

**Mt. San Antonio College
Health and Safety Committee
Group Memory of August 4, 2020**

Committee Members:

- | | | | |
|---|--|--|---|
| <input checked="" type="checkbox"/> Mike Williams | <input type="checkbox"/> Emergency Mgr | <input checked="" type="checkbox"/> Peter Gonzales | <input type="checkbox"/> Ray Monsack |
| <input checked="" type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Marti Whitford | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Vacant/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Vacant (faculty) | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Chuck Clemente (ASCIP) |
| <input checked="" type="checkbox"/> Joanne Franco | <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Ken McAlpin | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input type="checkbox"/> Gabriel Aragon | <input type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Sandi Horn | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed	
3. Review Group Memory – July 7, 2020	Reviewed and Approved	Andie will post to the website.
4. WC Claims – July – Andie	No new Worker’s Compensation Claims to report. Monitoring any clinical exposures the last month as they are back in the clinical setting.	
5. Hazard Reports – Duetta	No hazard reports received at this time.	

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<p>6. Hazard Report Follow-ups</p>	<p>No Follow –ups at this time</p>	
<p>7. Emergency Management Updates – Duetta</p>	<p>The hiring committee completed interviews and now candidates are moving to the final interview process.</p> <p>The Return to Campus task force has weekly meetings. Duetta shared the return to campus manual that is in draft form with the group.</p> <p>We added an addendum to the IIPP plan which is located on the Risk website. Duetta pulled it up and reviewed it with the committee.</p> <p>Mandatory COVID training for OSHA is up on POD and already available to take. The Custodial and grounds group have already completed the training. Duetta will be discussing with the managers at the next meeting on how we are going to roll this course out. The committee suggested an email blast.</p> <p>Duetta pulled up Health website for Mt. SAC and showed it to the committee. All health alerts and new info will be posted on this site.</p> <p>Duetta pulled up the Cal OSHA Aerosol Transmissible Diseases (ATD) Plan required by Cal OSHA. Andie volunteered to head a sub-committee group to complete the plan. Sandy Horn, Donna Lee and Carlos Duarte volunteered to help with the plan. Duetta will send the template to the group.</p>	<p>IIIB</p>

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	<p>Duetta pulled up and shared the COVID Safety Plan template that is being reviewed and waiting on approval. This template will be used by the Faculty and Dean to submit once they are approved by Instruction and PAC to return to campus for specific classes.</p> <p>Duetta pulled up and shared a power point that she put together to present to the Managers at the Thursday’s monthly manager’s meeting. It is titled “COVID 19 The New Reality”. It goes over where we are now, health check screening for both Employees and Students, COVID Safety Plans, OSHA mandatory training and IIPP addendum, the Mt. SAC health website and PPE supplies. It was suggested to share this with the Union groups as well. Carlos will reach out to 262 and Peter will reach out to 651 to get Duetta on their next agenda. Duetta will reach out to Faculty.</p> <p><u>FEMA Documentation</u>: no updates at this time.</p> <p><u>COVID 19</u>: No updates or numbers were given at this time.</p>	
<p>8. Campus Camera Updates</p>	<p>No update at this time. Mike is waiting to hear back from Kevin Owen today. Mike will have an update at the next meeting.</p> <p>Crime is currently way down since the closure of campus.</p>	<p>IIIB</p>

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9. PAC recommendations	Duetta discussed the recommendations from PAC for the committee and goals. Andie will update the Goal sheet.	
10. Roundtable – Duetta	Update meeting to reflect 2 hours as discussed by the group for the next couple months.	
10. Future Action Items: Identification Badges-AP7121 TB Exposure Standard Operating Procedures		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

September 1, 2020