



PIE COMMITTEE

March 7, 2022 Minutes
11:00 – 12:30 PM
Via Zoom Meeting

Members

- ✓ Jennifer Hinostrroza, *Faculty Natural Sciences, Co-Chair*
- ✓ Patty Quinones, *Director, Research and Institutional Effectiveness, Co-Chair*
- ✓ Monica Cantu, *Director, IT*
- ✓ Meghan Chen, *Associate Vice President, Instruction*
- ✓ Mark Lowentroun, *Dean, Arts*
- ✓ Thomas Mauch, *Associate VP, Student Services*
- ✓ Krupa Patel, *Business Analyst, IT Services*
- ✓ Kim Leiloni Nguyen, *Faculty Outcomes Coordinator*
- ✓ Pedro Suarez, *Instruction Business Analyst*
- ✓ Annel Medina Tagarao, *Educational Research Assessment Analyst*
- ✓ Chisa Uyeki, *Academic Senate President*
- ✓ John Vitullo, *Associate Dean, Natural Sciences*
- ✓ Bruce Nixon, *Technology and Health Faculty*
- Vacant, *Faculty*

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- ✓ Landry Chaplot, *School of Continuing Ed Faculty*
- ✓ Bernard Somers, *Faculty-Student Services*
- Anqi Zhao, *Student Representative*
- Alexis Carter, *Human Resources*
- Mark Fernandez, *Classified*
- Vacant, *Classified*
- Rosa Royce, *Budget Committee Liaison*
- Gary Nellesen, *Executive Director, Facilities Plan and Management*
- Jimmy Tamayo

Doris Torres – Notes

Guests

<u>Meeting Agenda</u>	<u>ACCJC Standard</u>	<u>Outcomes</u>
I. Welcome: Jennifer Hinostrroza & Patty Quinones		J. Hinostrroza welcomed everyone, including new members, after which committee members briefly introduced themselves.
II. Approval of Minutes: November 15, 2021		Minutes of November 15, 2021, were approved, as written.
III. Addition of tasks under goals in Nuventive	III.C.2	<p><u>J. Hinostrroza is requesting the (Plan Action Goal) level in PIE.</u></p> <ul style="list-style-type: none"> • A. Tagarao shared J. Hinostrroza, Agricultural unit PIE to view the unit goals as an example. <ul style="list-style-type: none"> ○ J. Hinostrroza asked P. Suarez if he can add an additional (Plan Action Goal) level in PIE for additional information and would Nuventive be willing to add this level? ○ After much group discussion on (Plan Action Goal), P. Suarez said the new level will impact and make more work for users. Suarez has been speaking with Nuventive on minimizing changes to the next phase. <p><u>Suggestions:</u></p> <ul style="list-style-type: none"> ▪ M. Chen said more funding is needed when adding levels. ▪ C. Uyeki asked if Patty, Jennifer, and Meghan can meet with Morris Rodrigue on the operational cost

		<p>for tracking, coverage, and communication when the changes do happen and report back to the group?</p> <ul style="list-style-type: none"> ▪ J. Vitullo asked if Nuventive can provide a section for operational needs? ▪ A. Tagarao asked if we are able to provide a list on the type of requests throughout the year with the group. Fall 2023 requests would be helpful. <p><u>Next Steps:</u></p> <ul style="list-style-type: none"> ▪ P. Suarez will ask Nuventive on J. Vitullo’s question on the operational needs section and continue the discussion on J. Hinostrza’s (Plan Action Goal) level. ▪ P. Suarez suggested having Nuventive share resource request with the group. ▪ P. Suarez is able to provide request lists to the group. <p>As the group collects more information on this topic, this will be an ongoing discussion during future meetings.</p>
<p>IV. Assess revision of PIE cycle</p>	<p>I.B.9</p>	<p><u>J. Hinostrza reported: PIE cycle is reviewed and updated annually. She also asked the group for ideas on decreasing the frequency of review?</u></p> <ul style="list-style-type: none"> • J. Hinostrza mentioned her concerns with her department’s PIE process. • P. Suarez explained: The PIE system allows you to maintain yearly rather than re-entering new goals. Available Options: <ul style="list-style-type: none"> ○ Copy, paste, and edit previous years’ information. ○ The most time-consuming section is (Where we are now), by adding program planning, equity, retentions & success; ○ The most challenging is resource request. • P. Suarez shared; he and A. Tagarao met and discussed certain PIE sections that were optional while capturing the information that is important. • He left it up to the group to decide how the PIE system will work better for the College. <p><u>Suggestions:</u></p> <ul style="list-style-type: none"> ▪ L. Chaplot shared if it would be possible, to provide a mini PIE during the year and next year make certain sections optional while capturing what is important in PIE. This process was done during remote work during COVID 19. ▪ J. Vitullo possibly improve PIE for the Accreditation process.

		<ul style="list-style-type: none"> ▪ M. Chen said it might be helpful to give the departments options of what's important to add in PIE. <p>Overall, the group is happy with the annual PIE review, no need to make changes.</p>
V. Identify problems with the PIE process	I.B.7	<p><u>J. Hinostroza reported: How can the group identify PIE issues? How to improve PIE so it will work better for the College?</u></p> <ul style="list-style-type: none"> • A. Tagarao explained previous surveys were sent out in 2019; things have changed during the current year, especially with the new PIE template update. The faculty focus group provided vital information. She shared focus group feedback with the new template and dashboards goals for each unit. What are the different sections they needed and is there anything else required? • J. Hinostroza would like hear feedback from others within the campus who are having concerns and struggles with the PIE process. How can we better improve the PIE process? <p><u>Suggestions:</u></p> <ul style="list-style-type: none"> • M. Chen – Possibly reach out to the Deans or Directors who are struggling with the PIE process.
VI. Closing the loop – communication down the ladder	I.B.8	The meeting was short of time; this topic will be discussed during the March 21 st meeting.
VII. Other		

2021-22 Meetings 11:00-12:30PM 1st & 3rd Mondays
Fall 2021 September 20 October 4 & 18 November 1 & 15
Spring 2022 March 7 & 21 April 4 & 18 May 2 & 16