



## PIE COMMITTEE

**October 17, 2022 Minutes**  
**11:00 – 12:30 PM**  
**Via Zoom Meeting**

**Members**

- ✓ Jennifer Hinostrroza, *Faculty Natural Sciences, Co-Chair*
- ✓ Patty Quinones, *Director, Research and Institutional Effectiveness, Co-Chair*
- Meghan Chen, *Associate Vice President, Instruction*
- ✓ Fawaz Al-Malood, *Associate Dean, Business, Instruction*
- ✓ Thomas Mauch, *Associate VP, Student Services*
- Pedro Suarez, *Assistant Director Academic Technology, IT Services*
- ✓ Christopher Jackson, *Faculty Outcomes Coordinator*
- ✓ Krupa Patel, *Instruction Business Analyst*
- ✓ Annel Medina Tagarao, *Educational Research Assessment Analyst*
- ✓ Roger Willis, *Academic Senate President*
- Lance Heard, *Associate Dean, Humanities and Social Sciences, Instruction*
- ✓ Sarah Plesetz, *Associate Dean, Technology & Health, Instruction (Regrets)*
- ✓ John Vitullo, *Associate Dean of Natural Science, Instruction*
- ✓ Bruce Nixon, *Technology and Health Faculty*

- ✓ Jimmy Tamayo, *Natural Sciences, Faculty*
- ✓ Pauline Swartz, *Library/Learning, Faculty*
- Landry Chaplot, *School of Continuing Ed, Faculty*
- Bernard Somers, *Student Services, Faculty*
- Vacant, *Student Representative*
- Alexis Carter, *Human Resources*
- ✓ Caitlin Rodriguez, *Facilities Plan and Management, CSEA 262*
- Vacant, *CSEA 651*
- ✓ Rosa Royce, *Budget Committee Liaison*
- ✓ Gary Nellesen, *Executive Director, Facilities Plan and Management*

**Guests**

Barbara Mezaki

<u>Meeting Agenda</u>	<u>ACCJC Standard</u>	<u>Outcomes</u>
<b>I. Welcome &amp; Introductions</b>		Committee members were welcomed
<b>II. Approval of Minutes: October 3, 2022</b>		October 3, 2022 minutes were approved, as written with the correction of adding the following information during the meeting: <ul style="list-style-type: none"> <li>• <b><i>R. Royce mentioned budget committee concerns with PIE requests that are not funded each fiscal year. There is no process for how communication about these items should occur. And: It was decided, meetings should be held on the current schedule.</i></b></li> </ul>
<b>III. AP 6610 Facilities Project Prioritization</b>	IB.9	<u>G. Nellesen shared and explained in detail AP 6610 (Facilities Project Prioritization sheet),</u>  Suggested changes: <ul style="list-style-type: none"> <li>• Change the AP 6610 title.</li> <li>• Add <b><i>Estimate is strongly encouraged from October – February</i></b> information to section (b)</li> <li>• Changing the sequence of <b><i>Project Requests</i></b> and <b><i>Project Prioritization</i></b>.</li> <li>• Create an annual list to help assist Facilities team on high priority estimates.</li> </ul> Once AP 6610, Facilities Project Prioritization sheet is updated, G. Nellesen will have J. Hinostrroza review the updated changes.

<p><b>IV. ISER Review</b></p>	<p>IB.1-9</p>	<p><u>J. Hinostrroza introduced meeting guest B. Mezaki, faculty Accreditation coordinator, she is attending this meeting to discuss the Compilation Draft for PIE and would like the group to provide their feedback on the following standards.</u></p> <ul style="list-style-type: none"> <li>As a group, it was decided to focus on 1.B standards. B. Mezaki added to the chat ACCJC, Guide to Institutional Self-Evaluation, Improvement, and Peer Review. This will help committee members to understand the standards and group conversations. <a href="https://accjc.org/wp-content/uploads/Guide-to-Institutional-Self-Evaluation-Improvement-and-Peer-Review.pdf">https://accjc.org/wp-content/uploads/Guide-to-Institutional-Self-Evaluation-Improvement-and-Peer-Review.pdf</a></li> </ul> <p>First focus was on 1.B.9. The group was satisfied with this standard. No changes were made.</p> <p>Second focus was on 1.B.7. After further review, minor changes were made to this standard.</p> <p>Third focus was on 1.B.4. The group was satisfied with this standard. No changes were made.</p> <p>Committee members also discuss the unit vs. department level descriptions.</p> <ul style="list-style-type: none"> <li>B. Mezaki made a note of this discussion to add a better description to these levels</li> </ul> <p>111.C standard discussion will be added to the next meeting agenda for a group discussion.</p>
<p><b>V. Committee Goals Review</b></p>	<p>IB.9</p>	<p><u>J. Hinostrroza provided the committee with last year's completed goals. There had been some discussion whether goals should be general, or be more specific, and should the following be included into the committee goals:</u></p> <ul style="list-style-type: none"> <li>Specifically identify PIEs role in strategic planning.</li> <li>Defining planning vs operational,</li> <li>Recommend ways to tie data to outcomes and planning processes.</li> </ul> <p>During this meeting, 5 &amp; 6 goals were added to the Committee Goals Review sheet to align with the current College goals.</p>

2022-23 Meetings 11:00-12:30PM 1st & 3rd Mondays  
**Fall 2022** September 19, October 3 & 17, November 7 & 21  
**Spring 2023** March 6 & 20, April 3 & 17, May 1 & 15