

**Mt. San Antonio College
Health and Safety Committee
Group Memory of November 3, 2020**

Committee Members:

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| <input checked="" type="checkbox"/> Mike Williams | <input checked="" type="checkbox"/> Sayeed Wadud | <input checked="" type="checkbox"/> Peter Gonzales | <input checked="" type="checkbox"/> Ray Mosack |
| <input type="checkbox"/> Patricia Swint (Keenan) | <input checked="" type="checkbox"/> Marti Whitford | <input checked="" type="checkbox"/> Carlos Duarte | <input checked="" type="checkbox"/> Gavin Lee/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Vacant (faculty) | <input checked="" type="checkbox"/> Timothy Engle | <input type="checkbox"/> Chuck Clemente (ASCIP) |
| <input checked="" type="checkbox"/> Nerissa Uiagalelei | <input checked="" type="checkbox"/> Joe Jennum | <input checked="" type="checkbox"/> Ken McAlpin | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input type="checkbox"/> Gabriel Aragon | <input checked="" type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Sandi Horn | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions	The committee introduced the new Emergency Manager, Sayeed Wadud to the group.	
2. Agenda Review	Reviewed	
3. Review Group Memory – October 6, 2020	Reviewed and Approved with one correction.	Andie will post to the website.
4. WC Claims – October – Andie	Andie reviewed the Worker’s Compensation Claims with the committee for October.	
5. Hazard Reports – Duetta	<p>No hazard reports received at this time.</p> <p>Bill updated the group that windows were placed on the doors in building 4 near the mailroom.</p> <p>Ken updated the group that the backup beepers have been completed and only 10% of them need to be added to the Vehicles.</p>	<p>Make sure to add Hazard Follow- ups as a standing Agenda item.</p> <p>IIIB</p>

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<p>6. Emergency Management Updates – Duetta</p>	<p>Duetta introduced Sayeed Wadud to the group. She will be working with him to work on items that need to be worked on with in Emergency Management.</p> <p>OSHA has new notification requirements that take effect on 1/1/21. Risk will be meeting with HR regarding this today to come up with a plan.</p> <p>There is a polling facility on Campus in the gym today for election day.</p> <p>Duetta discussed that the campus is looking into how to we will take and monitor temperatures for students when we start turning up more classes on campus and which equipment will be used. Will there be a on entry or have multiple station on campus.</p> <p><u>FEMA Documentation</u>: no updates at this time.</p>	<p>IIIB</p>
<p>7. Return to Campus COVID Update – Duetta/ Marti</p>	<p>LA county’s briefing are on Fridays only for Higher education. Marti has sent out the information.</p> <p>Updates – October was looking good but now numbers are starting to go up to 1,275 cases a day. There were 1,406 positive cases on Monday in LA county. The Health Department is hoping it won’t be a mega surge coming in the next weeks.</p>	
<p>8. Campus Safety Updates – October – Mike</p>	<p>There has been no information of any pending demonstration for Election Day. Campus Safety is keeping an eye on building 3 today.</p> <p>There has been one crime in the last month. A Student’s catalytic converter was stolen.</p>	

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	The Union was successful in extending probation period for Police Officers to a year. The process will be started.	
9. Campus Camera Update	A purchase order has been generated for the camera system and the contractor was approved to start ordering parts. In the next month or so they should start the installment.	IIIB
10. EOP Pandemic Review	A copy of the pandemic section was sent out to the group from the EOP plan to review. The group did a quick over view and discussed.	Duetta will add in to the Pandemic section the steps the college has taken already when the Pandemic started and work with Sayeed on getting an updated draft. They will bring draft back to the group at a later date. If anyone has any information to add please send it over to Andie.
11. Round Table – F/U on New Campus Hours Policy	A sub group worked on the AP/ BP regarding Campus hours in February. Duetta will send these out to the group and send them over to Morris to present to PAC to be reviewed and approved. The Return to Work Task Force continues to meet on Wednesday and they will be looking at the second phase of classes for Spring 2021. Sayeed shared his background and history to the group.	Duetta will send AP/BP for Approval Process.

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12. Future Action Items: Traffic Control able Top w/ Sheriffs Identification Badges-AP7121 TB Exposure Standard Operating Procedures		
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FUTURE MEETING DATES (9:00 – 10:30 a.m.)

December 1, 2020