



Student Preparation, Equity and Achievement Council
 Online via Zoom
 October 18, 2021 – Minutes

Members [21]

- | | | | |
|--|---|---|--|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Lance Heard, Co-Chair | <input checked="" type="checkbox"/> Sara Mestas | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan |
| <input type="checkbox"/> Esteban Aguilar | <input checked="" type="checkbox"/> Francisco Dorame | <input type="checkbox"/> Michelle Nava | <input checked="" type="checkbox"/> Lani Ruh |
| <input type="checkbox"/> Madelyn Arballo | <input checked="" type="checkbox"/> Eva Figueroa Morales | <input checked="" type="checkbox"/> Donna Necke | <input checked="" type="checkbox"/> Chisa Uyeki |
| <input checked="" type="checkbox"/> David Beydler | <input type="checkbox"/> Tammy Knott-Silva | <input checked="" type="checkbox"/> Bruce Nixon | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> George Bradshaw | <input checked="" type="checkbox"/> John Kuchta | <input checked="" type="checkbox"/> Patricia Quiñones | <input type="checkbox"/> |
| <input checked="" type="checkbox"/> Monika Chavez | <input checked="" type="checkbox"/> Mark Lowentrout | <input type="checkbox"/> Joshua Suchoza | <input type="checkbox"/> Student Representative |
| Student Representatives: | <input checked="" type="checkbox"/> Martin Chau | | |

Guests:

Item No.	Agenda Item	Discussion	Outcome
1.0	Review Today's Agenda and Minutes: October 4, 2021 minutes	Clarification to Item 1.0 – intent of Bruce's comment is that low-cost textbooks may not be an option for health career programs.	Minutes seconded, moved, and approved by the Council. Accreditation Standard IV.A.7
2.0	Committee Meeting Minutes for Review and Approval		
a.	Student Equity – September 27 minutes received for acceptance	Typo on item 6.0: change "has" to "have"	Sept 27 minutes accepted by the Council. Accreditation Standard IV.A.7
b.	Assessment and Matriculation – September 22 minutes received for acceptance	David shared that the committee spent some time talking about the Fall 2021 AQ survey. The decision was made to keep the AQ survey online again this semester due to ease of access for all students. The response rate may not be as hoped; however, it will be consistent with the last year during campus closure. 4.0: David also shared with the Council that the AMLA 1A implementation in the AQ has been moved to production. This lets students know that they are eligible for AMLA 1A. A question came up during this discussion: if a student is placed	Sept 22 minutes accepted by the Council. Accreditation Standard IV.A.7



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		<p>into AMLA 1A, are they then eligible for courses that have an English 1A prerequisite? There was a decision made in Academic Senate that any course that has an English 1A prerequisite will also have an AMLA 1A prerequisite. This change has not been made in Banner. We want to make sure this is in place because then students with AMLA 1A eligibility or completion will be eligible for courses that have an English 1A eligibility or completion prerequisite. The change in Banner may take some time because all of the departments that have courses with an English 1A prerequisite would have to add AMLA 1A to those prerequisites.</p>	
c.	Retention and Persistence – September 28 minutes received for acceptance	<p>Patty shared that the committee reviewed a lot of data and metrics along with the “Course Retention and Data dashboard.” Patty also provided a brief presentation that was previously presented to the Office of Instruction, which focused on the decline of male enrollment from Fall 2019 – Fall 2021. Patty said that this is a nationwide issue, and was an issue even prior to the pandemic.</p> <p>Discussion about collaborating with the Guided Pathways Committee on a combined research project.</p> <p>Bruce said that, as the co-chair of the Student Equity committee, he would be interested in having this discussion.</p>	<p>Sept 28 minutes accepted by the Council.</p> <p>Accreditation Standard IV.A.7</p>
d.	Textbook and Materials – September 16 minutes received for acceptance	<p>Monika shared that the committee discussed the committee’s new website.</p> <p>John shared that he received an email about textbooks, but because it was an external sender, he deleted it. This may have been an email from Barnes and Noble. Audrey suggested that maybe this could be brought up to Suzanne. Monika shared that the bookstore will be giving the committee a presentation, so she will bring it up then.</p>	<p>September 16 minutes accepted by the Council.</p> <p>Accreditation Standard IV.A.7</p>
Action Items			



