



**Student Preparation, Equity and Achievement Council**  
 Online via Zoom  
 December 6, 2021 – Minutes

**Members [23]**

- |  |   |   |  |
|--|---|---|--|
| <input checked="" type="checkbox"/> Audrey Yamagata-Noji, Co-Chair | <input checked="" type="checkbox"/> Bruce Nixon, Co-Chair | <input checked="" type="checkbox"/> Sara Mestas | <input checked="" type="checkbox"/> Briseida Ramirez-Catalan |
| <input checked="" type="checkbox"/> Esteban Aguilar                | <input checked="" type="checkbox"/> Francisco Dorame      | <input type="checkbox"/> Michelle Nava          | <input checked="" type="checkbox"/> Lani Ruh                 |
| <input type="checkbox"/> Madelyn Arballo                           | <input checked="" type="checkbox"/> Eva Figueroa Morales  | <input checked="" type="checkbox"/> Donna Necke | <input type="checkbox"/> Chisa Uyeki                         |
| <input checked="" type="checkbox"/> David Beydler                  | <input type="checkbox"/> Kelly Fowler                     | <input type="checkbox"/> Patricia Quiñones      | <input type="checkbox"/>                                     |
| <input checked="" type="checkbox"/> George Bradshaw                | <input checked="" type="checkbox"/> John Kuchta           | <input type="checkbox"/>                        | <input type="checkbox"/>                                     |
| <input checked="" type="checkbox"/> Monika Chavez                  | <input type="checkbox"/> Mark Lowentrout                  | <input type="checkbox"/> Joshua Suchoza         | <input type="checkbox"/> Student Representative              |
| <b>Student Representatives:</b>                                    | <input type="checkbox"/> Martin Chau                      |   |  |

**Guests:** Lupita De La Cruz, Lisa DiDonato, Gloria Munguia

Item No.	Agenda Item	Discussion	Outcome
1.0	<b>Review Today's Agenda and Minutes:</b> <a href="#">November 1, 2021 minutes</a>	12 members present as the meeting began.	Minutes seconded, moved, and approved by the Council.  Accreditation Standard IV.A.7
2.0	<b>Committee Meeting Minutes for Review and Approval</b>		
a.	Student Equity – <a href="#">November 8</a> minutes received for acceptance	Bruce shared that the Equity Champion workgroups – have been making progress with noncredit, Native American students, and clarifying our role as an HSI. As a result of our joint meeting, recommendation to look at a drop-down menu for when students drop. Eric and Bruce will meet with Chuong to pursue this.	November 8 Minutes moved, seconded and accepted  Accreditation Standard IV.A.7
b.	Assessment and Matriculation – <a href="#">October 27</a> minutes received for acceptance	David shared a discussion about Chemistry Placement. Todd Clements (CHEM) is working with Nico (Assessment) to put together a flyer about the chemistry placement process. Students who did well enough in HS or took the AP can get eligibility for CHEM 50 (bypassing CHEM 40). Changes need to still be made in the catalog. Students take the Chemistry Placement Test in the CHEM department. Multiple measures are utilized as students can show HS records as well as the	October 12 Minutes moved, seconded and accepted  Assessment and Matric Committee will further review whether any further approvals are necessary to continue to use the Chemistry Placement Test.



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		test score for placement. The flyer specifies the requirements as well as the role of counselors in placement.	Accreditation Standard IV.A.7
c.	Retention and Persistence – <a href="#">October 26</a> minutes received for acceptance	Sara shared that Jaime from RIE reviewed MOC presentation about student success. Patty, Marcell and Jaime asked about doing a longitudinal study about male students of color at Mt. SAC.	October 26 Minutes moved, seconded and accepted  Accreditation Standard IV.A.7
d.	Textbook and Materials – <a href="#">October 7</a> minutes received for acceptance	Monika shared that they reviewed Textbook Adoption Roadmap and recommendations for textbook adoption and low cost filter. The Textbook Adoption Roadmap was adopted by the Academic Senate at their recent meeting. The Roadmap is for faculty, students about their options, and what is expected from the Bookstore.	October 7 Minutes moved, seconded and accepted  Accreditation Standard IV.A.7
<b>Action Items</b>			
3.0	<p>AP 4240 Academic Renewal: review President's request for additional language (review changes from subcommittee: Chisa, George, Francisco, Lupita, Sara)</p> <ul style="list-style-type: none"> <li>• <a href="#">AP 4240 Academic Renewal</a></li> <li>• <a href="#">BP 4240 Academic Renewal Without Course Repetition</a></li> </ul>	<p>Lupita Jimenez joined the meeting to review and present the recommended changes. Last year, this procedure was updated but returned to add more specific language about the process. The workgroup reconvened to work on this and to specify the process to be followed by Admissions and Records and Counseling to implement AP 4240. Grades to be alleviated will be noted onto the student's academic record but excluded from the grade point average calculation. The waiting period of 2 years was removed. Academic Senate Executive Board will review this week. The changes to BP 4240 were to add the substandard grade designations of D, DV, F, FV, NC, NP and NPV. Discussion about the fact that there are no specific grades listed in BP/AP 4230—Grading Symbols. The only reference to specific grades appears to be in the revised version of BP 4240. The backside of the academic transcript shows all grading symbols.</p>	<p>Effective date will be once all have signed off. Lupita will send to Maridelle; Maridelle will forward to Bruce/Academic Senate. (same copy as included on today's agenda) Strikethrough copy is fine.</p> <p>Sara and George moved and seconded AP 4240; council in full support – passed! In agreement to move forward and to have George further review and investigate.</p> <p>Need to investigate whether recommended changes to BP/AP 4230 were indeed made but somehow did not make it onto the website for BPs and Aps. There are notations in previous SPEAC notes that allude to this (December, 2019)</p>



