

**Mt. San Antonio College
Health and Safety Committee
Group Memory of November 5, 2019**

Committee Members:

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|--|--|--|---|
| <input checked="" type="checkbox"/> Mike Williams | <input checked="" type="checkbox"/> Ray Mosack | <input checked="" type="checkbox"/> Peter Gonzales | <input type="checkbox"/> Tatianna Alonso/ Student Rep |
| <input type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Marti Whitford | <input checked="" type="checkbox"/> Carlos Duarte | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Sheila Wright | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |
| <input checked="" type="checkbox"/> Joanne Franco | <input type="checkbox"/> Joe Jennum | <input type="checkbox"/> Ken McAlpin | <input type="checkbox"/> Vacant (Emergency Manager) |
| <input checked="" type="checkbox"/> Chuck Clemente (ASCIP) | <input checked="" type="checkbox"/> Bill Asher | <input type="checkbox"/> Sandi Horn | |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		
2. Agenda Review		
3. Review Group Memory – October 1, 2019	Reviewed and Approved – Added Updates to Action Items	Andie will post to the website
4. Worker’s Compensation Claims - October – Andie	Andie reviewed the Worker’s Compensation Claims with the Committee for October.	
5. Hazard Reports	<p>Building 26 west side stairwell 2nd floor doors were brought up as a safety hazard after the October Evacuation drill. The doors are all up to code and is intended for a fire exit so all are direct to the first floor. This stairwell seems to have become a path way for students to travel through. It is also thought that this is the only access to certain classrooms.</p> <p>Building 3 (gym) ventilation concern was brought to Risks attention. A staff member is in a locker/ closet area that does not have ventilation and gets too hot in the summers.</p>	<p>Duetta will look at the building plans to locate if there is access to classrooms in the stairwell.</p> <p>Duetta will reach out to Joe and look into possibly seeing about a location in</p>

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	<p>They have asked to move the office to another location in the building but it was denied due to code concerns. Swap coolers have been placed which makes it worse. The staff member will not move into the new wellness facility for a few more years.</p> <p>A safety hazard form was received about reverse beepers on some of our facility vehicles. Can they retro fit to the cars?</p>	<p>a different building. What other alternatives do we have?</p> <p>Bill Asher will find out and get back to Duetta.</p>
<p>6. Emergency Management Updates – Duetta</p>	<p>On October 10, 2019 the campus had an evacuation drill. There were similar issues from the last drill. Some radios did not work but we had better results this time around. We may start breaking up the campus into quarters for drills instead of half the campus at one time.</p> <p>On October 8, 2019 we had the Emergency Preparedness Fair. There were about 200 people who attended.</p> <p>Duetta is working on re-vamping the maps of assembly areas and will be removing the public access on the website. It is a safety concern having our assembly areas available to the public.</p> <p>In January there will be evacuation chair training dates TBD.</p> <p>Campus Safety has received their new radios and Mike Nichols is working on re-purposing the old radios.</p>	<p>Duetta will reach out to Richard Mahon to discuss Faculty participation in the evacuations.</p>

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	<p>Duetta inform the group of the new Earthquake Alert App. There is also My Shake LA for the whole state.</p>	
<p>7. Campus Camera Update</p>	<p>Phase 1 is moving along. They will be integrating the 140 existing cameras into the system.</p>	
<p>8. Round Table</p>	<p>November 13, 2019 there will be a stop the bleed training in building 6 room 160 from 10am-11am. Still looking into the stop the bleed kits. Who and where will they be. All need to be trained. The CERT team can possibly be trained. More to discuss before they are purchased.</p> <p>Mike Williams informed the group that he will be opening up the Mental Health training he had provided for his team to everyone and working on a date. He also has been working with 262 on the training. Dates were provided.</p> <p>Duetta provided the California Mental Health Warm Line that is available to anyone in the state. The number is 1 (855) 845-7415.</p> <p>A work order was submitted that is requesting peep holes for doors in 9B and within Student Services which is stemming from the recent active shooter training that they attending. 9D has also brought up concerns about their area as well. An overall building</p>	<p>Further discussion about the Stop the Bleed kits between Marti, Ray and Duetta.</p> <p>Mike will follow up on a date for the Mental Health Training.</p>

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	<p>risk assessment could possibly be conducted of the area to review concerns and issues. More discussion about what the peep holes are needed for? Is it for those that are hearing impaired?</p> <p>The committee was informed that the handicap buttons are falling off in building 61. A work order was put in and Bill Asher was able to update the group with the status that they are working on it and should be fixed soon.</p>	
<p>9. Future Action Items: Identification Badges TB Exposure Standard Operating Procedures</p>		

FUTURE MEETING DATES (9:00 – 10:30 a.m.)
December 3, 2019