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<p>3.0</p>	<p>SPEAC</p> <ul style="list-style-type: none"> • Purpose and Function • Goals and Accomplishments 	<p>Purpose and Function Statement</p> <p>Membership:</p> <ul style="list-style-type: none"> • Changed (24) to (23) • Changed Eight Faculty to Seven • Added John Kuchta, Esteban Aguilar and Michelle Nava • Changed “Representative* (appointed by the Vice President, Instruction)” to Mark Lowentrou • Changed “Textbook & Instructional Materials faculty Co-Chair or faculty designee” to Monika Chavez • Changed “Retention and Persistence Committee Co-Chair faculty, or faculty designee” to Patricia Quiñones • Added Eva Figueroa Morales as “Classified representing Instruction* (appointed by CSEA 262)” • Added Martin Chau and Joshua Suchoza as “Students (appointed by the Associated Students)” <p>Goals and Accomplishments</p> <ul style="list-style-type: none"> • Added links to College Goals • Goal #4: Review and make recommendations for accuracy and consistency for Board Policies and Administrative Procedures related to student preparation, equity and achievement, considering anti-racism and social justice. • Deleted Goal #7: Receive and respond to recommendations from the two newly formed committees: Retention and Persistence Committee and the Textbook and Instructional Materials Committee. 	<p>Council moved, seconded, approved the Purpose and Function statement and Goals and Accomplishments. Both documents will move forward to the Academic Senate and the President’s Office simultaneously.</p> <p>Maridelle will add the Council's approval dates in footer of Council and committee documents. Will also follow up on 2nd CSEA appointment representing Student Services.</p> <p>Accreditation Standard IV.A.2</p>
<p>4.0</p>	<p>Student Equity Committee</p> <ul style="list-style-type: none"> • Purpose and Function statement • Goals and Accomplishments 	<p>Purpose:</p> <p>“The purpose of the Student Equity Committee is to study, monitor, and make recommendations to appropriate bodies regarding the College’s annual Student Equity and Achievement Program (SEAP) Work Plan, Student Equity Plan and advance student Diversity, Equity, Inclusion, Social Justice, and Antiracism (DEISA) efforts. student equity and racial justice efforts.”</p>	<p>Council moved, seconded, approved the Purpose and Function statement and Goals and Accomplishments. Both documents will move forward to the Academic Senate and the President’s Office simultaneously.</p> <p>Accreditation Standard IV.A.2</p>



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		<p>Function</p> <p>4. Assist the College community in broadening and deepening its understanding of student <u>Diversity, Equity, Inclusion, Social Justice, and Antiracism (DEISA)</u> efforts and concerns.</p> <p>Membership</p> <ul style="list-style-type: none"> • Added <u>Urias Garcia</u> as “Faculty (appointed by the Academic Senate)” • Changed “Management (one credit and one non-credit) (appointed by the Vice President, Instruction) to <u>Romelia Salinas</u> • Added “<u>Appointed by to be determined at next cycle: Betzabel Martinez</u>” • Changed “Student (appointed by Associated Students) to <u>Chloe Kim</u>” • Changed the “Senior Research Analyst, RIE” term from Ongoing to <u>2021-23</u> <p>Goals</p> <ul style="list-style-type: none"> • <u>Goal #5 Advocate for a culture of equity mindedness by informing and educating the college community regarding the importance of student diversity, equity, inclusion, social justice, and antiracism.</u> 	
5.0	<p>Assessment and Matriculation Committee</p> <ul style="list-style-type: none"> • Purpose and Function statement • Goals and Accomplishments 	<p>Only minor punctuation changes to purpose and function</p> <p>Membership</p> <ul style="list-style-type: none"> • Added <u>Dana Johnson</u> as “Faculty At-Large (appointed by the Academic Senate)” • Revised #10: “Research and Institutional Effectiveness” to “<u>Research Representative (appointed by the Director of Research and Institutional Effectiveness)</u>” 	<p>David will make recommended changes and inform Council prior to sending to the President’s Office.</p> <p>Accreditation Standard IV.A.2</p>



