

**Mt. San Antonio College
Health and Safety Committee
Group Memory of March 6, 2018**

Committee Members:

- | | | | |
|-------------------------------------------------------------|----------------------------------------------------|----------------------------------------------------|--------------------------------------------------------------|
| <input checked="" type="checkbox"/> Dave Wilson | <input type="checkbox"/> Melonee Cruse | <input checked="" type="checkbox"/> Peter Gonzales | <input checked="" type="checkbox"/> Steve Shull |
| <input checked="" type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Marti Whitford | <input checked="" type="checkbox"/> Carlos Duarte | <input checked="" type="checkbox"/> Nicole Solis/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Sheila Wright | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input checked="" type="checkbox"/> Joanne Franco | <input checked="" type="checkbox"/> Joe Jennum | <input type="checkbox"/> Ken McAlpin | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |
| | <input checked="" type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Sandi Horn | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	Patty from Facilities shared information about the class room furniture that we were using for this meeting in 21B. Promoting the tours that facilities was conducting for the Month of March.	
2. Agenda Review		
3. Review Group Memory – February 6, 2018	Reviewed	Approved
4. WC Claims for February 2018 – Andie	<p>1 – Student Worker in the CDC – Strain of wrist while catching a child from falling</p> <p>3 – Custodial Injuries. One exposure to chemicals in cleaning solution and is on delay. Two strains were to the lower back when lifting chairs and the other was from stepping on gravel left out on pavement and strained the ankle</p> <p>3 – Student Services</p> <ul style="list-style-type: none"> • 1 Reaction to diffuser being medically accommodated in the department, the diffuser has been moved out of the area • 1 reported late from December stating that the dust was causing bumps on the employee’s arm. Deemed Non-Industrial by the doctor. 	It was brought up that the designated time slots for the Safety Trainings for the custodial groups were not working. They are scheduled Fridays once a month with one at 5:30am and the other at 2pm to try and catch all custodians. Action Plan was to further discuss outside of meeting to see if the times slots need to be changed.

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	<ul style="list-style-type: none"> 1 was a strain of the shoulder as the employee was carrying a box of 30 prints from the print shop to 9C and started to get a pain in shoulder. Suggested to use a cart next time to avoid injury. <p>Discussion about Raw Sewage because of a recent incident in 9B. Should be using a 3rd party vendor with certain situations –Bill Asher will talk to Gary Nellesen</p>	
5. Emergency Management Updates – Melonee	<p>Melonee was out – Dave reported on her behalf that the evacuation will be in the spring as it’s too busy in the summer.</p> <p>The campus safety website has been re-vamped – very user friendly.</p>	
6. POMS – safety inspections updates – Duetta	<p>Duetta reported she met with Ignacio from POMS. Inspections will be done quarterly/ 6 general areas 3/20/18 will be the first inspection – 3rd week of every month. The information will be brought back to the committee meeting to share. Shared with Mike Gregoryk.</p> <p>Bill Asher/ Duetta/ Andie and Temp Employee in Risk will have access to the reports.</p>	
7. Power Outage Draft	<p>Went over the changes from the last committee meeting. Dave has a blurb on his site. Will post as guidelines instead of SOP.</p>	
8. Blue Phone Update	<p>This was brought to Mike G. by Duetta Dave and Dale will be working on the blue phones Priority is student lots</p>	

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	<p>The concern was brought up about different areas and where are the key areas for blue phones. Example was during cross country events up on the hills, what if something happens and would a blue phone help. Nikki brought up maybe for those events markers get placed to help find the location of incident or emergency. Joe will look into this as there is already procedures in place if an incident or emergency happens/ not sure if they are needed in those areas</p>	
<p>9. Roundtable</p>	<p>Duetta recently did a faculty training and touched base on Worker’s Compensation, Student Injuries and Field Trips. Duetta would like to do this for managers with a quick overview of Risk.</p> <p>The topic of the legalizing of marijuana in CA January 1st was brought up. Possibly will be more pot smokers on campus. How are we managing this? Do we need clarification? The School does not allow. Federal Law trumps state law. Is it and where in the student handbook, if any? How can we get the education out to the students and show support from the institute to those enforcing it on the students.</p> <p>Hand book is in the process of an UPDATE. Possibly a call out on the following topics: marijuana, skateboarding, smoking and alcohol. Duetta has a meeting with Student life to go over the handbook and processes in regards to student discipline coming up</p>	

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	<p>will bring this information to them.</p> <p>What are other ways that we can connect with the students? Student portal –Announcements with possible acceptance of terms TV’s in student services Advising Tool Kits – contact Emily Versace</p>	
10.		
<p>11. Future Action Items: Identification Badges-AP7121 First Aid Kits TB Exposure Standard Operating Procedures</p>		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

- March 6, 2018
- April 3, 2018
- May 1, 2018
- June 5, 2018