

**Mt. San Antonio College
Health and Safety Committee
Group Memory of October 3, 2017**

Committee Members:

- | | | | |
|---|---|--|---|
| <input checked="" type="checkbox"/> Dave Wilson | <input checked="" type="checkbox"/> Melonee Cruse | <input checked="" type="checkbox"/> Peter Gonzales | <input type="checkbox"/> Steve Shull |
| <input type="checkbox"/> Patricia Swint (Keenan) | <input type="checkbox"/> Marti Whitford | <input checked="" type="checkbox"/> Carlos Duarte | <input type="checkbox"/> Nicole Solis/Student Rep |
| <input checked="" type="checkbox"/> Donna Lee | <input type="checkbox"/> Kelly Sherwood | <input checked="" type="checkbox"/> Timothy Engle | <input checked="" type="checkbox"/> Duetta Langevin (Chair) |
| <input type="checkbox"/> Manuel Marquez | <input checked="" type="checkbox"/> Joe Jennum | <input type="checkbox"/> Ken McAlpin | |
| <input checked="" type="checkbox"/> Joanne Franco | <input checked="" type="checkbox"/> Bill Asher | <input checked="" type="checkbox"/> Sandi Horn | <input checked="" type="checkbox"/> Andie Solorzano (Notes) |

ITEM	DISCUSSION/COMMENTS	ACTION/OUTCOME
1. Welcome/Introductions		<ul style="list-style-type: none"> • NONE
2. Agenda Review		<ul style="list-style-type: none"> • NONE
3. Review Group Memory – September 5 , 2017	Reviewed	<ul style="list-style-type: none"> • Approved
4. Lithium Battery Explosion on 9/25/17 - Duetta	<p>9/25/17 – Vape Explosion in bldg 67A Class 216 in a student’s backpack. Bldg was quarantined for 3 days. Sent about 10 EE’s to Clinic for exposure to get checked. The Vape had a lithium battery which when it explodes creates hydrochloric gas which is toxic. After researching online the effects of a lithium battery explosion and hydrofluoric gas it was decided to close the building until certified testing was done. The building was cleared on 9/27 and re-opened on 9/28. Debrief took place on Monday, 10/2 to discuss the situation.</p> <p>Discussed what type of communication and education we can get out to the campus regarding vape pens and lithium batteries as many people do not know about them.</p>	<ul style="list-style-type: none"> • Duetta – will talk to Irene about getting it out to Faculty. Discussion of Banning smoking/ vaping. Instruction to verify specific class rooms with Chemicals that are not compatible. Will speak to Matt Judd to see if there is a Chemist on campus. Maybe an email out to all pertaining to incident and information on safety and what to do. • Melonee – Health Haz Mat number from fire department –

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		<p>to get to Duetta. Andie to follow up with Melonee.</p>
<p>5. New WC Claims (June – August 2017) – Andie</p>	<p>Andie presented report from Keenan for WC claims from June 2017-August 2017. 19 Total</p> <p><u>Types of Injuries</u> 7 – Strains 5 – Lacerations 3 – Contusions 2 – Exposure/ Respiratory 1 – Psych</p> <p><u>Location</u> 2 – Clerical 6 – Custodial 1 – Lab trade 4 – Med Clinical – Students 1 – Campus Safety 4 – Instruction 1 – Maintenance</p> <p>Facilities – Grounds, Custodial continue to be our top department for claims – given their work id labor intensive and repetitive. Keenan Safety Program has started to do monthly safety trainings with those departments.</p>	<ul style="list-style-type: none"> • Duetta will be taking a course for Custodial area. Asked to look into the OS1 system. It is made for high rise buildings/ might not be the best system for this campus. Report back to committee after training.

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6. Emergency Management Update – Melonee	<p>Emergency Preparedness Week/ Fair 10/10/17. By 8 and 6 in grass area.</p> <p>Carlos and Donna put together the vendor list 20-21 vendors – Honeyville being one of them – good food that last for years for kits.</p> <p>People will be able to build their own safety kits with giveaways.</p> <p>10/19/17- The great shake out – devices connected to Mt. SAC network will have a display on their PC or laptop.</p>	
7. MCPD Monthly Meetings/ Training Purposes – Duetta	<p>MCPD – Stands for Management Committee Professional Development. Training for managers, may facility to staff. Please share if there are any training that you feel are needed.</p> <p>Monthly set meetings.</p>	

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<p>8. RFP Property Casualty – Duetta</p>	<p>RFP – this year. Goal: to make WC and Property liability under one carrier. Currently we have two different ones. Will be available to the public by January 1st.</p>	
<p>9. Roundtable – Security Cameras , Flu Shots</p>	<p><u>Security Cameras:</u> As per Dave Wilson a policy has been made and it is going through the process. Does not believe it has gone to board yet. As of discussions last week Mike Gregoryk has not seen the formal plans. Cabinet has given \$100,000 (reallocation) to tie in current cameras. Estimate with that money 40-50 cameras. Right now there is no monitoring of 140 cameras. Goal: have cameras in parking lots, some building exteriors and high traffic areas. Dave wants the cameras monitored or there is no point. Dave has done a lot of research on different types of systems and software.</p> <p><u>Flu Shots:</u> F/U – there are only a certain number for staff. \$20 for staff to get the flu shot. Information provided to Duetta from Marti.</p> <p><u>Foothill Transit Depo:</u> Melonee - Table top exercise Gary Gidcumb – Project Manager Will be located by D2 and D3 (in between poll and welding)</p>	<ul style="list-style-type: none"> • Duetta and Dave to discuss outside of meeting. • Duetta will add into PIE • Concerns/ questions can be sent to Duetta about the transit center to put together. Melonee to contact Gary Gidcumb and invite him to next meeting (11/7/17) and provide presentation on the transit center. <p>Melonee to follow up with Gary to present on what the Transit Depo looks like and a project update at the November meeting</p>

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	<p>Staff parking will be gone 10 buses Health & Safety committee have concerns</p>	
<p>10. Future Action Items: Identification Badges-AP7121 First Aid Kits Emergency Kits Building Standard Manual Security Cameras Status</p>	<p>Adding Security Cameras - Policy – Status to Future Action Items.</p>	<p>Andie added</p>

FUTURE MEETING DATES (9:00 – 10:30 a.m.)

November 7, 2017

December 5, 2017