



Student Preparation, Equity and Achievement Council
 Online via Zoom
 October 03, 2022 – Minutes

Members [22]

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|--|--|---|--|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input type="checkbox"/> Sara Mestas, Co-Chair | <input checked="" type="checkbox"/> Michelle Nava | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan |
| <input checked="" type="checkbox"/> Esteban Aguilar | <input checked="" type="checkbox"/> Francisco Dorame | <input checked="" type="checkbox"/> Donna Necke | <input type="checkbox"/> Lani Ruh |
| <input type="checkbox"/> Madelyn Arballo | <input type="checkbox"/> Kelly Fowler | <input checked="" type="checkbox"/> Bruce Nixon | <input checked="" type="checkbox"/> Jimmy Tamayo |
| <input checked="" type="checkbox"/> George Bradshaw | <input checked="" type="checkbox"/> Eva Figueroa Morales | <input checked="" type="checkbox"/> Patricia Quinones | <input checked="" type="checkbox"/> Roger Willis |
| <input checked="" type="checkbox"/> Monika Chavez | <input type="checkbox"/> Tammy Knott-Silva | <input type="checkbox"/> | <input checked="" type="checkbox"/> Dani Silva |
| <input type="checkbox"/> Heather Clifford | <input type="checkbox"/> | <input checked="" type="checkbox"/> Mariah Moreno | |
| Student Representatives: | <input checked="" type="checkbox"/> An Ha | | |

Guests:

Item No.	Agenda Item	Discussion	Outcome
1.0	Review Today's Agenda and Minutes: September 19, 2022		Minutes moved, seconded and approved by the Council. Accreditation Standard IV.A.7
2.0	Committee Meeting Minutes for Review and Approval		
a.	Student Equity – September 12 minutes received for acceptance	Bruce shared that this meeting was devoted to contributing to the Student Equity Plan. The committee went through the plan, line by line, and provided suggested edits to the shared document.	Minutes moved, seconded, and accepted by the Council. Accreditation Standard IV.A.7
b.	Assessment and Matriculation – April 27 and May 11 minutes received for acceptance	George shared that these meetings were primarily end of year details, such as tweaking the AQ, in regards to AB 705.	Minutes moved, seconded, and accepted by the Council. Accreditation Standard IV.A.7
c.	Retention and Persistence – September 13 minutes received for acceptance	Patty shared that the committee primarily worked on their Purpose and Function statement, as well as their and Goals and Accomplishments during this meeting.	Minutes moved, seconded, and accepted by the Council. Accreditation Standard IV.A.7
d.	Textbook and Materials – no minutes received for acceptance	Monika provided an update to the Council that the committee is working on Zero Textbook Costs on schedule. Monika reminded	Accreditation Standard IV.A.7



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		<p>the Council that if anyone is having a specific problem in this regard, to let the Textbook and Materials Committee know.</p>	
<p>3.0</p>	<p>AP/BP 4250 Probation and Dismissal Workgroup update (Francisco)</p> <ul style="list-style-type: none"> • AP 4250 • BP 4250 	<p>Francisco provided an update to the Council on the work that was done to AP/BP 4250. Want to make sure we update the language and meet the Ed code updates.</p> <p>Had a small workgroup led by counselor, Julie Perez-Garcia, who works on probation and dismissal, that was able to work on this.</p> <p>Made Updates to the language to be more gender inclusive. The highlighted, underlined text in the document was what the workgroup updated.</p> <p>Changes to the AP:</p> <ul style="list-style-type: none"> • Added “<u>Cumulative Mt. SAC</u>” in the first bullet • Strike “in all units attempted” • NC and NPV were added for consistency. <p>Changes to the BP:</p> <ul style="list-style-type: none"> • Cumulative as part of the language in this context • Added “<u>intersessions do not count towards this limit</u>” • Reinstatement: added “ <u>if a student chooses not to appeal they may request reinstatement after an interval of two semesters</u>” • Added “<u>or designee</u>” to the last section of the document <p>Francisco will send the information in the catalog to the Student Reps and Eva to review for accuracy.</p>	<p>Council moved, seconded and approved AP/BP 4250. Maridelle will upload to OnBase and forward to Academic Senate.</p> <p>Accreditation Standard I.B.7 Accreditation Standard I.C.5 Accreditation Standard I.C.8 Accreditation Standard I.C.10 Accreditation Standard IV.A.7</p>
<p>4.0</p>	<p>AP 4230 Grading Symbols (reviewed at AMAC June 2022; For Council review & approval)</p>		<p>AP 4230 will be forwarded to Academic Senate for approval.</p> <p>Accreditation Standard I.B.7 Accreditation Standard I.C.5</p>



