***Attendance:***

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **√** | Lisa Rodriguez | **√** | Mary Ann Gomez-Angel |  | CSEA 651 Vacant | **√** | Tania Anders | **√** | John Lewallen | **√** | Kolap Samel |
| **√** | Sarah Plesetz | A | Rosa Asencio | **√** | Maria Macedo | **√** | Lizbet Sanchez |  | ***Minutes:*** | **√** | *Maria Cardenas* |

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| --- | --- | --- | --- |
| Standard | Item | Purpose | Outcome |
|  | **Welcome** | * Review minutes from December 14, 2022 meeting | Minutes from December 14, 2022 meeting were reviewed, moved to approve by John Lewallen, Mary Ann Gomez-Angel 2nd, all other members present voted to approve minutes. |
| III. A.8, III. A.14 | **Conference and Travel** | * Budget Update * Information only: C&T request for Sheeritha Gethers was approved for additional $900. | * Classified and management C&T funding has been exhausted for 2022-23. Faculty have used about 80% of their budget, with a balance of $19,368, and $3,084 pending approval. |
| II. A.2, III. A.1, III. A.14 | **Reports** | * CPDC      * FPDC      * MPDC | * CPD Day task committee has found a keynote speaker for CPD Day, the theme will be “improving ourselves and the world around us”. They will now begin on the workshops that will be offered. The task committee is hoping to offer a workshop on sustainability, John will reach out to Tania soon about facilitating a session for CPD Day. * FPDC will be meeting next week, they will finalize their goals and progress. Chrome River representatives will attend their next meeting with updated and upgraded information about Chrome River. Many faculty are not happy with Chrome River and have expressed frustration in using the application. * MPDC management attended their retreat in January, their focus was on the 6 critical practices of leading a team. The survey provided positive responses. They are looking to plan the fall retreat. Managers will be receiving crisis intervention mental health training specific to identifying risks to employees and how to refer them to the Employee Counseling Center. |
| III. A.14 | **PDC Workgroups Next Step** | * C&T Guiding Principles * Professional Development Plan | * C&T workgroup has done a lot of work. * PD Plan is pending approval by PAC. |
| III. A.14 | **Other** | * Professional Development Plan Approvals * CSEA 651 Vacancy | * PAC has not approved PD Plan, Lisa and Lizbet will take PD plan to PAC on March 22, 2023. * John will pursue reaching out to 651 to identify a representative. PDC members present took a poll and agreed to consider changing PDC’s meeting time to accommodate this group. Will bring back |

*Next Meeting: April 6, 2023*