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			<p>Sara and George moved and seconded to approve BP 4240 and forward for approval through the governance process.</p> <p>Accreditation Standard I.B.7          Accreditation Standard I.C.5          Accreditation Standard I.C.8          Accreditation Standard I.C.10          Accreditation Standard IV.A.7</p>
4.0	<p>SEA Annual Report</p> <ul style="list-style-type: none"> <li>• SEA Annual Report Template</li> <li>• <a href="#">SEA Annual Report Announcement</a></li> <li>• <a href="#">SEA Annual Report FAQ</a></li> <li>• <a href="#">SEA Annual Report Training</a></li> </ul>	<p>Audrey, assisted by Gloria Munguia and Lisa DiDonato reviewed the proposed SEA Annual Report. Madelyn provided excellent feedback</p> <p>The state “Access” goal/metric is defined as: “Successful enrollment measured by applicants from the previous year, the proportion who enrolled in the same community college in the selected year.”</p>	<p>Accreditation Standard I.B.6          Accreditation Standard II.A.7          Accreditation Standard II.C.5          Accreditation Standard II.C.7          Accreditation Standard IV.A.5</p>
	<b>Presentations/Informational Items</b>		
5.0	<p>AB 705 Implementation Memo/Webinar debrief (David)</p>	<p>David and Audrey reviewed the latest Chancellor’s Office webinar in which clarifications on full implementation of AB 705 were presented and the due date to file our Implementation Plan by March 11, 2022. The Chancellor’s Office has now stated that colleges can’t allow students to enroll in below transfer level English and math “by choice.” Additionally, if a transfer-level course (English and math) will meet the requirement for a certificate or AA/AS, students are to be held to the transfer-level course instead of a non-transfer level course (e.g., Math 71).</p> <p>The Chancellor’s Office has given 3 options to report:</p>	<p>This was presented as an informational item and will be reviewed at a later date. If necessary, a special meeting can be called to review this submission.</p> <p>Accreditation Standard II.C.5          Accreditation Standard II.C.7          Accreditation Standard IV.A.5</p>



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- 1) Full compliance (which we thought we were, but based on the recent “interpretations” we are not—because we still offer below transfer-level classes)
- 2) Remove pre-transfer courses from the curriculum
- 3) Do throughput studies to show students who begin by enrolling in pre-transfer level courses are just as successful in completing and passing transfer level courses.

David shared that the English department voted to go with Option 2 – no longer offer any courses below transfer level; the Math department voted Option 2 under duress, with concerns that we wouldn’t be able to complete the data template designed under Option 3 – especially because our transfer level courses meet AA/AS/certificate requirements.

Bruce asked about whether CE programs would need to revise their curriculum to change course requirements. For some CE program, Math 71 is the required math level (e.g., Psych Tech). Because a higher course can satisfy this requirement, the state is telling us students need to be able to take the transfer-level course instead.

Audrey shared that she met with President Scroggins and VPI Kelly Fowler this a.m. to review this. President is very supportive of our work and our positions and will do whatever is necessary to assist. Kelly is very concerned about potential backlash for not being compliant. Agreed that we need to work on this as a college and come up with a plan.

David shared a potential revamp of the math curriculum. Revamping Math 130 (College Algebra) is the prerequisite for Math 140 – and is very difficult and has a low pass rate. If revamped, the course would include more review material –



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		<p>somewhere between M 71 and M130. The course would become terminal as a college algebra class for liberal arts students. On the other hand, Precalc can be re-written for students to move into Calculus. Cal Poly does this (separating College Algebra and Trig). Another hope is to better integrate with noncredit (AIME) to assist students to prepare for transfer level courses. Look at a Week 0 – having a week in advance to get ready for enrollment in the transfer level course. Looking also at jump-start modules to assist students with videos and other instruction to help students in advance of the class starting (students would do this before class starts, and even include incentives).</p> <p>Donna shared that so many students only needed “brush up” and now many are out of options and keep repeating the same course. What refreshers do students need? Many students are not aware of AIME.</p>	
	<p><b>Future Agenda Items</b></p>		
	<p>AP 5055 Enrollment Priorities: review President’s request for additional modifications related to Dual Enrollment (needs to go back through the process to include language on AB30)(George &amp; Madelyn to provide update in the Spring)</p> <ul style="list-style-type: none"> <li>• <a href="#">Clean Copy – PAC approved 09.22.2021</a></li> </ul>		
	<p><b>Next meeting dates:</b> March 7, March 21, April 4, April 18, May 2, May 16, June 6</p>		