

**Mt. San Antonio College
Health and Safety Committee
Group Memory of December 5, 2023**

Committee Members:

- | | | | |
|---|--|---|---|
| <input type="checkbox"/> Mike Williams | <input checked="" type="checkbox"/> Sayeed Wadud | <input type="checkbox"/> Peter Gonzales | |
| <input checked="" type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Connie Kunkler | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Ryan Tan/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Wasson (Chair) |
| <input type="checkbox"/> Elizabeth Jauregui | <input checked="" type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Ray Mosack | <input checked="" type="checkbox"/> Suzanne Vasquez (Notes) |
| <input type="checkbox"/> Irma Arvizu | | | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review	Reviewed.	
3. Review Group Memory – November 7, 2023	Reviewed and approved with one correction.	Andie will post to the website.
4. WC Claims – November – Duetta	Duetta reviewed the Worker’s Compensation Claims with the committee for November.	
5. Hazard Reports Updates	<p>The committee reviewed the following Hazard Reports:</p> <ul style="list-style-type: none"> The committee reviewed the lighting concerns and issues in Building 6. Duetta is looking to work with the PMs to make sure lighting is considered in future projects. Bill reported that the six lights that were out south of Building 6 have all been fixed. The dock lights at Building 6, have been upgraded to LED lights. Bill encouraged if there are any lighting issues to let his crew 	IIIB

Health and Safety Committee
Group Memory

	<p>know first, then to submit a hazard report.</p> <ul style="list-style-type: none"> • The west side ramp at Gateway has been reported as a hazard. Suggestions were given on how to reduce the hazard risk. A work order will be created to remove the trees that obstruct the area. • Parking Lot B, Building 4 was discussed. Suggestions were given to make this parking lot safer. 	
<p>6. Emergency Management & Environmental Safety Updates – Sayeed</p>	<p>Sayeed reported out:</p> <ul style="list-style-type: none"> • He was invited by Associated Students to give 1.5 hours of instruction on safety awareness. He provided a safety guide and informed the group of all monthly trainings that are available on campus. • Natural Science was given in-person safety training. • Sayeed submitted the ADA Plan • Regular trainings continue monthly. • Sayeed will attend CPR certification December 19th so he can provide training to individuals on Campus who need it. • Sharp Solutions and North State Environmental will be the two new vendors for hazardous waste 	<p>IB</p>
<p>7. Campus Safety Updates – November – Aubrey</p>	<p>Aubrey reported out:</p> <ul style="list-style-type: none"> • The committee was informed of another scheduled walkout and protest in Bldg. 26 at 11 a.m. on 12/7/23. Participant numbers have dropped. Campus Safety is working with Human Resources about the right to display signage. A higher visibility to protect life and property has been implemented. Local agencies will be brought in if needed. • There have been reports of phishing scams 	<p>IIIB</p>

Health and Safety Committee
Group Memory

	<p>targeting students. Anthony Moore and Chris Schroder are aware</p> <ul style="list-style-type: none"> • Two reports of graffiti were reported • Pride had 9 signs stolen • Aubrey has a meeting with Lianne Osborne, DHH to discuss solutions to communicating better with DHH and non-English speaking persons 	
<p>8. Safety Spotlight</p>	<p>Patty discussed being cautious while using Christmas lights. Be aware and check the wiring when using Christmas lights. Do not use chairs as ladders. Some holiday dangers include:</p> <ul style="list-style-type: none"> • Poinsettias: Poinsettias can be poisonous, • use a mask when spraying snow spray, • do not have open flames around Christmas trees. 	<p>IIIB</p>
<p>9. Department Updates</p>	<p>Shannon Carter: Building 12 will need review. Cars entering and exiting.</p> <p>Sayed Wadud: See Emergency Management Updates.</p> <p>Carlos Duarte: suggested UBER gift cards for students with transportation issues after hours. Shannon recommended Carlos discuss this with Police and Campus Safety first.</p> <p>Aubrey Kellum: See campus safety updates.</p> <p>Bill Asher:</p> <ul style="list-style-type: none"> • informed committee of Fire alarm testing that will be conducted in the next month, an email will go out prior to testing • bollards have been installed in Gateway • The two work orders for November have been completed. 	<p>IIIB</p>

Health and Safety Committee
Group Memory

	<ul style="list-style-type: none">Discussed the solar lighting in the dirt parking lot south of Lot A. The solar lighting is not providing enough lighting. Recommended closing Parking Lot A. <p>Patricia Swint-See safety spotlight</p>	
10. Future Action Items		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

January 9, 2024

February 6, 2024

March 5, 2024