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			<p>Accreditation Standard I.C.8 Accreditation Standard I.C.10 Accreditation Standard IV.A.7</p>
	5-minute break		
5.0	<p>Review SPEAC Purpose and Function statement</p>	<p>The Academic Senate can only appoint faculty appointments (per Title 5). The request to have an appointee by the Provost School of Continuing Ed would need to be classified or management. This appointee would unbalance the council composition of “50% plus one” to “favor faculty representation.” Roger recommended that the Vice President of Instruction could give one of their appointment’s to the Provost School of Continuing Ed.</p> <p>The Retention and Persistence Committee Co-Chair on SPEAC that is listed is a manager (Patricia Quinones) and not a faculty member. The Purpose and Function statement shows “Committee Co-Chair faculty, or faculty designee.” Patty will follow-up with Ned Weidner, the faculty co-chair. If he won’t serve, we can appoint a faculty representative. This would remove Patty from the Council but she can still be invited to attend the Council meetings</p>	<p>Audrey to follow up with Kelly and Madelyn.</p> <p>Sara and Audrey to review Retention and Persistence Committee representative on SPEAC – whether to make an exception to have Patty Quinones stay on as a co-chair (manager) or seek a faculty appointee/co-chair and have Patty stay on as an “ongoing guest”</p> <p>Purpose and Function statement will be cleaned up and brought back to the next meeting for approval.</p> <p>Accreditation Standard IV.A.2</p>
6.0	<p>Student Equity Plan 2022-25</p>	<p>Discussion about the challenges: only have month of October to complete; need to meet with students and get more input from the students.</p> <p>We will invite all of the Council to attend the Student Equity Plan workgroup meeting tomorrow (October 4).</p> <p>Currently, the biggest concern in the plan is target outcomes. The Council reviewed a few metrics and their target outcomes: <u>Retention from Primary Term and Secondary Term</u></p> <p>Target Outcomes:</p> <ul style="list-style-type: none"> • Qualitative needs to be changed to quantitative: #1,2, • #2: is the language specific enough to address black/ African American? Call out specific groups; plan for 3 	<p>Council will continue to work on the shared document and will be back at the next meeting on October 3</p> <p>Accreditation Standard IIC.2 Accreditation Standard IIC.3</p>



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		<p>years. 5% might be hard to accomplish (Patty will assist with this and set)</p> <p>Bruce says when he wrote his goal statements, they were high. Does the Chancellor's office expect these high expectations? It is difficult because, with federal grants, it needs to be ambitious, but realistic. In addition, it is important to note that the goals put in the plan are not tied to SEAP funding. They are more so institutional goals. We want to make sure that it is well written, so we have something to measure.</p> <p><u>Completion section</u></p> <p>Target outcomes: very clear, with quantitative & qualitative outcomes. However, we should state how it is going to happen, but not how it is going to be done.</p> <p>Flaws: does not specify what, us as a college, are going to do. What has impeded our work? What would facilitate a shift? The creation of a website for the Center for Black Student Success will be helpful in raising awareness for both the students and employees.</p> <p><u>Transfer section</u></p> <p>Succinct target outcomes: how did we come up with these percentages? They are high; we have to make sure they are realistic.</p> <p>Student Support Integration Survey Guided Pathways – send to Shiloh Blacksher Accessibility – will double check with ACCESS Institutional Planning - Integrated Budgeting – Audrey will consult with Morris Student Voice – work with Student Reps</p> <p>Need to circle back with Student Equity Committee for consensus on draft. Will need to forward to Academic Senate by end of October.</p>	
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		<p>Michelle shared she will review the Student Equity Plan at department meeting. ACCESS not included in plan. Maybe we can add this population to our metrics. Michelle will be reviewing the goals with the English department. Working on Pseudo (still determining if GPS or SEAP) English pathway with ACCESS.</p>	
7.0	<p>Accreditation input opportunity – SPEAC to discuss potentially serve as a “Resource Committee/Council” to review ISER by November 14th</p>	<p>Patty is part of the Accreditation Core team. The Council discussed the opportunity for Council members to review. The Council would not review the entire standard; rather certain sections. We will scan for members who are on weaving teams for standards. Patty helped to explain this item – we can review to make sure what has been drafted is accurate. Patty and Eva are on Standard 1 (Mission) to review 1.A.1 and 1.B.2. II.A.7; II.A.8, II.A.11 II.B.1;II.B.3 II.C.1; IIC.3; II.C.7 IV.A.4</p>	<p>Audrey and Maridelle will review the specific accreditation sections to share with the Council for the next meeting.</p> <p>Accreditation Standard IV.A.2 Accreditation Standard IV.A.5 Accreditation Standard IV.A.7</p>
	<p>Academic Student Services Planning Summit</p>	<p>Audrey shared with the Council that the Annual Academic Student Services Planning Summit will be on Friday, October 14. Maridelle will send an invite to the Council.</p>	
	<p>Future Agenda Items</p>		
	<p>Next meeting dates: October 18, November 1, November 15, December 6, March 21, April 4, April 18, May 2, May 16, June 6</p>		