

**Mt. San Antonio College  
Health and Safety Committee  
Group Memory of June 11, 2019**

**Committee Members:**

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Mike Williams             | <input checked="" type="checkbox"/> Melonee Cruse | <input checked="" type="checkbox"/> Peter Gonzales | <input type="checkbox"/> Ray Monsack                        |
| <input type="checkbox"/> Patricia Swint (Keenan)   | <input type="checkbox"/> Marti Whitford           | <input checked="" type="checkbox"/> Carlos Duarte  | <input type="checkbox"/> Tatianna Alonso/Student Rep        |
| <input checked="" type="checkbox"/> Donna Lee      | <input type="checkbox"/> Sheila Wright            | <input checked="" type="checkbox"/> Timothy Engle  | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input type="checkbox"/> Joanne Franco             | <input type="checkbox"/> Joe Jennum               | <input checked="" type="checkbox"/> Ken McAlpin    |   |
| <input checked="" type="checkbox"/> Gabriel Aragon | <input checked="" type="checkbox"/> Bill Asher    | <input checked="" type="checkbox"/> Sandi Horn     | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Welcome/Introductions</b>	Introduced Gabriel Aragon as a newly appointed committee member from CSEA 651. Paul Miller sat in for Mike Williams.	
<b>2. Agenda Review</b>	Reviewed	
<b>3. Review Group Memory – April 2, 2019</b>	Reviewed and Approved.	<b>Andie will correct one spelling error</b>
<b>4. WC Claims</b>	The WC claims for April and May were reviewed with the committee. Duetta reviewed the reports from Keenan & Associates regarding our renewal for 2019/2020.	
<b>5. Hazard Reports – None to Report</b>	No new hazard reports were submitted to the Risk department but Duetta did share with the committee a concern that was brought to her attention in building 9C. In February 2019 the rain caused damages to several buildings. Someone in this particular building felt they were having a reaction they thought could possibly be from the leak damage. Mold was ruled out and Duetta has made suggestions to help with possible dust in the office to see if	

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	<p>helps alleviate symptoms.</p>	
<p><b>6. Emergency Management Updates – Melonee</b></p>	<p>Melonee provided and reviewed the After – Action Report – Draft with the Committee regarding the April 2019 drill. It summarized strength and areas of improvements. It was determined during the meeting to discuss radios that we currently have and the communication plan for fall drill. Duetta, Melonee, Mike Williams, Bill Asher and Jim Friesen will need to be part of that meeting in regards to the radios. The fall evacuation drill is scheduled to take place on October 10, 2019.</p> <p>October is Emergency Preparedness Month. The Great Shake Out is scheduled for October 17, 2019 and we can possibly use that time to train with the EOC.</p> <p>The campus is moving to the RAVE System which is an opt-out system for emergency alerts. Melonee will ask Chris from IT to attend a meeting and go over the system with the group possibly in July.</p> <p>Melonee has linked up with a hands on, live Active Shooter training that she will work on scheduling for Student Services to participate in. The vendor is “Knowledge Saves Lives” and we are looking at an August 20, 2019 date. Communication has been sent out to Audrey and Tom in student services.</p>	<p><b>Melonee will check and see if Chris from IT can come and share with the committee information about the RAVE system.</b></p> <p><b>Schedule a meeting about radios with Duetta, Melonee, Chief Williams, Bill Asher and Jim Friesen.</b></p>

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	<p>EOP update: A vendor list and forms needed is in progress of being created. 32 hours of training will be coming in September and more specific to each individual groups. Duetta would like to have exercises during specific campus events such as commencement and the relays in the future and also have table tops exercises twice a year.</p> <p>Campus is now using Stericycle for Medical and hazardous waste.</p>	
<p><b>7. Campus Camera Update</b></p>	<p>The campus camera project was in the RFP process and was stopped at some point. Duetta will be following up with Mike Gregoryk on what the status is and why it was stopped.</p> <p>Currently the campus has 140 cameras that are not working or monitored.</p>	<p><b>Duetta to follow- up with Mike G.</b></p> <p><b>IIIB</b></p>
<p><b>8. Stop the bleed kits</b></p>	<p>Duetta received an article from Ray Mosack regarding “stop the bleed kits”. In the article the kits were placed next to the AED’s. Currently the campus has 9 AED’s. There is a concern that we need more placed on Campus. Duetta would like to further discuss this with Marti and Ray. Is this something we can implement on the campus and how? We can vote as a committee or form a committee to decide next steps.</p>	<p><b>Review AED’s and stop the bleed kits with Marti and Ray.</b></p>



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**FUTURE MEETING DATES (9:00 – 10:30 a.m.)**

July 9, 2019

August 6, 2019