



PIE COMMITTEE

May 17, 2021 Minutes

11:00 – 12:30 PM

Via Zoom Meeting

Members

X Jennifer Hinostrroza, *Faculty Natural Sciences, Co-Chair*
 X Michelle Sampat, *Associate Dean of Instructional Services, Co-Chair*
 Fawaz Al-Malood, *Associate Dean, Business*
 Monica Cantu, *Director, IT*
 X Meghan Chen, *Dean, Library & Learning Resources*
 Mark Lowentrout, *Dean, Arts*
 Vacant, *Associate Vice President, Instruction*
 Thomas Mauch, *Associate VP, Student Services*
 Kate Morales, *Coordinator, IT Services*
 X Kim Leiloni Nguyen, *Faculty Outcomes Coordinator*
 X Pedro Suarez, *Instruction Business Analyst*
 Annel Medina Tagarao, *Educational Research Assessment Analyst*
 X Chisa Uyeki, *Academic Senate President*
 X John Vitullo, *Associate Dean, Natural Sciences*

Bruce Nixon, *Technology and Health Faculty*
 X Lance Heard, *Technology & Health Faculty*
 Vacant, *Faculty*
 X Landry Chaplot, *School of Continuing Ed Faculty*
 Bernard Somers, *Faculty-Student Services*
 Vacant, *Student Representative*
 Alexis Carter, *Human Resources*
 Mark Fernandez, *Classified*
 Vacant, *Classified*
 Rosa Royce, *Budget Committee Liaison*
 X Gary Nellesen, *Executive Director, Facilities Plan and Management*
Guests
 Peter Gend, *Associate Dean, Arts*

| <u>Meeting Agenda</u> | | <u>Outcomes</u> |
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| I. | Welcome: Jennifer Hinostrroza, Michelle Sampat | Jennifer and Michelle welcomed committee. |
| II. | Approval of Minutes: May 3, 2021 | Approved |
| III. | PIE Committee Goals Update – Jennifer Hinostrroza | Committee reviewed committee goals. |
| IV. | Facilities Estimate Request Process – Jennifer Hinostrroza | <u>Ideas and Recommendations</u> <ul style="list-style-type: none"> During the summer, the Facility Advisory Committee (FAC) will meet. G. Nellesen and J. Hinostrroza are members. They will provide recommendations and ideas the FAC discussed at our first fall meeting. J. Hinostrroza asked for ideas on the best way to provide information to PIE unit users. G. Nellesen recommends putting information on the PIE website and M. Chen recommends multi ways of reaching PIE users, such as email, website and a portal message. G. Nellesen states next year facilities will have more of a year round system. He will have the list of projects updated providing the status of each project. After G. Nellesen presents the list to Cabinet on June 1st, the list will be provided to the VP, Deans and Directors by the end of the first week of June. M. Chen recommends providing communication to PIE users; specifically stating what areas do not need to be completed in PIE. Also, to nail down a timeline to be shared with campus leadership. |

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| | <ul style="list-style-type: none"> G. Nellesen suggested to use the time in the summer to streamline this process by fall of this year. | | |
| <p>V. PIE Data Dashboard – Jennifer Hinostrroza</p> <p>a. What’s missing?</p> | <p>a. <u>What’s missing:</u></p> <ul style="list-style-type: none"> Disaggregate data (equity, ethics etc.) Providing data to be visible/available for smaller programs. <p><u>Recommendations</u></p> <ul style="list-style-type: none"> Drill down to discipline level and review small classes such as ADJU. Work with Annel to find a way for small classes to have data visible and available. Learn from faculty input Create a PIE Data workgroup or focal group. <p>a.) <u>PIE Data Workgroup members:</u> J. Hinostrroza, M. Sampat, A. Tagarao Medina, L. Nguyen, J. Vitullo, and M. Chen. Will need a Research member to be added. Workgroup will begin to meet in Fall 2021.</p> | | |
| <p>VI. Other</p> | <p><u>PIE: Where We Are Now: Year At A Glance</u></p> <ul style="list-style-type: none"> P. Suarez provided update and wanted thoughts regarding this section. Leave as is or move Summary of Notable Achievements section? J. Hinostrroza suggested to leave as is. M. Chen states it’s not a required field, but if Student Services feels it’s responsive to their needs; move it. P. Suarez will move Summary of Notable Achievements; possibly where “Contributors to the Report” is, and will display the update at the next meeting in Fall 2021. | | |
| <p>2020-21 Meetings 11:00-12:30PAM 1st & 3rd Mondays</p> | <p>Fall 2020 <u>September 21</u> <u>October 19</u></p> | <p><u>November 16</u></p> | <p>Spring 2021 <u>March 1 & 15</u></p> <p><u>April 5 & 19</u> <u>May 3 & 17</u></p> |