



PIE COMMITTEE

October 18, 2021 Minutes

11:00 – 12:30 PM

Via Zoom Meeting

Members

- X Jennifer Hinostrroza, *Faculty Natural Sciences, Co-Chair*
- X Fawaz Al-Malood, *Associate Dean, Business, Co-Chair*
- Monica Cantu, *Director, IT*
- X Meghan Chen, *Associate Vice President, Instruction*
- Mark Lowentrout, *Dean, Arts*
- X Thomas Mauch, *Associate VP, Student Services*
- X Krupa Patel, *Business Analyst, IT Services*
- X Kim Leiloni Nguyen, *Faculty Outcomes Coordinator*
- X Pedro Suarez, *Instruction Business Analyst*
- X Annel Medina Tagarao, *Educational Research Assessment Analyst*
- X Chisa Uyeki, *Academic Senate President*
- John Vitullo, *Associate Dean, Natural Sciences*

- X Bruce Nixon, *Technology and Health Faculty*
 - X Lance Heard, *Technology & Health Faculty*
 - Vacant, *Faculty*
 - X Landry Chaplot, *School of Continuing Ed Faculty*
 - X Bernard Somers, *Faculty-Student Services*
 - X Anqi Zhao, *Student Representative*
 - Alexis Carter, *Human Resources*
 - Mark Fernandez, *Classified*
 - Vacant, *Classified*
 - X Rosa Royce, *Budget Committee Liaison*
 - Gary Nellesen, *Executive Director, Facilities Plan and Management*
- Guests**

<u>Meeting Agenda</u>	<u>ACCJC Standard</u>	<u>Outcomes</u>
I. Welcome: Jennifer Hinostrroza, Fawaz Al-Malood		F. Al-Malood welcomed the committee to the meeting.
II. Approval of Minutes: October 04, 2021		Approved, 1 abstain
III. Committee Goals and Progress Report - Jennifer Hinostrroza, Fawaz Al-Malood	I.A.2	Goals approved, but need to be aligned to the strategic college goals. Committee reviewed goals and aligned them to the 6 new college goals.
IV. Incorporate SLO and PLO in PIE process - Loni Nguyen	II.A.3 I.B.8	<p>Outcomes Committee would like to encourage a stronger linkage with the PIE process and learning outcomes. Smaller sub group met previously to discuss this topic further and decided to bring it to the PIE Committee.</p> <p><u>Suggestions</u></p> <ul style="list-style-type: none"> • J. Hinostrroza – Incorporate more training and emphasize and encourage PIE users to attend trainings more frequently since there are ongoing changes. • L. Nguyen – Prefers to “encourage” the linkage between SLOs, PLOs and the PIE process; instead of making it a “must”. • B. Nixon - Explained how his department is currently incorporating SLO and PLO, which he recommends doing. He also suggests to have the linkage of outcome results entered as a “must” instead of being “encouraged”. • A. Medina Tagarao - The outcome results have always been included in the PIE Reporting goals section, but suggests being more specific and encourage users to enter results. • L. Chaplot – The word “must” scares faculty due to their current load with entering results in PIE; using ‘encouraged’ is a softer approach.

		<ul style="list-style-type: none"> • M. Chen – Understands the load of faculty, but recommends that we should begin to plan how the division will get to the point of entering outcome results. PLOs should be interwoven into program review and look from the standpoint of program review integrity and how we would incorporate info from the outcome side of things in regular review. Encouragement is good, but the timing is particularly sensitive this year, due to accreditation. • F. Al-Malood - the burden isn't that significant, and incorporating these items into PIE will be a long term project. Begin with a conversation, and see what Pedro can do on the technical side. <p><u>Next Step:</u> C. Uyeki suggested L. Nguyen bring the recommendation through C & I to Academic Senate. L. Nguyen will need to check in with D. Rowley first before doing so.</p>
V. Review Facilities Form – Pedro Suarez	III.b.2	<ul style="list-style-type: none"> • Form is making great progress. It has been made into an online form, but P. Suarez is waiting on a few items regarding requests. • The online form was reviewed by committee and presented by P. Suarez. • P. Suarez's vision of this form is to house it in the platform. Form hasn't been embedded yet, but will be once it goes live. • In order to review the status of the report, the form will need to be submitted, and then a report is generated; and viewed in platform. • T. Mauch asked about projects being submitted prior to his approval, and J. Hinostroza explained the purpose of this form is to assist with providing the scope of work and accurate cost estimates in a timely manner. • This year the goal is to limit the requests to 5 items for each Unit PIE and if more, add 5 more next year, but we will need to check with Facilities to ensure they can allow more requests, which depends on if they're able to complete requests quickly. Top 5 request submission deadline is in November 2021 to allow feedback to be provided to Facilities by the time PIE is due in May 2022. • The online form looks great!
VI. Equity into unit PIEs – Fawaz Al-Malood, Jennifer Hinostroza	II.A.7	<p>Committee discussed how to incorporate equity into PIE.</p> <p><u>Suggestions</u></p> <ul style="list-style-type: none"> • B. Nixon - Consider how to utilize the data. Are we closing disproportionality gaps? Add more training. Data should be looked at from an equity standpoint. • C. Uyeki – Provided an example to illustrate how to use data to streamline issues and find resolutions to ensure we are incorporating equity into PIE. • T. Mauch – Make equity a priority to put into PIE and separate Equity from the Program Planning (Equity, Retention, Success) area in PIE, so it's not lost with retention and success.

		<ul style="list-style-type: none"> • J. Hinostroza – Create a designated space in PIE to input equity information. • L. Heard – Add PIE as an agenda item for department meetings, in order to receive input collectively. Use TILT as a practical DEI measurement; have all faculty apply this technique to help view equity gaps and measure their results. • L. Nguyen – Outcomes has asked Nuventive to look at outcomes data through equity lens. IT is currently working on connecting Nuventive to Canvas (due to SLOs being in Canvas, as well as assessment being completed in Canvas); then connect Canvas to Banner, which has demographic data. This request is ready to Pilot. Outcomes will ask faculty to pilot, which will allow them to view SLO per different groups. This is one way to bring in equity lens for program reviews. • A. Medina Tagarao – Research has equity data pertaining to certain dashboards and suggested to review and update them, since it’s been a while. • M. Chen – Shared screen to show the section in PIE called Program Planning (Equity, Retention and Success), where Equity is mentioned. How can we collaborate equity since it’s a high institutional priority for us? SEAP is a state funded program and this program may possibly show another way of how to capture equity data, and to report out how the college is doing with equity. 		
VII. Other	II.A.7	Town Hall Series – Racial Equity flyer shared with committee.		
2021-22 Meetings <u>11:00-12:30PM</u> <u>1st & 3rd Mondays</u>	Fall 2021 <u>September 20</u> <u>October 4 & 18</u>	<u>November 1 & 15</u>	Spring 2022 <u>March 7 & 21</u>	<u>April 4 & 18</u> <u>May 2 & 16</u>