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		<ul style="list-style-type: none"> • Revised #11: “School of Continuing Education Representative (appointed by the Associate Vice President Provost, School of Continuing Education)” • Revised #12: “Associate Dean Office of Instruction Manager Representative (appointed by the Vice President, Instruction)” as Sarah Plesetz <p>Council recommended further revision to #12, so it reads: “Instructional Manager (appointed by the Vice President, Instruction)”</p> <p>Revised “Proposed Membership Change Rationale” Proposed Membership Change Rationale: The committee unanimously supports the removal of the “Faculty, representing AWE Facilitation” role. Currently, the AWE is not being administered at Mt. SAC, and is not likely to be administered for the 2020-21 year.</p> <p><u>Proposed Membership Change Rationale: The Associate Dean of Instruction role no longer exists.</u></p> <p><u>Proposed Membership Change Rationale: The Associate Vice President, School of Continuing Education role no longer exists.</u></p>	
6.0	Retention and Persistence <ul style="list-style-type: none"> • Purpose and Function statement • Goals and Accomplishments 	Purpose: The purpose of the Retention and Persistence Committee is to make recommendations on the planning and coordination of programs, services, and interventions which support student retention, persistence, academic success, and well-being throughout their Mt. SAC Education . The committee is concerned with the entire student experience throughout their Mt. SAC education. This Committee reviews considers data	The Retention and Persistence Committee will work on their Goals and bring them back to the next Council meeting on November 1 st . Accreditation Standard IV.A.2



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		<p>necessary to make informed decisions recommendations and reports on the assessment of campus services for students that support student retention, persistence, and success.</p> <p>Function: #1” These may include student success management system, early alert....” #2 “... recommend (with input from stakeholders input)...” #5 “Assist the college community in broadening and deepening understanding and knowledge of early intervention programs, services, pedagogical practices, and interventions to increase the use of these resources.” #6 “Gather input from faculty involved in corequisite and other support interventions.....”</p> <p>Membership</p> <ul style="list-style-type: none"> • Added Patricia Quiñones as “Instructional Manager (Co-Chair) (appointed by the Vice President, Instruction)” • Added “Vacant” for “Research & Institutional Effectiveness” <p>The committee is still working on their goals and will bring them to the next Council meeting.</p>	
7.0	<p>Textbook and Materials Committee</p> <ul style="list-style-type: none"> • Purpose and Function statement • Goals and Accomplishments 		<p>Monika will bring the Textbook and Materials Committee’s Purpose & Function statement and Goals & Accomplishments to the next meeting.</p> <p>Accreditation Standard IV.A.2</p>
8.0	<p>AP 4240 Academic Renewal: review President’s request for additional language (brief update from subcommittee: Chisa, George, Francisco, Lupita, Sara)</p>	<p>Subcommittee: Chisa, George, Francisco, Lupita, Sara</p>	<p>AP 4240 will be reviewed further by the subcommittee and be brought back to the next meeting.</p>



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	<ul style="list-style-type: none"> • AP 4240 Academic Renewal • AP 4225 Course Repetition & Withdrawals 	<p>SPEAC and Academic Senate passed AP 4240 last year. This was sent back by PAC to clarify process. The subcommittee reconvened to work on these changes. Francisco and Lupita shared that they will need one more meeting for additional changes and will use this meeting to provide an update to the Council.</p> <p>Lupita said that when trying to come up with the process/steps for academic renewal, the group felt very strong about having a separate policy for grade alleviation. In consulting with Jamaika Fowler, the subcommittee felt that grade alleviation would be better under AP 4225 Course Repetition and Withdrawals. This piece will need additional discussion between the rest of the team and Admissions and Records.</p> <p>Both AP 4240 and AP 4225 are urgent so we're hoping that the subcommittee can finalize and send to the Council. Hoping to at least pass the AP 4240, but need to add the AP 4225 piece.</p>	<p>Recommendation to add footnotes to document - version tracking.</p> <p>Accreditation Standard I.B.7 Accreditation Standard I.C.5 Accreditation Standard I.C.8 Accreditation Standard I.C.10 Accreditation Standard IV.A.7</p>
9.0	<p>AP 5055 Enrollment Priorities: review President's request for additional modifications related to Dual Enrollment (needs to go back through the process to include language on AB30)(George; Madelyn)</p> <ul style="list-style-type: none"> • Clean Copy – PAC approved 09.22.2021 	<p>One of the statewide issues is how to help individuals qualify for AB 540, which was the precedent setting legislation allowing undocumented students to establish California residency for tuition purposes. It gets complicated because it was also tied to high school graduation. Not all individuals have qualified, so one of the things they were looking to do is for students to come through noncredit to establish themselves as community college students as high school graduates, and would then qualify for AB 540. At the same time, also looking at dual enrollment students, but gets complicated as it is tied to high school graduation.</p> <p>When they enroll with us, we want to count them as a first-time freshman. Which means they would start at zero and their registration date would be at the end. However, they have</p>	<p>Chisa will bring this to Academic Senate to appoint someone to work on this with George & Madelyn.</p> <p>Accreditation Standard I.B.7 Accreditation Standard I.C.5 Accreditation Standard I.C.8 Accreditation Standard I.C.10 Accreditation Standard IV.A.7</p>



