity – May 8 minutes received for acceptance	Bruce shared that we are rounding up the year-end accomplishments. 4.0 college hosted its first Native American end of year ceremony. Will be planning its first Native American pow-wow in November	Council moved, seconded, and approved May 8 minutes. Accreditation Standard IV.A.7
b.	Assessment and Matriculation – March 22 , April 26 , May 10 , & May 24 minutes received for acceptance	March 22: Sara inquired about #9 – was Dianne's position replaced by a manager. Sara shared that Dianne's position should be replaced by a faculty not a manager. Sara will work with Roger on the rules of replacing a faculty.	Council moved, seconded, and approved March 22, April 26, May 10, and May 24 minutes.



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April 26: #8 – The math department was tasked to look at all the certificates and degrees... and to see which one that no longer offer math 51 and math 71. An email was sent to a department that had any class with Math 71 as a pre-requisite. Following the email, a list was compiled of those courses and that information can now be used to update the AQ. The math department has reached back to these disciplines to make these adjustments. Jimmy provides feedback and reports back to A&M.

#9 revise students to faculty

May 10: #2 – the campus requires a certain level of English proficiency for international students. We admit students at a level where we know that they would be okay in their classes. Introducing a request for additional partnerships with language schools. A motion to recommend that “B1” be the minimum accepted level required to satisfy the Mt. SAC admissions requirement. This will be forwarded to SPEAC for approval.

Currently, the ISP accepts 4 English proficiency tests for admission: TOEFL, Duolingo, IELTS, and GTEC.

May 24: #3 – The faculty AQ survey was distributed on Thursday, May 18. The student surveys were distributed on Friday, May 19. The deadline to complete the survey was on June 2, 2023. Over the course of the summer, the

#9 – Jimmy Tamayo shared an updated list of math courses in each certificate and degree at Mt. SAC. Many of the certificates offered do not have a specified math course. Based on the selection of a certificate or degree, the AQ will provide students with the appropriate math selections, if required. If a student is looking at completing the local degree, A.A. or A.S., and there is no required math course in the certificate or degree and they've completed Algebra II in high school, they have then successfully completed the math requirement for those degrees or certificates. The law now says that Algebra II qualifies as an equivalent course if they completed it in high school. Transfer degrees will still require a math course at the college level. This is what they are working on for fall. Sara recommends that we update the “Change of Major” page in the portal with information on math.

Accreditation Standard IV.A.7



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c.	Retention and Persistence – May 9 minutes received for acceptance	#2 – the committee voted to meet once a month (every 4 th Tuesday during the fall semester).	Council moved, seconded, and approved May 9 minutes. Accreditation Standard IV.A.7
d.	Textbook and Materials – no minutes received for acceptance		
3.0	Presentation on the impact of the pandemic on equity issues, student enrollment, and student learning, student retention and student success (Lisa Didonato)	<p>Lisa DiDonato was invited to the Council meeting to present on the impact of the pandemic on equity issues, student enrollment, student retention and student success.</p> <p>The percentage of credit students who dropped all their classes after census shows 2019 at 7%, 2020 20% and 7% by Fall 2022. Spring 2019: 27,012 (7%); Who were they? 79% earned at least 1 credit unit; 47% female; average age 25. Now: 7% withdrew from all units; 52% female; 27 years old; 32% overall GPA is below 2.0.</p> <p>Take-aways:</p> <ul style="list-style-type: none"> • The percentage of students dropping all their classes has returned to 7% from 21% • The number of credit students is increasing compared to the previous two terms. • 9% of Pacific Islander students dropped all their classes in the fall 2022 term. 2% more than all students. • Foster Youth continue to have the highest rates of dropping all their classes. • Students with overall GPAs less than 2.0 have the highest rates of dropping all their classes. • Course success rates are lower than pre-pandemic. • The lowest course success rates are among Black/African American Students. <p>Can we see the distributions in modality?</p>	<p>Lisa will send Maridelle the PowerPoint to share with the Council.</p> <p>Accreditation Standard I.B.6 Accreditation Standard II.A.7 Accreditation Standard II.C.7</p>



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		Lisa shared that the number of students is catching up, but the number of enrollments is lower. More students are enrolling as part-time students, affecting enrollment numbers.	
4.0	2022-23 Committee Goals and Accomplishments		
a.	SPEAC 2022-23 Goals and Accomplishments		<p>Council moved, seconded, and approved the SPEAC 2022-23 Goals and Accomplishments. This will be forwarded to the President's office and Academic Senate simultaneously.</p> <p>Accreditation Standard IV.A.2</p>
b.	Student Equity Committee 2022-23 Goals and Accomplishments		<p>Council moved, seconded, and approved the Student Equity Committee's 2022-23 Goals and Accomplishments. This will be forwarded to the President's office and Academic Senate simultaneously.</p> <p>Accreditation Standard IV.A.2</p>
c.	Assessment and Matriculation 2022-23 Goals and Accomplishments		<p>Council moved, seconded, and approved the Assessment and Matriculation Committee's 2022-23 Goals and Accomplishments. This will be forwarded to the President's office and Academic Senate simultaneously.</p> <p>Accreditation Standard IV.A.2</p>
d.	Retention and Persistence 2022-23 Goals and Accomplishments	Need to add Goal #1 website	<p>Council moved, seconded, and approved the Retention and Persistence Committee's 2022-23 Goals and Accomplishments. This will</p>



