

**Mt. San Antonio College  
Health and Safety Committee  
Group Memory of March 7, 2023**

**Committee Members:**

- |   |  |   |   |
|---|--|---|---|
| <input checked="" type="checkbox"/> Mike Williams | <input type="checkbox"/> Sayeed Wadud              | <input type="checkbox"/> Peter Gonzales           |   |
| <input type="checkbox"/> Patricia Swint (Keenan)  | <input checked="" type="checkbox"/> Joanne Bermejo | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Becky Zhu/Student Rep              |
| <input checked="" type="checkbox"/> Donna Lee     | <input type="checkbox"/> Vacant (faculty)          | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input type="checkbox"/> Nerissa Uiagalelei       | <input checked="" type="checkbox"/> Joe Jennum     | <input type="checkbox"/> Ken McAlpin              | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |
| <input type="checkbox"/> Irma Arvizu              | <input checked="" type="checkbox"/> Bill Asher     | <input type="checkbox"/> Ray Mosack               |   |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
<b>1. Welcome/Introductions</b>	Lorenzo Meza attended the meeting for Ken Mc Alpin. The group did introductions.	
<b>2. Agenda Review</b>	Reviewed.	
<b>3. Review Group Memory – February 7, 2023</b>	Reviewed and approved.	<b>Andie will post to the website.</b>
<b>4. WC Claims – February –Andie</b>	<p>Andie reviewed the Worker’s Compensation Claims with the committee for February.</p> <p>Andie shared that Company Nurse was introduced to the Managers at the last Managers meeting and it will be rolled out to the different groups with an active date of April 1, 2023.</p>	
<b>5. Hazard Reports Updates</b>	<p>The committee reviewed the following Hazard Reports:</p> <ul style="list-style-type: none"> <li>• Gateway crosswalks going to the new athletic facilities are not marked. This seems to be an issue around campus. The area will be looked at and Psomas can look at that area as well.</li> <li>• Hazard shared by Sayeed is being placed on hold by Chief Williams pending Psomas survey.</li> </ul>	<b>IIIB</b>

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	<ul style="list-style-type: none"> <li>PPE has been brought back to from Brackett field and is in the Gateway structure.</li> </ul> <p>The group discussed the workflow for field trips along with the transportation process regarding field trips. May be possible to use 25 live. Looking at possibly re-writing the AP/BP. Include Instruction and Student Services – Duetta will follow up with Laura. Athletics has an Away game post, so all are aware.</p>	
<b>6. Emergency Management Update – Sayeed/ Shannon</b>	Shannon reported for Sayeed that trainings and working with individual areas is still taking place. Sayeed will go over other items at next month’s meeting per Shannon.	<b>IIIB</b>
<b>7. Campus Safety Updates – February – Chief Williams</b>	<p>Chief William reported out:</p> <ul style="list-style-type: none"> <li>Two catalytic converter incidents. One was an attempt, and one was taken. Randy will be reaching out to Cal Poly to see if they have had any incidents.</li> </ul>	<b>IIIB</b>
<b>8. Safety Spotlight</b>	<p>Keenan is the claims administrator for our Liability and Workers Compensation. SWACC comes up with services to provide. They will be doing a Mental Health Series that will be posted on the website. Duetta is thinking about doing a newsletter that encompasses health/safety and over well-being. Duetta will reach out to Jamie the new Health Service director.</p> <p>Duetta can work with 262 to get the information out and or 651 groups. Quarterly might work better than every week when putting out the newsletter.</p> <p>Health Services has been doing something similar since COVID. Suggests use of the TV Monitors in certain areas. QR</p>	<b>IIIB</b>

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	code to take people to the info.	
<p><b>9. Department Updates</b></p>	<p><b>Jo Anne Bermejo:</b> The new Director started. She is a RN with a master’s in health administration. She was at University of Laverne last and was an ER Nurse. Her name is Jamie Solis.</p> <p><b>Carlos Duarte:</b> No update.</p> <p><b>Lorenzo Meza:</b> Custodial is hiring about 8 employees hopefully next board meeting and looking into new leads as well.</p> <p><b>Donna Lee:</b> Has been working with Sayeed with the programs. Cadaver lab date was confirmed.</p> <p><b>Aubrey Kellum/ Chief Williams:</b> Discussed an incident and concern regarding a dog on the campus. The owner was a non-student where a dog was not under control – he was told to leave the library and this person complained to HR. Mike is going to have to take it to the hire ups. The process of hiring for a sergeant will take a few months. We need a 3<sup>rd</sup> sergeant for the overnight shift. Operations Lieutenant will take the place of the Deputy Chief. The RV is back on campus, and they will be addressing it.</p> <p><b>Joe Jennum:</b> Shared the new Facilities and the card reader is not always working and working with Bill Asher to get a resolution. We are hosting a lot of championships coming up. Pack 12 in track in field will be here for championships.</p>	<p><b>IIIB</b></p>

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	<p>Brain Yokoyama will be working with P&amp;C safety. Emergency situations need to be discussed and addressed during these types of events. Police &amp; Campus Safety need to partner with these events and separate plans for certain situations need to be in place. Event Services needs to be involved as well. Access control was brought up in discussion. Supervisors in custodial need to have access to lock doors. Change time for the locks to automatically reset to 11:01pm. Night Custodians need training for evacuations. Eye wash stations check ups in the athletics areas.</p>	
<p><b>10. Future Action Items</b></p>	<p>Andie will follow up with Gary Gidcumb as he was unable to make this meeting regarding the Foothill Transit Center.</p>	

**FUTURE MEETING DATES (9:00 – 10:30 a.m.)**

**April 4, 2023**