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		<p>already invested time with us as a student. Not something that can be easily automated.</p> <p>There are some provisions giving dual enrollment students a priority when registering. This would need to be implemented in AP 5055.</p> <p>George said that the challenge is technical. We would need to figure out how to create checks and balances. When students move on, it's a challenge to make sure they remain enrolled in the right classes. This is not easily done, as it relates to enrollment priorities and, specifically, another group of noncredit students that qualify.</p> <p>It is very complicated and IT, Instruction, and Admission are all working on this. AP 5055 has listed all the categories of students in positional order for registering for classes.</p> <p>Gotten better at providing priority based on their units.</p> <p>If you are over 100 units you go to the back of the line.</p> <p>A lot of work with marginal upside.</p> <p>The main reason why this AP circled back is because the president referenced the new noncredit student population and their registration priority. This is why George and Madelyn are working on this. Chisa said that it's important for a representative from Senate to be involved.</p> <p>Audrey reminded the Council that it was moved through the process, but sent back by the president.</p> <p>Chisa will bring this to Academic Senate to appoint someone to work on this with George & Madelyn.</p>	
10.0	<p>AB705 Implementation and Planning Meeting – proposed joint meeting with Student Equity Committee, Assessment & Matriculation Committee and Retention & Persistence Committee (November 1st)</p> <p>References:</p>	<p>The joint meeting was originally planned for November 1st, however, since the Chancellor's Office will be holding a webinar at 4pm that day, the Council agreed to postpone the joint meeting to November 15th.</p>	<p>Maridelle will send a revised Save the Date to let all of committees know the November 15th date. Will include the webinar information on November 1st.</p>



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	<ul style="list-style-type: none"> • PPIC: A New Era of Student Access at California’s Community Colleges • RP Group: Enrollment & Success in Transfer-Level English & Math for Special Populations • CAP: Still Getting There: How California’s AB 705 is (and is not) Transforming Community College Remediation and What Needs to Come Next • RP Group: Maximizing Math Throughput of Students Who Did Not Complete Algebra 2 in High School • PPIC Report on AB 705/Multiple Measures -- Interventions 	<p>Link to the dashboard: https://www.cccco.edu/About-Us/Chancellors-Office/Divisions/Educational-Services-and-Support/transfer-level-dashboard</p> <p>Purpose is to look at some of the statewide issues, but mostly internally the impact of AB 705 on our students and student enrollment. Pass rates are disaggregated by many different factors. So, having an open discussion and having this be something that our various committees can talk about and respond to will be very good. We want to sure that, internally, our research model will give us good insights as to where we need to improve with which student groups.</p> <p>Knowing that our work is very important with an equity lens, to see who is coming into the college with their placement level, who’s enrolling & who isn’t, who’s passing and who isn’t.</p> <p>Makes sense to see what the Chancellor’s Office has to say before coming together.</p> <p>Chancellor’s Office has not given us a report card on the AB 705 implementation survey. David said to expect around Oct 25.</p>	<p>Accreditation Standard II.C.5 Accreditation Standard II.C.7 Accreditation Standard IV.A.5</p>
	Presentations/Informational Items		
	Future Agenda Items		
	Administrative Procedure – Student preferred names (Fall 2021)		
	Next meeting dates: November 1, November 15, December 6, March 7, March 21, April 4, April 18, May 2, May 16, June 6		