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			<p>be forwarded to the President's office and Academic Senate simultaneously.</p> <p>Accreditation Standard IV.A.2</p>
e.	<p>Textbook and Instructional Materials 2022-23 Goals and Accomplishments</p>		<p>Council moved, seconded, and approved the Textbook and Materials Committee's 2022-23 Goals and Accomplishments. This will be forwarded to the President's office and Academic Senate simultaneously.</p> <p>Accreditation Standard IV.A.2</p>
	5 Minute Break		
5.0	<p>AP 4225 & Petition for Grade Alleviation with External Course Repetition form (Francisco/George/Sara)</p>	<p>AP 4225: has been in the works since last year. Would like to see more of a procedural form in this document. The steps are included in the AP, and a Petition for Grade Alleviation with External Course Repetition form was created. Still need to establish a process for this form.</p>	<p>The Council moved, seconded, and approved AP 4225.</p> <p>This will be entered into OnBase and will be forwarded to the president.</p> <p>Accreditation Standard I.B.7 Accreditation Standard I.C.5 Accreditation Standard I.C.8 Accreditation Standard I.C.10 Accreditation Standard IV.A.7</p>
6.0	<p>AP/BP Updates (ongoing) 5000 Series review (ongoing)</p> <ul style="list-style-type: none"> • AP 5410 Associated Student Elections (An/Dani/Mariah) • AP 5520 Student Discipline Procedures (Andi/Alejandra) • AP 5013 Military Personnel, Covered Individuals, 	<p>AP 5410 Associated Student Elections: An, Dani and Mariah presented revisions recommended by Associated Students. Made several significant changes.</p> <p>AP 5520 Student Discipline Procedures: Andi & Alejandra shared changes made. There were 3 significant changes. Met with Title IX team. The action of AP 5520 did not change. Removed The College's Title IX policies and procedures provide details related to the</p>	<p>The Council moved, seconded, and approved AP 5410. The AP will be entered into OnBase and will be forwarded to the President's Cabinet for review.</p> <p>The Council moved, seconded, and approved AP 5520. Maridelle will enter</p>



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	<p>Federal Civil Service Employees, and Their Dependents (Kelly Fowler)</p> <ul style="list-style-type: none"> • AP 5015 Residence Determination (George Bradshaw) 	<p>reporting and investigation of sexual misconduct, dating violence, domestic violence, and stalking. The College's obligations to address sex and gender based harassment and discrimination are based on a variety of sources per federal and state law.</p> <p>Added: <u>Sexual Harassment, Dating Violence, Domestic Violence, and Stalking: When the Title IX Coordinator determines a report meets the jurisdictional requirement of AP 3434, the hearing procedures outlined in AP 3434 shall be observed. Reports that do not meet the jurisdictional requirements under AP 3434, shall follow the procedures outlined in AP 3540.</u></p> <p>Title IX section removed and added the following notation, directing to HR policies: <u>Sexual Misconduct, Dating Violence, Domestic Violence, and Stalking Cases as defined by BP 3540 shall follow the procedures outlined in AP 3540.</u></p> <p>In the expulsions section, added: <u>Expulsion Recommendation: The Student Conduct Administrator shall forward a recommendation for expulsion with all supporting documentation within ten (10) days of the Student Conduct Board Hearing Discipline Decision to the College President/CEO. The College President/CEO shall have ten (10) days to review the record of the Hearing and accept or reject the expulsion recommendation.</u></p> <p>Significant impact also has to do with college employees. We cannot have two separate policies for students and staff.</p>	<p>AP 5520 in OnBase and will be forwarded to President's Cabinet for review.</p> <p>Accreditation Standard IV.A.2 Accreditation Standard IV.A.5 Accreditation Standard IV.A.7</p>
7.0	<p>AB 1705 Implementation Report – due July 1, 2023 (Roger)</p>	<p>Informational item only</p>	
	<p>Future Agenda Items</p>		
	<p>AB 2881 Workgroup update</p>		
	<p>AP 5055 Enrollment Priorities – Request to add Turf Team and Robotics Team to the Category 2 Teams</p>		



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	Course Withdrawal Intervention (need to incorporate Title V language)		
	Next meeting dates: September 18		