



PIE COMMITTEE

September 19, 2022 Minutes
11:00 – 12:30 PM
Via Zoom Meeting

Members

- ✓ Jennifer Hinostroza, *Faculty Natural Sciences, Co-Chair*
- ✓ Patty Quiñones, *Director, Research and Institutional Effectiveness, Co-Chair*
- ✓ Meghan Chen, *Associate Vice President, Instruction Vacant, Dean, Arts*
- ✓ Thomas Mauch, *Associate VP, Student Services Vacant, Business Analyst, IT Services*
- ✓ Christopher Jackson, *Faculty Outcomes Coordinator*
- ✓ Krupa Patel, *Instruction Business Analyst*
- ✓ Pedro Suarez – *Instruction Business Analyst*
- ✓ Annel Medina Tagarao, *Educational Research Assessment Analyst*
- ✓ Roger Willis, *Academic Senate President*
- Lance Heard, *Associate Dean of Humanities and Social Sciences, Instructional Services*
- ✓ Sarah Plesetz, *Associate Dean, Tech and Health, Instructional Services*
- ✓ John Vitullo, *Associate Dean of Natural Science, Instructional Services*

- ✓ Bruce Nixon, *Technology and Health Faculty*
- ✓ Jimmy Tamayo, *Natural Sciences, Faculty*
- ✓ Pauline Swartz, *Library/Learning, Faculty*
- ✓ Landry Chaplot, *School of Continuing Ed, Faculty*
- ✓ Bernard Somers, *Student Services, Faculty*
- Anqi Zhao, *Student Representative*
- Alexis Carter, *Human Resources*
- Caitlin Rodriguez, *Facilities Plan and Management, CSEA 262 Vacant, CSEA 651*
- ✓ Rosa Royce, *Budget Committee Liaison*
- Gary Nellesen, *Executive Director, Facilities Plan and Management*

Guests

<u>Meeting Agenda</u>	<u>ACCJC Standard</u>	<u>Outcomes</u>
I. Welcome & Introductions		<p>All members of the PIE committee were welcomed by J. Hinostroza and P. Quinones. There was a brief introduction session for new members.</p> <p>The title of Sarah Plesetz has been changed from Humanities and Social Sciences to Technology and Health.</p>
II. Approval of Minutes: May 16, 2022		<p>May 16, 2022 meeting minutes were approved, as written.</p> <ul style="list-style-type: none"> • New members, C. Jackson and P. Swartz abstained from voting to approve the meeting minutes.
III. Review and Revise: Purpose & Function	IB.8	<p><u>J. Hinostroza shared with the committee the P&F statement. She asked them to review and if changes should be made to the goals?</u></p> <p>Committee reviewed “Purpose” & “Function” portion of the statement and agreed no changes should be made. “Membership Term” portion was updated.</p> <p>Membership position changes were made.</p> <ul style="list-style-type: none"> • Krupa Patel, Instruction Business Analyst, replaces Pedro Suarez • Pedro Suarez name was added to the “Vacant” Information Technology position.

<u>Meeting Agenda</u>	<u>ACCJC Standard</u>	<u>Outcomes</u>
		<ul style="list-style-type: none"> J. Hinostrroza has removed A. Zhao (student) from active list to "Vacant". Student Life Division plans to appoint newly student PIE member. <p>R. Royce plans on confirming both her and G. Nellesen term dates with M. Rodrigue.</p> <p>Committee approved P&F Statement & Membership corrections.</p>
<p>IV. Review and Revise: Committee Goals</p>	<p>IB.8</p>	<p><u>J. Hinostrroza shared the 2021-22 Goals and Progress Report. She asked if additional goals should be added or if changes should be made to the current goals?</u></p> <p>There was detail discussion on the PIE goals, PIE process, and how PIE is involved with the strategic planning process.</p> <p>R. Willis said there is a 2022-25 College strategic plan available.</p> <ul style="list-style-type: none"> He plans to email information to committee members and mentioned to reference "College Strategic Priorities" portion. <p>Committee is considering adding two additional committee goals:</p> <ul style="list-style-type: none"> Defining the difference of planning and operational items as an additional goal. Identify PIE strategic planning process. <p>It was requested by C. Jackson to provide the committee with a completed goals and progress report to identify gaps. J. Hinostrroza will send out the information to the committee.</p> <p>The committee members will continue goal discussion at future meetings.</p>
<p>V. Nuventive Update</p>	<p>IB.7</p>	<p><u>J. Hinostrroza asked for Nuventive updates.</u></p> <p>P. Suarez said there are no major updates to report at this time.</p> <p>B. Nixon suggested adding PowerBI dashboards to the "Divisions".</p> <ul style="list-style-type: none"> Pedro plans to discuss PowerBI Dashboards with Nuventive and work closely with Krupa to add this information into the PIE process.

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VI. Additional PIE training (Goals, outcome, Goals vs Resources)	IB.7	<p>J. Hinostroza asked the committee if there should be <u>additional PIE training? If so, should there be small simple goals or one larger goal?</u></p> <p><u>Suggestions:</u></p> <ul style="list-style-type: none"> • Shorter trainings on closing the loop. • Training plus work sessions are helpful, work with teams, focus on main topics, provide information on how to leverage data on the outcomes side, Pedro has created online training. • Add a program for equity on “Where are we now section”. For the new members provide an overview on learning sections in PIE, provide tips on writing a resource request, categorize resource request. • Closing the loop should be focused on Unit level. • Provide training at the end of each session. • Longer overview session for new members. • Once Nuventive is updated, this information will be added to the new version.
VII. Other		

2022-23 Meetings 11:00-12:30PM 1st & 3rd Mondays
Fall 2022 September 19, October 3 & 17, November 7 & 21
Spring 2023 March 6 & 20, April 3 & 17, May 1 & 15